

AGENDA

**TOWN OF PHILLIPSBURG
TOWN COUNCIL MEETING**

**TUESDAY, MARCH 01, 2022
via ZOOM
7:00 P.M.**

(subject to change pursuant to N.J.S.A. 10:4-8(d)-this agenda is tentative to the extent known at time of posting”

(Virtual Zoom Code to Join: Meeting ID: 842 4134 9087 – instructions located on Town Website)

Lorraine Loudenberry is inviting you to a scheduled Zoom meeting.

Time:

Every week on Tue, until Mar 22, 2022, 7 occurrence(s)

Mar 1, 2022 07:00 PM
Mar 8, 2022 07:00 PM
Mar 15, 2022 07:00 PM
Mar 22, 2022 07:00 PM

Please download and import the following iCalendar (.ics) files to your calendar system.

Weekly: <https://us02web.zoom.us/meeting/tZAVc-irqjlqEtOisrFrkU8wXpES5J-HDNxb/ics?icsToken=98tyKuGsrD8rGdCcsBGARpwlAl-gd-nwiFhfj7dylQz3JTJYV1vhLvJnAedVXfD0>

Join Zoom Meeting

<https://us02web.zoom.us/j/84241349087?pwd=YmNKcU1LemdIRXhDbYt0eXhQRldhdz09>

Meeting ID: 842 4134 9087

Passcode: 344020

One tap mobile

+13126266799,,84241349087#,,,,*344020# US (Chicago)

+16468769923,,84241349087#,,,,*344020# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 646 876 9923 US (New York)

+1 301 715 8592 US (Washington DC)

+1 346 248 7799 US (Houston)

+1 408 638 0968 US (San Jose)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

Meeting ID: 842 4134 9087

Passcode: 344020

Find your local number: <https://us02web.zoom.us/u/kd4WiBDu9u>

1. CALL TO ORDER

2. OPEN PUBLIC MEETING ACT STATEMENT:

THIS MEETING IS CALLED PURSUANT TO THE PROVISIONS OF THE OPEN PUBLIC MEETINGS LAW. THIS MEETING OF MARCH 01, 2022 WAS INCLUDED IN A NOTICE SENT TO NEWSPAPERS OF RECORD AND POSTED ON THE BULLETIN BOARD IN THE MUNICIPAL BUILDING AND HAS REMAINED CONTINUOUSLY POSTED AS THE REQUIRED NOTICES UNDER THE STATUTE. IN ADDITION, A COPY OF THIS NOTICE HAS BEEN AVAILABLE TO THE PUBLIC AND IS ON FILE IN THE OFFICE OF THE MUNICIPAL CLERK

3. INVOCATION AND FLAG SALUTE

4. ROLL CALL

5. APPROVAL OF MINUTES -

6. BILLS LIST –

7. ANNOUNCEMENTS -

8. OLD BUSINESS

Phillipsburg Housing Authority – (5) Letters of Intent/(4)Resumes received – **1 retracted due to conflict**

Derick Lewis – Received via email – January 22, 2022

Stephaine Lilly – Received via email – January 25, 2022

William Duffy – Received via email – January 26, 2022 (**Retracted due to conflict**)

Nicole Timberman – Received via email – February 10, 2022

Reginald Branch – Received via email – February 10, 2022

9. Mayor's and Administrative Officers

10. PUBLIC DISCUSSION ON AGENDA ITEMS

11. ORDINANCES – SECOND READING

O2022-06

BOND ORDINANCE AMENDING BOND ORDINANCE NUMBER 2019-07 FINALLY ADOPTED ON MAY 7, 2019, AS FURTHER AMENDED BY BOND ORDINANCE NUMBER 2021-05 FINALLY ADOPTED ON FEBRUARY 16, 2021, IN ORDER TO REVISE THE DESCRIPTION OF IMPROVEMENTS AUTHORIZED THEREIN

O2022-07

AN ORDINANCE OF THE TOWN OF PHILLIPSBURG, COUNTY OF WARREN, STATE OF NEW JERSEY, AMENDING CHAPTER 105 *POLICE DEPARTMENT*, OF THE CODE OF THE TOWN OF PHILLIPSBURG TO A NEW SECTION 105-1.1, *APPOINTING AUTHORITY*, OF THE CODE

12. ORDINANCES – FIRST READING

O2022-04 - Amended

ORDINANCE OF THE TOWN OF PHILLIPSBURG, COUNTY OF WARREN, STATE OF NEW JERSEY AMENDING CHAPTER 67, *VEHICLES AND TRAFFIC*, SECTION 28, *PARKING LOTS*, OF THE CODE OF THE TOWN OF PHILLIPSBURG TO CLARIFY THE HOURS OF THE LOTS AND THE HOURS SUBJECT TO PAID PARKING

O2022-09

AN ORDINANCE OF THE TOWN OF PHILLIPSBURG, COUNTY OF WARREN AND STATE OF NEW JERSEY RENAMING THE PHILLIPSBURG SENIOR CENTER TO BE KNOWN AS “GLORIA A. DECKER SENIOR CENTER”

O2022-10

AN ORDINANCE ESTABLISHING THE SALARY RANGE FOR CERTAIN OFFICERS AND EMPLOYEES OF THE TOWN OF PHILLIPSBURG

13.

RESOLUTIONS - CONSENT AGENDA **Matters listed on the Consent Agenda Resolution are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item to be removed for consideration.*

ROLL CALL CONSENT AGENDA

Councilmembers	First	Second	Yea	Nay	Abstain	Absent
Councilman Kennedy						
Councilman Piazza						
Councilman Marino						
Council Vice Clark						
Council President Wyant						

R:2022-55

A RESOLUTION DESIGNATING HANDICAP PARKING SPACES WITHIN THE TOWN OF PHILLIPSBURG

R2022-56

AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR TOWN PUBLIC DEFENDER

R2022-57

A RESOLUTION PROVIDING ADVICE AND CONSENT TO THE MAYOR'S APPOINTMENTS FOR THE PHILLIPSBURG FREE PUBLIC LIBRARY BOARD OF TRUSTEES

R: 2022-58

A RESOLUTION TO PROVIDE FOR RENEWAL OF LIMOUSINE OPERATOR'S LICENSE FOR AKAB, INC.

R2022-59

RESOLUTION OF THE TOWN OF PHILLIPSBURG, COUNTY OF WARREN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A MEMORANDUM OF AGREEMENT BETWEEN THE TOWN OF PHILLIPSBURG AND THE PHILLIPSBURG HOUSING AUTHORITY FOR THE USE OF FACILITIES AT THE PHILLIPSBURG HOUSING AUTHORITY

R: 2022-60

RESOLUTION AUTHORIZING THE DEPARTMENT OF ADMINISTRATION TO ISSUE REFUNDS WITHOUT COUNCIL APPROVAL IN THE AMOUNT OF \$50.00 OR LESS

R2022-61

A RESOLUTION OF THE TOWN OF PHILLIPSBURG, COUNTY OF WARREN, STATE OF NEW JERSEY, AUTHORIZING THE PAYMENT TO W. DOWD EXCAVATING, LLC AND SARTINI PLUMBING HEATING & COOLING, LLC FOR WORK PERFORMED ON AN EMERGENCY BASIS FOR PROPERTY LOCATED AT 24 STULL ALLEY

R2022-62

RESOLUTION OF THE TOWN OF PHILLIPSBURG, COUNTY OF WARREN, STATE OF NEW JERSEY, AUTHORIZING THE REDEMPTION OF TAX SALE CERTIFICATE AND CONVEYANCE OF REAL PROPERTY LOCATED AT 88 SPRUCE ALLEY

R2022-63

RESOLUTION AUTHORIZING ACCEPTANCE OF COMMUNITY SERVICE CONTRIBUTION FROM ST. LUKE'S HOSPITAL AND DIRECTING THE EXECUTION OF AN AGREEMENT REGARDING SAME

R2022-64

A RESOLUTION PROVIDING FOR AN APPOINTMENT TO THE PHILLIPSBURG HOUSING AUTHORITY BOARD OF COMMISSIONERS

14. NEW BUSINESS

15. PUBLIC PETITIONS

16. DISCUSSION

SPECIAL EVENT PERMIT APPLICATION – Frolic in the Park

Phillipsburg Youth Soccer Club

Phillipsburg Pirates and the LV Men’s Senior Baseball League with TOP

17. COUNCIL OPEN TIME

18. MOTIONS

19. EXECUTIVE SESSION -

R: 2022-

A RESOLUTION TO PROVIDE FOR AN EXECUTIVE MEETING OF THE TOWN COUNCIL OF THE TOWN OF PHILLIPSBURG FOR THE PURPOSE OF CONSIDERING....

20. ADJOURNMENT

**Bill List Summary
REGULAR BILL LIST AS OF March 1, 2022**

		<u>Check No</u>
1	Current Fund	122,581.57
2	State & Federal Grants	58.61
4	Capital Fund	10,286.48
7	Sewage Utility Fund	141,947.45
8	Sewage Capital Fund	47,521.25
12	Planning Board Trust Fund	4,627.50
12	Bridge Development	5,745.75
13	Dog Trust Fund	0.00
15	Public Defender Trust Fund	0.00
16	Section 8	928.49
17	General Trust Fund	0.00
17	Commerce Park Redevelopment	0.00
18	Bernards Township RCA	0.00
20	Agency Fund	319.10
21	Revolving Loan Fund	0.00
Total Regular Bill List as March 1, 2022		334,016.20

Section 8 Rent Payments for 2021

16	Section 8 Program	0.00
		0.00

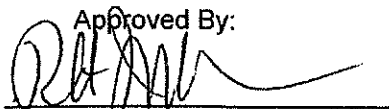
Pre-Paid Bill List as of March 1, 2022

1	Current Fund	37,381.00
2	State & Federal Grants	0.00
4	Capital Fund	0.00
7	Sewer Utility Fund	0.00
8	Sewer Utility Capital	0.00
12	Planning Board Trust Fund	0.00
16	Section 8	0.00
17	General Trust Fund	0.00
18	Bernards Township RCA	0.00
20	Agency Fund	152,773.81
21	Revolving Loan Fund	0.00
		190,154.81

Grand Total All Funds

524,171.01

Approved By:


Robert J. Merlo, CFO

Rob Bengivenga, Business Admin

Robert Merlo

From: Business Administrator
Sent: Friday, February 25, 2022 2:03 PM
To: Robert Merlo
Subject: RE: bills list

approved

Rob Bengivenga
Business Administrator
120 Filmore Street
Phone: 908-454-5500
Fax: 908-454-6511
www.phillipsburgnj.org



From: Robert Merlo <bmerlo@phillipsburgnj.org>
Sent: Friday, February 25, 2022 1:57 PM
To: Business Administrator <busadmin@phillipsburgnj.org>
Subject: bills list

List of Bills - CLAIMS CHECKING ACCOUNT
Meeting Date: 03/01/2022 For bills from 02/16/2022 to 02/28/2022

Check#	Vendor	Description	Payment	Check Total
85025	43 - ROSSNAGLE'S SERVICE CNTR INC	PO 37100 Repairs for 94-10	629.09	
		PO 37103 Repairs for police cars	966.85	
		PO 37105 Repairs for 94-15	650.06	
		PO 37109 Repairs for Baker 22	806.73	3,052.73
85026	52 - STAR DOLLAR CLEANERS INC	PO 37099 JANUARY UNIFORM CLEANING	995.00	995.00
85027	88 - DELTA DENTAL OF NJ INC	PO 37182 March Payment - Group #03947-00001	262.43	
		PO 37182 March Payment - Group #03947-00001	58.61	
		PO 37182 March Payment - Group #03947-00001	4,660.10	4,981.14
85028	88 - DELTA DENTAL OF NJ INC	PO 37183 March Dental Payment - Group #03947-0000	319.10	
		PO 37183 March Dental Payment - Group #03947-0000	124.96	
		PO 37183 March Dental Payment - Group #03947-0000	34.56	
		PO 37183 March Dental Payment - Group #03947-0000	1,435.66	1,914.28
85029	129 - AMERIGAS CLINTON 7510	PO 37101 Propane for Walters Park garage	473.58	473.58
85030	130 - CINTAS FAS LOCKBOX 636525	PO 37150 Eye wash station service	794.09	794.09
85031	139 - VAN CLEEF ENGINEERING ASSOC., LLC	PO 37155 I-78 Phase 2 Site Plan Block 3401 Lot 1	5,226.75	5,226.75
85032	151 - FLAGS USA INC	PO 37037 Flags	659.00	659.00
85033	160 - MARSHALL & SWIFT	PO 36536 RENEWAL	1,497.95	1,497.95
85034	195 - PLASTERER EQUIPMENT CO INC	PO 37171 Parts for sweeper	74.11	74.11
85035	197 - DALE DUNFEE	PO 37097 Uniform Boots / Dale was Unable to Purch	57.95	57.95
85036	199 - P'BURG PISTOL CLUB INC.	PO 36598 2022 TRAINING RANGE DUES	1,850.00	1,850.00
85037	214 - JOHN E REID & ASSOCIATES INC	PO 35957 Training for Ricker	820.00	820.00
85038	215 - NAZARETH FORD INC	PO 37021 Repairs for Baker 18	3,513.28	
		PO 37107 Wheel asy for mason dump	341.32	
		PO 37157 Parts for police car	665.98	
		PO 37164 Parts for truck 35	178.91	4,699.49
85039	233 - ERIC M GRANT/EM GRANT	PO 37034 Repairs for gas pumps	1,480.30	1,480.30
85040	288 - H.T. LYONS, INC	PO 37020 Heating repairs - firehouse	825.53	825.53
85041	345 - N J FIRE EQUIPMENT	PO 36978 Quantitative Fit Testing	1,550.00	
		PO 37050 Clean / Repair Turnout Gear	1,891.80	
		PO 37051 Purchase of 1 Pr. of Firefighting Boots	462.00	3,903.80
85042	368 - W B MASON CO., INC	PO 37123 3 Hole Punched Paper	56.50	56.50
85043	499 - NATURAL SYSTEMS UTILITIES	PO 37188 M&R reconciliation 4th qtr 2020/2021	126,767.03	126,767.03
85044	499 - NATURAL SYSTEMS UTILITIES	PO 37189 Fire main replacement	7,006.78	7,006.78
85045	521 - IPD	PO 37120 WEBINAR	50.00	50.00
85046	661 - THE MORNING CALL	PO 37043 T - 205 Newspapers	81.50	81.50
85047	677 - LAVERY, SELVAGGI & ABRONITIS PC	PO 37184 Meeting Retainer	1,000.00	
		PO 37185 Professional Services - January 2022	8,002.50	
		PO 37186 Professional Services Rendered - January	427.50	
		PO 37186 Professional Services Rendered - January	360.00	
		PO 37186 Professional Services Rendered - January	6,420.00	16,210.00
85048	687 - INDUSTRIAL COMMUNICATIONS INC	PO 37174 Purchase of Reconditioned Portable Radio	550.00	550.00
85049	703 - FIRE LINE EQUIPMENT INC	PO 37052 Repair of Door and Window on 94-69	552.30	552.30
85050	733 - NJ ADVANCE MEDIA, LLC	PO 37042 T - 403 Advertizing	243.30	
		PO 37122 Public Notice Sewer Rates	576.15	
		PO 37153 P'burg Historical Preservation Commissio	66.50	
		PO 37159 Public Notice O:2022-03 Sewer Utility	785.50	1,671.45
85051	863 - SYNCHRONY BANK	PO 37027 February Blanket Purchase Order	628.54	628.54
85052	941 - RUSSELL REID WST HAUL/DISP.SVC INC	PO 36510 Temporary restroom - Boat Ramp	191.00	
		PO 36693 Temporary restroom - Walters Park	191.00	382.00
85053	974 - ROUTE 12 WASH & GAS INC	PO 36597 November Car Washes	7.50	7.50
85054	998 - GRIFFITH-ALLIED TRUCKING LLC	PO 37024 February gasoline usage	23,025.41	
		PO 37024 February gasoline usage	400.00	23,425.41
85055	1053 - TRIUS, INC	PO 37022 Hose, blade guides	106.00	
		PO 37023 Angle pro plus	350.00	
		PO 37038 Salt spreader	787.50	1,243.50
85056	1057 - ADAMS, REHMANN, & HEGGAN ASSOC. INC	PO 29701 Cert of Funds - Digital Tax Maps - R:201	276.50	276.50
85057	1060 - HORWITZ TRUCKS INC	PO 36981 Latch-hood	94.04	94.04
85058	1073 - FIRE & SAFETY SERVICES LTD	PO 37078 Install Grab Rails and Mansaver Bars on	1,349.31	
		PO 37079 Service for 94-79	534.97	1,884.28
85059	1103 - VITAL COMMUNICATIONS INC	PO 37068 Master Tape	100.00	100.00
85060	1179 - SANDRA A CALLERY	PO 37119 reimbursement	383.69	383.69
85061	1223 - HOME DEPOT CREDIT SERVICES	PO 37026 February Blanket Purchase Order	319.24	319.24
85062	1237 - WARREN COUNTY TREASURER	PO 37190 R:2022-47 Reimbursement for training cos	15,614.84	15,614.84
85063	1275 - ACRISURE, LLC	PO 36679 Health Insurance Consulting Fee	1,020.00	
		PO 36679 Health Insurance Consulting Fee	2,380.00	
		PO 37093 2022 Health Insurance Consulting Fee	1,530.00	
		PO 37093 2022 Health Insurance Consulting Fee	3,570.00	8,500.00
85064	1276 - WATCHGUARD VIDEO INC	PO 36241 BODY WORN CAMERAS ACCESSORIES (QUOTE# WR	535.00	535.00
85065	1298 - SOLVIT.ROCKS, INC	PO 37176 Monthly IT Support & Office 365	2,486.00	2,486.00

List of Bills - CLAIMS CHECKING ACCOUNT
 Meeting Date: 03/01/2022 For bills from 02/16/2022 to 02/28/2022

Check#	Vendor	Description	Payment	Check Total
85066	1312 - PENNETTA INDUSTRIAL AUTOMATION, LLC	PO 36553 R:2021-175 COF WWP Boiler Replacement	46,462.50	46,462.50
85067	1317 - THOMAS KOEFFLER	PO 37082 December 2021 Mileage	43.68	43.68
85068	1358 - TRIBUNE PUBLISHING CO LLC	PO 37044 T - 03 Advertizing	431.38	431.38
85069	1360 - GOVOS INC	PO 37187 Base Subscription 1/1/2019 - 12/30/23	8,550.00	8,550.00
85070	1492 - OPDYKE'S SERVICES	PO 36489 Parts for sanitation trucks	134.30	134.30
85071	1681 - BOROUGH OF ALPHA	PO 37114 November 2021 Postage reimbursement	291.90	
		PO 37115 January 2022 Postage reimbursement	219.96	511.86
85072	1758 - METZ INC	PO 36669 T - 507 HVAC Maintenance	242.00	
		PO 37041 507 - HVAC Mtce	433.50	675.50
85073	1802 - PHILLIPSBURG MUNICIPAL COURT	PO 37161 PNC/AMEX CC FEES JAN 2022	111.49	111.49
85074	2007 - ATLANTIC SALT INC	PO 36869 Road Salt	10,600.55	10,600.55
85075	2013 - PUBLIC SAFETY CENTER INC	PO 36476 Purchase of Protective Hoods	945.00	
		PO 36477 Purchase of Protective Hoods	1,709.55	
		PO 36711 Purchase of Protective Hood	37.43	2,691.98
85076	2068 - SCIENTIFIC BOILER WATER COND.	PO 36668 T - 505 Water & Fire Suppression	130.00	130.00
85077	2172 - NORTHEAST JANITORIAL SUPPLY LLC	PO 37167 Janitorial supplies	2,224.49	2,224.49
85078	2331 - REMINGTON & VERNICK ENGINEERS	PO 33106 Cert of Funds - Prof Svcs-Sewer Engineer	577.50	577.50
85079	2331 - REMINGTON & VERNICK ENGINEERS	PO 35545 R:2021-102 COF Engineering Svcs-Replac	481.25	481.25
85080	2331 - REMINGTON & VERNICK ENGINEERS	PO 36277 R:2021-237 COF Eng services related to v	7,132.50	7,132.50
85081	2331 - REMINGTON & VERNICK ENGINEERS	PO 37181 Professional Services January 2022	3,205.00	3,205.00
85082	2355 - LEXIS-NEXIS RISK DATA MGMT. C/O	PO 37154 monthly contract fee	112.49	112.49
85083	6631 - SCOTT M. WILHELM, ESQ	PO 37117 Eptam Howard Street	297.00	297.00
85084	6631 - SCOTT M. WILHELM, ESQ	PO 37124 Land Use Bill from Attorney Wilhelm	532.50	532.50
85085	6631 - SCOTT M. WILHELM, ESQ	PO 37125 220 Stockton Street Litigation	553.50	553.50
85086	6631 - SCOTT M. WILHELM, ESQ	PO 37126 Bridge Point 78- Phase 2 Site Plan- Bloc	181.50	181.50
85087	6631 - SCOTT M. WILHELM, ESQ	PO 37127 Cvs Pharmacy	135.00	135.00
85088	6631 - SCOTT M. WILHELM, ESQ	PO 37128 Regan Development	393.00	393.00
85089	6631 - SCOTT M. WILHELM, ESQ	PO 37129 R. Amos Real Estate (61,75,83 S. Main St	243.00	243.00
85090	6631 - SCOTT M. WILHELM, ESQ	PO 37130 Perron Riverview	1,995.00	1,995.00
85091	6631 - SCOTT M. WILHELM, ESQ	PO 37131 Popeye/Arby's Block 1004 Lot 3 680 Memor	1,474.50	1,474.50
85092	6659 - PENTELEDATA	PO 37040 T - 306 Telecom - Internet	1,199.40	1,199.40
85093	7066 - MRI SOFTWARE INC	PO 35178 WaitList Check	16.43	
		PO 36164 WaitList Check IVR	26.39	
		PO 36464 WaitList Check IVR	20.84	
		PO 36665 WaitList Check IVR/Custom Forms Module/L	739.87	803.53
TOTAL				334,016.20

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-201-20-100-050	Business Administrator - O/E	18,100.84			
01-201-20-120-050	Municipal Clerk - O/E	8,673.00			
01-201-20-145-050	Revenue Administration - O/E	180.00			
01-201-20-155-050	Legal Services	15,422.50			
01-201-21-180-050	Land Use Administration	1,086.00			
01-201-23-220-050	Employee Group Insurance	9,387.58			
01-201-25-240-050	Police Department - O/E	1,165.44			
01-201-25-265-050	Fire Department - O/E	6,428.38			
01-201-26-290-050	Street & Roads - O/E	787.50			
01-201-26-301-050	PEOSHA	794.09			
01-201-26-310-050	Building & Grounds - O/E	4,656.80			
01-201-26-315-050	Vehicle Maintenance - O/E	8,282.33			
01-201-31-446-050	Utility Expenses - Natural Gas	473.58			
01-201-31-460-050	Bulk Purchases - Gasoline	23,025.41			
01-201-33-490-050	Municipal Court - O/E	331.45			
01-201-47-390-050	Maintenance of Free Public Library	2,667.26			
01-203-20-145-050	(2021) Revenue Administration - O/E		353.69		
01-203-20-150-050	(2021) Tax Assessment Administration OE		1,497.95		
01-203-22-195-050	(2021) Inspections Department - O/E		43.68		
01-203-23-220-050	(2021) Employee Group Insurance		2,380.00		
01-203-25-240-050	(2021) Police Department - O/E		3,212.50		
01-203-26-290-050	(2021) Street & Roads - O/E		12,080.85		
01-203-26-315-050	(2021) Vehicle Maintenance - O/E		228.34		
01-203-28-370-050	(2021) Recreation Service & Program - O/E		382.00		
01-203-33-490-050	(2021) Municipal Court - O/E		291.90		
01-260-05-100	Current Fund - Due to Claims			0.00	122,581.57

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-276-55-000-000	Reserve for Digital Tax Maps			276.50	
01-290-55-080-000	Library Grants			372.00	
TOTALS FOR	CURRENT FUND	101,462.16	20,470.91	648.50	122,581.57
02-213-40-729-000	2019 - 2024 School Resource Officer			49.99	
02-213-41-730-000	2019 Grant Expenditures			8.62	
02-260-05-100	St/Fed Grants - Due to Claims Fund			0.00	58.61
TOTALS FOR	STATE & FEDERAL GRANTS	0.00	0.00	58.61	58.61
04-215-55-934-000	2017 Improvements Authorized			7,132.50	
04-215-55-937-000	2019 Improvements Authorized			462.00	
04-215-55-941-000	2021 Improvement Authorizations			2,691.98	
04-260-05-100	Capital - Due to Claims Fund			0.00	10,286.48
TOTALS FOR	CAPITAL FUND	0.00	0.00	10,286.48	10,286.48
07-201-55-510-050	Sewer Utility OE	14,160.42			
07-203-55-510-050	{2021} Sewer Utility OE		127,787.03		
07-260-05-100	Sewer Utility - Due to Claims Fund			0.00	141,947.45
TOTALS FOR	SEWER UTILITY	14,160.42	127,787.03	0.00	141,947.45
08-216-55-575-000	O:2019-16 Various Imp & Acq			577.50	
08-216-55-577-000	2021 Capital Improvements Authorized			46,943.75	
08-260-05-100	Sewer Capital - Due to Claims Fund			0.00	47,521.25
TOTALS FOR	SEWER CAPITAL	0.00	0.00	47,521.25	47,521.25
12-260-05-100	Planning Board - Due to Claims Fund			0.00	10,373.25
12-286-56-851-000	Land Use Escrows			4,627.50	
12-288-56-102-000	Escrow - Bridge Development			5,745.75	
TOTALS FOR	Land Use Board Escrow	0.00	0.00	10,373.25	10,373.25
16-260-05-100	Section 8 - Due to Claims Fund			0.00	928.49
16-289-56-081-000	Section 8 Spending Reserves			928.49	
TOTALS FOR	SECTION 8 PROGRAM	0.00	0.00	928.49	928.49
20-260-05-100	Agency - Due to Claims Fund			0.00	319.10
20-291-55-070-000	Payroll Deductions			319.10	
TOTALS FOR	PAYROLL AGENCY FUND	0.00	0.00	319.10	319.10

Total to be paid from Fund 01	CURRENT FUND	122,581.57
Total to be paid from Fund 02	STATE & FEDERAL GRANTS	58.61
Total to be paid from Fund 04	CAPITAL FUND	10,286.48
Total to be paid from Fund 07	SEWER UTILITY	141,947.45
Total to be paid from Fund 08	SEWER CAPITAL	47,521.25
Total to be paid from Fund 12	Land Use Board Escrow	10,373.25
Total to be paid from Fund 16	SECTION 8 PROGRAM	928.49
Total to be paid from Fund 20	PAYROLL AGENCY FUND	319.10
		=====
		334,016.20

Checks Previously Disbursed

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
173724	AFLAC	PO# 37092	Monthly Invoice	1,745.90	2/16/2022
4542071	St of NJ - Dept of Treasury	PO# 37139	February 2022 SHBP	151,027.91	2/17/2022

				152,773.81	

Totals by fund	Previous Checks/Voids	Current Payments	Total
Fund 01 CURRENT FUND		122,581.57	122,581.57
Fund 02 STATE & FEDERAL GRANTS		58.61	58.61
Fund 04 CAPITAL FUND		10,286.48	10,286.48
Fund 07 SEWER UTILITY		141,947.45	141,947.45
Fund 08 SEWER CAPITAL		47,521.25	47,521.25
Fund 12 Land Use Board Escrow		10,373.25	10,373.25
Fund 16 SECTION 8 PROGRAM		928.49	928.49
Fund 20 PAYROLL AGENCY FUND	152,773.81	319.10	153,092.91

BILLS LIST TOTALS	152,773.81	334,016.20	<u>486,790.01</u>

List of Bills (Department/Account Detail) - CLAIMS CHECKING ACCOUNT

Meeting Date: 03/01/2022 For bills from 02/16/2022 to 02/28/2022

Account	PO #	Vendor	Description	Payment	Account Total
CURRENT FUND					
G/L Expenditures					
01-276-55-000-000	29701	ADAMS, REHMANN, & HEGGAN ASSOC. INC	Digital Tax Maps - R:2018-196	276.50	
		<i>Reserve for Digital Tax Maps</i>			
			TOTAL FOR ACCOUNT		276.50
					=====
TOTAL for G/L Expenditures					276.50
Library Federation					
01-290-55-080-003	36669	METZ INC	Heating repairs re: broken mount	242.00	
	36668	SCIENTIFIC BOILER WATER COND.	Quarterly Water Guard Billing: December,	130.00	
		<i>Library Network</i>			
			TOTAL FOR ACCOUNT		372.00
					=====
TOTAL for Library Federation					372.00
Business Administrator					
01-201-20-100-075	37190	WARREN COUNTY TREASURER	R:2022-47 Reimbursement for training cos	15,614.84	
		<i>Employment Reimbursements</i>			
			TOTAL FOR ACCOUNT		15,614.84
01-201-20-100-226	37176	SOLVIT.ROCKS, INC	03/01/2022 - 03/31/2022 Office 365	1,375.00	
		<i>IT/Website Consultants</i>			
			TOTAL FOR ACCOUNT		1,375.00
01-201-20-100-227	37176	SOLVIT.ROCKS, INC	03/01/2022 - 03/31/2022 Office 365	352.00	
	37176	SOLVIT.ROCKS, INC	03/01/2022 - 03/31/2022 Office 365	759.00	
		<i>Email Service</i>			
			TOTAL FOR ACCOUNT		1,111.00
					=====
TOTAL for Business Administrator					18,100.84
Municipal Clerk					
01-201-20-120-053	37123	W B MASON CO., INC	3 hole punched 92 brite Premium Paper	56.50	
		<i>COMPUTER SUPPLIES PAPER</i>			
			TOTAL FOR ACCOUNT		56.50
01-201-20-120-084	37153	NJ ADVANCE MEDIA, LLC	P'burg Historical Preservation Comm - Re	66.50	
		<i>ADVERTISING</i>			
			TOTAL FOR ACCOUNT		66.50
01-201-20-120-161	37187	GOVOS INC	2022 Service Center	1,500.00	
	37187	GOVOS INC	2022 Base Subscription	5,000.00	
	37187	GOVOS INC	2022 GRM	2,050.00	
		<i>SeamlessDoc</i>			
			TOTAL FOR ACCOUNT		8,550.00
					=====
TOTAL for Municipal Clerk					8,673.00
Revenue Administration					
01-201-20-145-077	37068	VITAL COMMUNICATIONS INC		100.00	
		<i>SERVICE COMPUTER</i>			
			TOTAL FOR ACCOUNT		100.00
01-201-20-145-089	37119	SANDRA A CALLERY		30.00	
		<i>MEMBERSHIP</i>			
			TOTAL FOR ACCOUNT		30.00
01-201-20-145-093	37120	IPD	Webniar on 2/23/22	50.00	
		<i>SEMINARS & CONFERENCES</i>			
			TOTAL FOR ACCOUNT		50.00
01-203-20-145-090	37119	SANDRA A CALLERY	Reimbursement for milage for 2021 year	353.69	
		<i>(2021) TRAVEL</i>			
			TOTAL FOR ACCOUNT		353.69
					=====
TOTAL for Revenue Administration					533.69

List of Bills (Department/Account Detail) - CLAIMS CHECKING ACCOUNT

Meeting Date: 03/01/2022 For bills from 02/16/2022 to 02/28/2022

Account	PO #	Vendor	Description	Payment	Account Total
Tax Assessment Administration					
01-203-20-150-072	36536	MARSHALL & SWIFT (2021) PUBLICATIONS	ANNUAL RENEWAL FOR COMMERCIAL ESTIMATOR TOTAL FOR ACCOUNT	1,497.95	1,497.95
TOTAL for Tax Assessment Administration					1,497.95
Legal Services					
01-201-20-155-200	37185	LAVERY, SELVAGGI & ABROMITIS PC Municipal Attorney	2022 General Matters - January 2022 - January 2022 Pburg Construction Bd of Appeals / 2022 General Matters - January TOTAL FOR ACCOUNT	7,950.00 1,000.00 255.00 52.50	9,257.50
01-201-20-155-201	37186	LAVERY, SELVAGGI & ABROMITIS PC Labor Council	2022 Labor - January TOTAL FOR ACCOUNT	5,280.00	5,280.00
01-201-20-155-202	37186	LAVERY, SELVAGGI & ABROMITIS PC Tax Appeal Council	2022 Tax Appeal - January TOTAL FOR ACCOUNT	885.00	885.00
TOTAL for Legal Services					15,422.50
Land Use Administration					
01-201-21-180-203	37124	SCOTT M. WILHELM, ESQ Land Use Attorney	Professional services services through 2 Professional services through 2/8/22 TOTAL FOR ACCOUNT	532.50 553.50	1,086.00
TOTAL for Land Use Administration					1,086.00
Inspections Department					
01-203-22-195-090	37082	THOMAS KOEPLER (2021) Travel	Mileage TOTAL FOR ACCOUNT	43.68	43.68
TOTAL for Inspections Department					43.68
Employee Group Insurance					
01-201-23-220-201	37093	ACRISURE, LLC SHBP Consultant	Consulting Fee - March Consulting Fee - February Consulting Fee - January TOTAL FOR ACCOUNT	1,190.00 1,190.00 1,190.00	3,570.00
01-201-23-220-202	37183	DELTA DENTAL OF NJ INC Dental Insurance - AFSCME	Town Town TOTAL FOR ACCOUNT	1,335.69 4,481.89	5,817.58
01-203-23-220-201	36679	ACRISURE, LLC (2021) SHBP Consultant	Consulting Fee - December Consulting Fee - November TOTAL FOR ACCOUNT	1,190.00 1,190.00	2,380.00
TOTAL for Employee Group Insurance					11,767.58
Public Safety					
01-201-25-240-076	37154	LEXIS-NEXIS RISK DATA MGMT. C/O Service Contracts	monthly contract fee TOTAL FOR ACCOUNT	112.49	112.49
01-201-25-240-099	37097	DALE DUNFEE UNIFORM PURCHASES	Mens Tactical Boots TOTAL FOR ACCOUNT	57.95	57.95

List of Bills (Department/Account Detail) - CLAIMS CHECKING ACCOUNT

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Account	PO #	Vendor	Description	Payment	Account Total
Public Safety					
01-201-25-240-100	37099	STAR DOLLAR CLEANERS INC	JANUARY UNIFORM CLEANING	995.00	
		UNIFORM CLEANING	TOTAL FOR ACCOUNT		995.00
01-203-25-240-089	36598	P'BURG PISTOL CLUB INC.	2022 LE TRAINING MBR	1,850.00	
		(2021) MEMBERSHIPS	TOTAL FOR ACCOUNT		1,850.00
01-203-25-240-095	35957	JOHN E REID & ASSOCIATES INC	4-Day The Reid Technique of Investigativ	820.00	
		(2021) SCHOOLS	TOTAL FOR ACCOUNT		820.00
01-203-25-240-257	36241	WATCHGUARD VIDEO INC	V300 CAMERA MOUNT SHIRT CLIP ROTATABLE	345.00	
	36241	WATCHGUARD VIDEO INC	V300 BASE ASSEMBLY USB DESKTOP DOCK	190.00	
		(2021) DETECTIVE EXPENSES	TOTAL FOR ACCOUNT		535.00
01-203-25-240-270	36597	ROUTE 12 WASH & GAS INC	Express Wash	7.50	
		(2021) EMERGENCY/SAFETY SUPPLIES	TOTAL FOR ACCOUNT		7.50
TOTAL for Public Safety					4,377.94
Fire Department					
01-201-25-265-112	37050	N J FIRE EQUIPMENT	Clean / Repair 33 Firefighting Garments	1,891.80	
		REPAIR TURNOUT GEAR	TOTAL FOR ACCOUNT		1,891.80
01-201-25-265-114	37079	FIRE & SAFETY SERVICES LTD	PM Service and Adjust Brakes on 94-79, t	534.97	
	37078	FIRE & SAFETY SERVICES LTD	Install Grab Rails and Mansaver Bars on	1,349.31	
	37052	FIRE LINE EQUIPMENT INC	Road Service Call for Repair of Broken C	552.30	
		VEHICLE REPAIRS	TOTAL FOR ACCOUNT		2,436.58
01-201-25-265-116	36978	N J FIRE EQUIPMENT	Annual Quantitative Fit Testing for SCBA	825.00	
	36978	N J FIRE EQUIPMENT	Annual Quantitative Fit Testing for SCBA	725.00	
		PEOSHA TESTING	TOTAL FOR ACCOUNT		1,550.00
01-201-25-265-245	37174	INDUSTRIAL COMMUNICATIONS INC	Purchase of Reconditioned Motorola HT125	550.00	
		INDUSTRIAL COMMUNICATIONS	TOTAL FOR ACCOUNT		550.00
TOTAL for Fire Department					6,428.38
Street & Roads					
01-201-26-290-270	37038	TRIOUS, INC	Salt spreader	787.50	
		EMERGENCY/SAFETY SUPPLIES	TOTAL FOR ACCOUNT		787.50
01-203-26-290-251	37034	ERIC M GRANT/EM GRANT	Repairs for gas pumps	1,480.30	
		(2021) EQUIPMENT REPAIRS/MAINT.	TOTAL FOR ACCOUNT		1,480.30
01-203-26-290-284	36869	ATLANTIC SALT INC	tons road salt	10,600.55	
		(2021) ROAD SALT	TOTAL FOR ACCOUNT		10,600.55
TOTAL for Street & Roads					12,868.35
PEOSHA					
01-201-26-301-209	37150	CINTAS FAS LOCKBOX 636525	Eye wash station service/aed agreement	794.09	
		PEOSHA	TOTAL FOR ACCOUNT		794.09
TOTAL for PEOSHA					794.09

List of Bills (Department/Account Detail) - CLAIMS CHECKING ACCOUNT

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Account	PO #	Vendor	Description	Payment	Account Total
Building & Grounds					
	37167	NORTHEAST JANITORIAL SUPPLY LLC	cans comet powder cleanser	93.60	
	37167	NORTHEAST JANITORIAL SUPPLY LLC	quarts enzyme d digester	54.00	
	37167	NORTHEAST JANITORIAL SUPPLY LLC	cases household roll towels	138.00	
	37167	NORTHEAST JANITORIAL SUPPLY LLC	quart acid free bowl cleaner	84.00	
	37167	NORTHEAST JANITORIAL SUPPLY LLC	cases 40x46 trash liners	387.50	
	37167	NORTHEAST JANITORIAL SUPPLY LLC	cases roll towels	171.30	
	37167	NORTHEAST JANITORIAL SUPPLY LLC	cases foam handwash	100.94	
	37167	NORTHEAST JANITORIAL SUPPLY LLC	gal straight up neutral cleaner	93.20	
	37167	NORTHEAST JANITORIAL SUPPLY LLC	cases toilet paper	168.00	
	37167	NORTHEAST JANITORIAL SUPPLY LLC	box urinal screen	74.25	
	37167	NORTHEAST JANITORIAL SUPPLY LLC	cases 24x32 trash liners	195.40	
	37167	NORTHEAST JANITORIAL SUPPLY LLC	cases eco-fresh eco-air fresh	83.25	
	37167	NORTHEAST JANITORIAL SUPPLY LLC	cases white roll towels	248.50	
	37167	NORTHEAST JANITORIAL SUPPLY LLC	cases stick-up deodorant	64.50	
	37167	NORTHEAST JANITORIAL SUPPLY LLC	cans aerosol metered spray	59.40	
	37167	NORTHEAST JANITORIAL SUPPLY LLC	cases coreless toilet paper	208.65	
01-201-26-310-116		JANITORIAL SUPPLIES	TOTAL FOR ACCOUNT		2,224.49
01-201-26-310-221	37020	H.T. LYONS, INC	Heating repairs ~ firehouse	825.53	
		BUILDING MAINTENANCE	TOTAL FOR ACCOUNT		825.53
01-201-26-310-264	37026	HOME DEPOT CREDIT SERVICES	February Blanket Purchase Order	319.24	
	37027	SYNCHRONY BANK	February Blanket Purchase Order	628.54	
		MISC HARDWARE	TOTAL FOR ACCOUNT		947.78
01-201-26-310-290	37037	FLAGS USA INC	5x8 nylon POW/MIA flag double seal	198.00	
	37037	FLAGS USA INC	3x5 standard nylon US flag	56.00	
	37037	FLAGS USA INC	3x5 nylon POW/MIA flag double seal	288.00	
	37037	FLAGS USA INC	5x8 standard nylon US flag	108.00	
	37037	FLAGS USA INC	shipping	9.00	
		MAPS/FLAGS	TOTAL FOR ACCOUNT		659.00
TOTAL for Building & Grounds					4,656.80
Vehicle Maintenance					
01-201-26-315-218	37157	NAZARETH FORD INC	Rotor asy, kit bra	665.98	
		PARTS - POLICE VEHICLES	TOTAL FOR ACCOUNT		665.98
01-201-26-315-221	37171	PLASTERER EQUIPMENT CO INC	Gasket	-19.69	
	37171	PLASTERER EQUIPMENT CO INC	Fuel pump	93.80	
	37107	NAZARETH FORD INC	Wheel asy for mason dump	341.32	
	37023	TRIOUS, INC	Angle pro plus, fitting	350.00	
	37022	TRIOUS, INC	Hose, blade guides	106.00	
	37164	NAZARETH FORD INC	Parts for truck #35	178.91	
		PARTS-PUBLIC WORKS VEH.	TOTAL FOR ACCOUNT		1,050.34
01-201-26-315-248	37103	ROSSNAGLE'S SERVICE CNTR INC	Repairs for 94-11 - replace alternator	891.85	
	37105	ROSSNAGLE'S SERVICE CNTR INC	Repairs for 94-15	650.06	
	37103	ROSSNAGLE'S SERVICE CNTR INC	Tow 94-10	75.00	
	37100	ROSSNAGLE'S SERVICE CNTR INC	Charging problem ~ alternator assembly	629.09	
		REPAIRS-POLICE VEHICLES	TOTAL FOR ACCOUNT		2,246.00
01-201-26-315-251	37109	ROSSNAGLE'S SERVICE CNTR INC	Replace bank sensor, 02 sensor, replace	806.73	
	37021	NAZARETH FORD INC	Repairs for Baker 18	3,513.28	
		REPAIRS M/S VEHICLE	TOTAL FOR ACCOUNT		4,320.01
01-203-26-315-221	36489	OPDYKE'S SERVICES	Parts for sanitation trucks	134.30	
	36901	HORNWITH TRUCKS INC	Latch-hood	94.04	
		(2021) PARTS-PUBLIC WORKS VEH.	TOTAL FOR ACCOUNT		228.34
TOTAL for Vehicle Maintenance					8,510.67

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Account	PO #	Vendor	Description	Payment	Account Total
Recreation Services & Programs					
	36693	RUSSELL REID WST HAUL/DISP.SVC INC	Temporary restroom - Walters Park	191.00	
	36510	RUSSELL REID WST HAUL/DISP.SVC INC	Temporary restroom - Boat ramp	191.00	
01-203-28-370-167	(2021)	JOB JOHNIES	TOTAL FOR ACCOUNT		382.00
					=====
TOTAL for Recreation Services & Programs					382.00
Maintenance of Free Public Library					
	37182	DELTA DENTAL OF NJ INC	Library	178.21	
	37183	DELTA DENTAL OF NJ INC	Library	99.97	
01-201-47-390-584		Fringe Benefits	TOTAL FOR ACCOUNT		278.18
	37043	THE MORNING CALL	renew subscription through 5/7/22	81.50	
01-201-47-390-585		Library Materials	TOTAL FOR ACCOUNT		81.50
	37044	TRIBUNE PUBLISHING CO LLC	Classified Listings, Online TMC Legal/Pu	431.38	
	37042	NJ ADVANCE MEDIA, LLC	Public Notice Annual Notice: Board of Tr	243.30	
01-201-47-390-587		Library Supplies	TOTAL FOR ACCOUNT		674.68
	37041	MET2 INC	Heating repairs 1/14/22	433.50	
	37040	PENTELEDATA	Cable Modem rental PFD for 2022; Account	1,199.40	
01-201-47-390-589		Building & Utilities	TOTAL FOR ACCOUNT		1,632.90
					=====
TOTAL for Maintenance of Free Public Library					2,667.26
Natural Gas					
	37101	AMERIGAS CLINTON 7510	Propane for Walters Park Garage	473.58	
01-201-31-446-176		Natural or Propane: Natural Gas	TOTAL FOR ACCOUNT		473.58
					=====
TOTAL for Natural Gas					473.58
Gasoline					
	37024	GRIFFITH-ALLIED TRUCKING LLC	February Unleaded	3,564.42	
	37024	GRIFFITH-ALLIED TRUCKING LLC	February Diesel	1,876.16	
	37024	GRIFFITH-ALLIED TRUCKING LLC	February Unleaded	2,419.31	
	37024	GRIFFITH-ALLIED TRUCKING LLC	February Diesel	3,615.27	
	37024	GRIFFITH-ALLIED TRUCKING LLC	February Diesel	2,181.74	
	37024	GRIFFITH-ALLIED TRUCKING LLC	February Unleaded	4,380.70	
	37024	GRIFFITH-ALLIED TRUCKING LLC	February Unleaded	2,736.14	
	37024	GRIFFITH-ALLIED TRUCKING LLC	February Diesel	2,251.67	
01-201-31-460-195		Gasoline Townwide: Gasoline	TOTAL FOR ACCOUNT		23,025.41
					=====
TOTAL for Gasoline					23,025.41
Municipal Court					
	37115	BOROUGH OF ALPHA	January 2022 postage reimbursement	219.96	
01-201-33-490-076		Postage	TOTAL FOR ACCOUNT		219.96
	37161	PHILLIPSBURG MUNICIPAL COURT	PNC/AMEX FEES JAN 2022	111.49	
01-201-33-490-233		Credit Card Processing Fee	TOTAL FOR ACCOUNT		111.49
	37114	BOROUGH OF ALPHA	November 2021 postage reimbursement	291.90	
01-203-33-490-076	(2021)	Postage	TOTAL FOR ACCOUNT		291.90
					=====
TOTAL for Municipal Court					623.35

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Account	PO #	Vendor	Description	Payment	Account Total
STATE & FEDERAL GRANTS					
DEPARTMENT 729					
02-213-40-729-005	37182	DELTA DENTAL OF NJ INC	SRO	49.99	
		2021 - 2022 SRO Salaries			
			TOTAL FOR ACCOUNT		49.99
					=====
TOTAL for DEPARTMENT 729					49.99
DEPARTMENT 730					
02-213-41-730-001	37182	DELTA DENTAL OF NJ INC	Recycling	8.62	
		2019 Recycling Tonnage Grant			
			TOTAL FOR ACCOUNT		8.62
					=====
TOTAL for DEPARTMENT 730					8.62
CAPITAL FUND					
2017 Improvements Authorizations					
04-215-55-934-006	36277	REMINGTON & VERNICK ENGINEERS	Eng services related to various park imp	7,132.50	
		2017 Recreation			
			TOTAL FOR ACCOUNT		7,132.50
					=====
TOTAL for 2017 Improvements Authorizations					7,132.50
DEPARTMENT 937					
04-215-55-937-003	37051	N J FIRE EQUIPMENT	Pair of Globe #1201420 (NEPA / NJPEOSHA)	462.00	
		2019 Fire Dept - Acq			
			TOTAL FOR ACCOUNT		462.00
					=====
TOTAL for DEPARTMENT 937					462.00
DEPARTMENT 941					
04-215-55-941-003	36711	PUBLIC SAFETY CENTER INC	MFAPACIA-20-6 Ultra C6 PAC Protective Ho	37.43	
	36476	PUBLIC SAFETY CENTER INC	#MFAPACIA-20-C6 Ultra C6 PAC Hood, 20 In	945.00	
	36477	PUBLIC SAFETY CENTER INC	#MFAPACIA-20-C6 Ultra C6 PAC Hood, 20 In	1,709.55	
		0:2021-16 Fire Dept Equipment			
			TOTAL FOR ACCOUNT		2,691.98
					=====
TOTAL for DEPARTMENT 941					2,691.98
SEWER UTILITY					
Sewer Utility Department					
07-201-55-510-084	37122	NJ ADVANCE MEDIA, LLC	Public Notice #1 RDG 0-2022-03 Sewer Rat	576.15	
	37159	NJ ADVANCE MEDIA, LLC	Public Notice 0:2022-003 Sewer Utility	785.50	
		Legal Advertising			
			TOTAL FOR ACCOUNT		1,361.65
07-201-55-510-200	37093	ACRISURE, LLC	Consulting Fee - February	510.00	
	37093	ACRISURE, LLC	Consulting Fee - January	510.00	
	37093	ACRISURE, LLC	Consulting Fee - March	510.00	
		Health Benefits			
			TOTAL FOR ACCOUNT		1,530.00
07-201-55-510-201	37183	DELTA DENTAL OF NJ INC	Sewer	34.56	
	37182	DELTA DENTAL OF NJ INC	Sewer	262.43	
		Dental			
			TOTAL FOR ACCOUNT		296.99
07-201-55-510-512	37186	LAVERY, SELVAGGI & ABROMITIS PC	2022 Sewer - January	360.00	
		Legal			
			TOTAL FOR ACCOUNT		360.00
07-201-55-510-515	37181	REMINGTON & VERNICK ENGINEERS	2022 Sewer & Wastewater Engineering Supp	3,205.00	
		Sewer Engineers			
			TOTAL FOR ACCOUNT		3,205.00

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Account	PO #	Vendor	Description	Payment	Account Total
SEWER UTILITY					
Sewer Utility Department					
		37024 GRIFFITH-ALLIED TRUCKING LLC	February Diesel	200.00	
		37024 GRIFFITH-ALLIED TRUCKING LLC	February Unleaded	200.00	
07-201-55-510-519		<i>Lubricants & Motor Fuels</i>	TOTAL FOR ACCOUNT		400.00
		37189 NATURAL SYSTEMS UTILITIES	Fire Main Backflow Unit	7,006.78	
07-201-55-510-533		<i>Non Contractual Maint.</i>	TOTAL FOR ACCOUNT		7,006.78
		36679 ACRISURE, LLC	Consulting Fee - November	510.00	
		36679 ACRISURE, LLC	Consulting Fee - December	510.00	
07-203-55-510-200		<i>(2021) Health Benefits</i>	TOTAL FOR ACCOUNT		1,020.00
		37188 NATURAL SYSTEMS UTILITIES	M&R reconciliation 4th qtr 2020/2021	126,767.03	
07-203-55-510-517		<i>(2021) Natural Systems Utilities</i>	TOTAL FOR ACCOUNT		126,767.03
TOTAL for Sewer Utility Department					141,947.45
SEWER CAPITAL					
DEPARTMENT 575					
		33106 REMINGTON & VERNICK ENGINEERS	Services related to the covering of East	577.50	
08-216-55-575-001		<i>0:2019-16 Various Imp & Acq</i>	TOTAL FOR ACCOUNT		577.50
TOTAL for DEPARTMENT 575					577.50
DEPARTMENT 577					
		35545 REMINGTON & VERNICK ENGINEERS	Engineering Svcs-Replacement of digester	481.25	
08-216-55-577-001		<i>0:2021-06 Various Improvements</i>	TOTAL FOR ACCOUNT		481.25
		36553 PENNETTA INDUSTRIAL AUTOMATION, LLC	WWTP Boiler Replacement	46,462.50	
08-216-55-577-002		<i>0:2021-17 Various Improvements</i>	TOTAL FOR ACCOUNT		46,462.50
TOTAL for DEPARTMENT 577					46,943.75
Land Use Board Escrow					
DEPARTMENT 102					
		37155 VAN CLEEF ENGINEERING ASSOC., LLC	Professional Services from 12/1/21 yo 12	5,226.75	
		37186 LAVERY, SELVAGGI & ABROMITIS PC	2022 Bridge - January	337.50	
		37126 SCOTT M. WILHELM, ESQ	Professional Services through 02/8/22	181.50	
12-288-56-102-002		<i>(9102058) I-78 Phase II-Bridge</i>	TOTAL FOR ACCOUNT		5,745.75
TOTAL for DEPARTMENT 102					5,745.75
Land Use Escrow					
		37127 SCOTT M. WILHELM, ESQ	Professional Services through 12/2/21	135.00	
12-286-56-851-233		<i>(9102032) CVS Pharm 750 Memorial Pkwy</i>	TOTAL FOR ACCOUNT		135.00
		37131 SCOTT M. WILHELM, ESQ	professional services through 02/08/22	1,474.50	
12-286-56-851-256		<i>(9102066) Case 21-004 Arby's/Popaya Pburg Dev LLC</i>	TOTAL FOR ACCOUNT		1,474.50
		37117 SCOTT M. WILHELM, ESQ	Professional Services through 01/4/22	297.00	
12-286-56-851-257		<i>(9102067) Case 21-005 55/65 Horward Street</i>	TOTAL FOR ACCOUNT		297.00
		37129 SCOTT M. WILHELM, ESQ	professional Services through 02/08/22	243.00	
12-286-56-851-260		<i>Case 21-008 75 & 83 S Main</i>	TOTAL FOR ACCOUNT		243.00
		37128 SCOTT M. WILHELM, ESQ	Professional Services through 02/08/22	393.00	

List of Bills (Department/Account Detail) - CLAIMS CHECKING ACCOUNT

Meeting Date: 03/01/2022 For bills from 02/16/2022 to 02/28/2022

Account	PO #	Vendor	Description	Payment	Account Total
Land Use Escrow					
12-286-56-851-262		LU Escrow-Regan Development-21-012	TOTAL FOR ACCOUNT		393.00
	37186	LAVERY, SELVAGGI & ABROMITIS PC	2022 Howard St - January	90.00	
	37130	SCOTT M. WILHELM, ESQ	Professional Services through 02/08/22	1,995.00	
12-286-56-851-263		LU Escrow-Peron Riverview	TOTAL FOR ACCOUNT		2,085.00
TOTAL for Land Use Escrow					=====
					4,627.50

SECTION 8 PROGRAM

Section 8 Expenditures

	36164	MRI SOFTWARE INC	IVR Phone Charges 5/20/21-6/19/21	0.62	
	36164	MRI SOFTWARE INC	IVR Phone Charges 7/20/21-8/19/21	1.05	
	36164	MRI SOFTWARE INC	IVR Monthly Charge 5/20/21-6/19/21	6.00	
	36164	MRI SOFTWARE INC	IVR Monthly Charge 3/20/21-4/19/21	6.00	
	36164	MRI SOFTWARE INC	IVR Monthly Charge 6/20/21-7/19/21	6.00	
	36164	MRI SOFTWARE INC	IVR Phone Charges 6/20/21-7/19/21	0.39	
	36164	MRI SOFTWARE INC	IVR Monthly Charge 7/20/21-8/19/21	6.00	
	35178	MRI SOFTWARE INC	IVR Phone Charges 1/20/21-2/19/21	10.43	
	35178	MRI SOFTWARE INC	IVR Monthly Charge 1/20/21-2/19/21	6.00	
	36665	MRI SOFTWARE INC	Functional Consulting-Custom Forms Modul	640.00	
	37183	DELTA DENTAL OF NJ INC	Section 8	124.96	
	36665	MRI SOFTWARE INC	IVR Phone Charges 10/20/21-11/19/21	6.37	
	36665	MRI SOFTWARE INC	IVR Monthly Charges-10/20/21-11/19/21	6.00	
	36665	MRI SOFTWARE INC	Functional Consulting-New User License	87.50	
	36464	MRI SOFTWARE INC	IVR Monthly Phone Charge 9/20/21-10/19/21	6.00	
	36464	MRI SOFTWARE INC	IVR Phone Charges 9/20/21-10-19/21	8.46	
	36464	MRI SOFTWARE INC	IVR Monthly Phone Charge 8/20/21-9/19/21	6.00	
	36464	MRI SOFTWARE INC	IVR Phone Charges 8/20/21-9/19/21	0.38	
	36164	MRI SOFTWARE INC	IVR Phone Charges 3/20/21-4/19/21	0.33	
16-289-56-081-820		Administration - Salary and Fringe	TOTAL FOR ACCOUNT		928.49
TOTAL for Section 8 Expenditures					=====
					928.49

PAYROLL AGENCY FUND

Payroll Deductions

	37183	DELTA DENTAL OF NJ INC	Dental Buy Up	319.10	
20-291-55-070-201		Dental Post Tax	TOTAL FOR ACCOUNT		319.10
TOTAL for Payroll Deductions					=====
					319.10

List of Bills - CLAIMS CHECKING ACCOUNT

Check#	Vendor	Description	Payment	Check Total
85016	78 - AQUA NEW JERSEY, INC	PO 37147 1/3/22-2/7/22 services as per billings	771.79	771.79
85017	76 - ELIZABETHTOWN GAS INC	PO 37148 12/10/21-1/13/22 services as per billing	9,439.20	9,439.20
85018	16 - J C P L	PO 37143 Services as per billings	19,272.23	19,272.23
85019	6659 - PENTELEDATA	PO 37149 Internet & Phone services 2/16/22-3/10/2	1,321.75	1,321.75
85020	1301 - UGI ENERGY SERVICES LLC	PO 37146 1/12/22-2/9/22 Services as per billings	3,105.17	3,105.17
85021	656 - VERIZON WIRELESS	PO 37145 12/2/21-1/1/22 service as per billings	2,285.52	2,285.52
85022	3 - VERIZON, INC	PO 37144 Services as per billings	1,185.34	1,185.34
TOTAL				37,381.00

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-201-31-430-050	Utility Expenses - Electricity	4,504.74			
01-201-31-435-050	Utility Expenses - Street Lighting	11,626.38			
01-201-31-440-050	Switchboard Expenses - O/E	3,536.08			
01-201-31-445-050	Utility Expenses - Water	306.86			
01-201-31-446-050	Utility Expenses - Natural Gas	11,023.90			
01-201-33-490-050	Municipal Court - O/E	109.40			
01-201-47-390-050	Maintenance of Free Public Library	6,273.64			
01-260-05-100	Current Fund - Due to Claims			0.00	37,381.00
TOTALS FOR	CURRENT FUND	37,381.00	0.00	0.00	37,381.00

Total to be paid from Fund 01 CURRENT FUND

37,381.00

37,381.00

2nd Rdy.

**TOWN OF PHILLIPSBURG
ORDINANCE NUMBER 2022-06**

BOND ORDINANCE AMENDING BOND ORDINANCE NUMBER 2019-07 FINALLY ADOPTED ON MAY 7, 2019, AS FURTHER AMENDED BY BOND ORDINANCE NUMBER 2021-05 FINALLY ADOPTED ON FEBRUARY 16, 2021, IN ORDER TO REVISE THE DESCRIPTION OF IMPROVEMENTS AUTHORIZED THEREIN

BE IT ORDAINED AND ENACTED BY THE TOWN COUNCIL OF THE TOWN OF PHILLIPSBURG, IN THE COUNTY OF WARREN, STATE OF NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

SECTION 1. Section 3(a) of bond ordinance number 2019-07 finally adopted by the Town Council of the Town of Phillipsburg, in the County of Warren, State of New Jersey (the "Town"), on May 7, 2019, as further amended by bond ordinance number 2021-05 finally adopted by the Town Council of the Town on February 16, 2021 (collectively, the "Prior Ordinance"), is hereby amended and supplemented to the extent and with the effect as follows:

"SECTION 3. (a) The improvements hereby authorized and purposes for the financing of which said obligations are to be issued are including, but not limited to, (i) the acquisition and renovation of 120 Filmore Street for municipal purposes; (ii) the demolition and/or renovation and rehabilitation of the old municipal building located at 675 Corliss Avenue; (iii) upgrades to the municipal owned building located at 220 Broubalow Way; (iv) improvements to the community pool and bath house, and (v) upgrades to the Town-owned garage located at the intersection of 3rd and North Main Street."

SECTION 2. The Town hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the

Town is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

SECTION 3. Except as expressly amended and supplemented hereby, the Prior Ordinance shall remain in full force and effect.

SECTION 4. This bond ordinance shall take effect twenty (20) days after the first publication hereof after final adoption, as provided by the Local Bond Law.

**ADOPTED ON FIRST READING
DATED: February 1, 2022**

**LORRAINE LOUDENBERRY,
Acting Clerk of the Town of Phillipsburg**

**ADOPTED ON SECOND READING
DATED: _____, 2022**

**LORRAINE LOUDENBERRY,
Acting Clerk of the Town of Phillipsburg**

**TOWN OF PHILLIPSBURG
IN THE COUNTY OF WARREN, STATE OF NEW JERSEY**

PUBLIC NOTICE

NOTICE OF PENDING BOND ORDINANCE AND SUMMARY

The bond ordinance, the summary terms of which are included herein, was introduced and passed upon first reading at a meeting of the governing body of the Town of Phillipsburg, in the County of Warren, State of New Jersey, on February 1, 2022. It will be further considered for final passage, after public hearing thereon, at a virtual meeting of the governing body to be held on _____, 2022 at 7:00 p.m. Information regarding remote access to the meeting may be found on the Town's website at www.phillipsburgnj.org. The summary of the terms of such bond ordinance follows:

Title: BOND ORDINANCE AMENDING BOND ORDINANCE NUMBER 2019-07 FINALLY ADOPTED ON MAY 7, 2019, AS FURTHER AMENDED BY BOND ORDINANCE NUMBER 2021-05 FINALLY ADOPTED ON FEBRUARY 16, 2021, IN ORDER TO REVISE THE DESCRIPTION OF IMPROVEMENTS AUTHORIZED THEREIN

Purpose(s): To amend the description in Section 3(a) of Bond Ordinance Number 2019-07, as amended by Bond Ordinance Number 2021-05 to include (i) the acquisition and renovation of 120 Filmore Street for municipal purposes; (ii) the demolition and/or renovation and rehabilitation of the old municipal building located at 675 Corliss Avenue; (iii) upgrades to the municipal owned building located at 220 Broubalow Way; (iv) improvements to the community pool and bath house and (v) upgrades to the Town-owned garage located at the intersection of 3rd and North Main Street.

Appropriation: No Change

Down Payment: No Change

**Bonds/Notes
Authorized:** No Change

Section 20 Costs: No Change

Useful Life: No Change

**LORRAINE LOUDENBERRY,
Acting Clerk of the Town of Phillipsburg**

**TOWN OF PHILLIPSBURG
IN THE COUNTY OF WARREN, STATE OF NEW JERSEY**

PUBLIC NOTICE

NOTICE OF FINAL ADOPTION OF BOND ORDINANCE AND SUMMARY

The bond ordinance, the summary terms of which are included herein, has been finally adopted by the Town of Phillipsburg, in the County of Warren, State of New Jersey on _____, 2022, and the twenty (20) day period of limitation within which a suit, action or proceeding questioning the validity of such ordinance can be commenced, as provided in the Local Bond Law, has begun to run from the date of the first publication of this statement. Copies of the full ordinance are available at no cost and during regular business hours at the Clerk's office for members of the general public who request the same. The summary of the terms of such bond ordinance follows:

Title: BOND ORDINANCE AMENDING BOND ORDINANCE NUMBER 2019-07 FINALLY ADOPTED ON MAY 7, 2019, AS FURTHER AMENDED BY BOND ORDINANCE NUMBER 2021-05 FINALLY ADOPTED ON FEBRUARY 16, 2021, IN ORDER TO REVISE THE DESCRIPTION OF IMPROVEMENTS AUTHORIZED THEREIN

Purpose(s): To amend the description in Section 3(a) of Bond Ordinance Number 2019-07, as amended by Bond Ordinance Number 2021-05 to include (i) the acquisition and renovation of 120 Filmore Street for municipal purposes; (ii) the demolition and/or renovation and rehabilitation of the old municipal building located at 675 Corliss Avenue; (iii) upgrades to the municipal owned building located at 220 Broubalow Way; (iv) improvements to the community pool and bath house and (v) upgrades to the Town-owned garage located at the intersection of 3rd and North Main Street.

Appropriation: No Change

Down Payment: No Change

Bonds/Notes

Authorized: No Change

Section 20 Costs: No Change

Useful Life: No Change

**LORRAINE LOUDENBERRY,
Acting Clerk of the Town of Phillipsburg**

**TOWN OF PHILLIPSBURG
IN THE COUNTY OF WARREN, STATE OF NEW JERSEY
CERTIFICATE OF INTRODUCTION OF BOND ORDINANCE**

I, the undersigned Acting Clerk of the Town of Phillipsburg, in the County of Warren, State of New Jersey, DO HEREBY CERTIFY that the foregoing is an extract from the Minutes of a meeting of the governing body of the Town duly called and held on February 1, 2022 at 7:00 p.m. at the Town Hall or via a virtual meeting and that the following was the roll call:

Present:

Absent:

I FURTHER CERTIFY that the foregoing extract has been compared by me with the original minutes as officially recorded in my office in the Minute Book of the governing body of the Town and is a true, complete and correct copy thereof and of the whole of the original minutes so far as they relate to the subject matters referred to in the extract.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Town as of this ____ day of _____, 2022.

(SEAL)

LORRAINE LOUDENBERRY,
Acting Clerk of the Town of Phillipsburg

**TOWN OF PHILLIPSBURG
IN THE COUNTY OF WARREN, STATE OF NEW JERSEY
CERTIFICATE OF FINAL ADOPTION OF BOND ORDINANCE**

I, the undersigned Acting Clerk of the Town of Phillipsburg, in the County of Warren, State of New Jersey, DO HEREBY CERTIFY that the foregoing is an extract from the Minutes of a meeting of the governing body of the Town duly called and held on _____, 2022 at 7:00 p.m. at the Town Hall or via a virtual meeting and that the following was the roll call:

Present:

Absent:

I DO FURTHER CERTIFY that the foregoing extract has been compared by me with the original minutes as officially recorded in my office in the Minute Book of the governing body of the Town and is a true, complete and correct copy thereof and of the whole of the original minutes so far as they relate to the subject matters referred to in the extract.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Town as of this ____ day of _____, 2022.

(SEAL)

**LORRAINE LOUDENBERRY,
Acting Clerk of the Town of Phillipsburg**

**TOWN OF PHILLIPSBURG
IN THE COUNTY OF WARREN, STATE OF NEW JERSEY**

**ACTING CLERK'S CERTIFICATE CONCERNING
BOND ORDINANCE ADOPTION PROCEDURES**

I, LORRAINE LOUDENBERRY, DO HEREBY CERTIFY that I am the Acting Clerk of the Town of Phillipsburg, in the County of Warren, State of New Jersey (the "Town"), and that as such I am duly authorized to execute and deliver this certificate on behalf of the Town. In such capacity, I have the responsibility to maintain the minutes of the meetings of the governing body of the Town and the records relative to all resolutions and ordinances of the Town. The representations made herein are based upon the records of the Town. I DO HEREBY FURTHER CERTIFY THAT:

1. Attached hereto is the bond ordinance introduced on February 1, 2022 and finally adopted on _____, 2022 and approved by the Mayor, as applicable, on _____, 2022.

2. After introduction, the bond ordinance was published as required by applicable law on _____, 2022 in The Express Times.

3. Following the passage of the bond ordinance on first reading, and at least seven (7) days prior to the final adoption thereof, I caused to be posted in the principal municipal building of the Town at the place where public notices are customarily posted, a copy of said bond ordinance or a summary thereof and a notice that copies of the bond ordinance would be made available to the members of the general public of the Town who requested copies, up to and including the time of further consideration of the bond ordinance by the governing body of the Town. Copies of the bond ordinance were made available to all who requested same.

4. After final adoption, the bond ordinance was duly approved by the Mayor of the Town (if applicable) and duly published as required by law on _____, 2022 in The Express Times. No protest signed by any person against making any improvement or incurring the

indebtedness authorized therein, nor any petition requesting that a referendum vote be taken on the action proposed in the bond ordinance has been presented to the governing body of the Town or to me or filed in my office within twenty (20) days after said publication or at any other time after the final adoption thereof.

5. The bond ordinance has not been amended, added to, altered or repealed and said bond ordinance is now in full force and effect.

6. A certified copy of the bond ordinance and a copy of the amended capital budget form have been filed with the Director of the Division of Local Government Services, New Jersey Department of Community Affairs, as applicable.

7. The official seal of the Town is the seal, an impression of which is affixed opposite my signature on this Certificate.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Town as of this ____ day of _____, 2022.

(SEAL)

LORRAINE LOUDENBERRY,
Acting Clerk of the Town of Phillipsburg

2nd Rdy.

ORDINANCE 2022-07

AN ORDINANCE OF THE TOWN OF PHILLIPSBURG, COUNTY OF WARREN, STATE OF NEW JERSEY, AMENDING CHAPTER 105 POLICE DEPARTMENT, OF THE CODE OF THE TOWN OF PHILLIPSBURG TO A NEW SECTION 105-1.1, *APPOINTING AUTHORITY*, OF THE CODE

BE IT ORDAINED by the Town Council of the Town of Phillipsburg, County of Warren, State of New Jersey, that Chapter 105, *Police Department*, is hereby amended to create a new section 1.1, *Appointing Authority*, as follows:

§105-1.1 *Appointing Authority*

The Mayor, or the Business Administrator as the Mayor's designee, is hereby declared to be the appointing authority for the Town of Phillipsburg and subject to general and regulatory law governing the same.

Section 2:

Severability. The various parts, sections and clauses of this Ordinance are hereby declared to be severable. If any part, sentence, paragraph, section or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this Ordinance shall not be affected thereby.

Section 3:

Repealer. Any ordinances or parts thereof in conflict with the provisions of this Ordinance are hereby repealed as to their inconsistencies only.

Section 4:

Effective Date. This Ordinance shall take effect upon final passage and publication as provided by law.

ATTEST:

TOWN OF PHILLIPSBURG

LORRAINE LOUDENBERRY, AMC
Acting Municipal Clerk

TODD M. TERSIGNI
Mayor

DATED:

CERTIFICATION

I, Lorraine Loudenberry, Acting Municipal Clerk for the Town of Phillipsburg, do hereby certify that the foregoing is a true copy of an Ordinance duly adopted by the Town Council at their February 15, 2022 meeting.

Lorraine Loudenberry,
Acting Municipal Clerk

ORDINANCE NO. 2022-04

ORDINANCE OF THE TOWN OF PHILLIPSBURG, COUNTY OF WARREN, STATE OF NEW JERSEY AMENDING CHAPTER 67, VEHICLES AND TRAFFIC, SECTION 28, PARKING LOTS, OF THE CODE OF THE TOWN OF PHILLIPSBURG TO CLARIFY THE HOURS OF THE LOTS AND THE HOURS SUBJECT TO PAID PARKING

NOW, THEREFORE, BE IT ORDAINED by the Town Council, Town of Phillipsburg, County of Warren, State of New Jersey as follows:

Section One.

Chapter 67, *Vehicles and Traffic*, Section 28, *Parking Lots*, of the Code of the Town of Phillipsburg, subsection I entitled *Municipal Lots, Payment Required* of the Code of the Town of Phillipsburg is hereby amended as follows and all other portions of this subsection I shall be unchanged except as indicated below:

§67-28(I) *Municipal Lots, Payment Required*

(I) *****:

The municipal parking lots will be open twenty-four hours a day and will be paid parking subject to enforcement from 8:00 am until 8:00 pm daily. During special events, the paid parking subject to enforcement for lot hours will be extended from 8:00 am until 10:00 pm. The rate of parking fees per vehicle will be as follows:

Section Two.

Severability. The various parts, sections and clauses of this Ordinance are hereby declared to be severable. If any part, sentence, paragraph, section or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this Ordinance shall not be affected thereby.

Section Three.

Repealer. Any ordinances or parts thereof in conflict with the provisions of this Ordinance are hereby repealed as to their inconsistencies only.

Section Four.

Effective Date. This Ordinance shall take effect upon final passage and publication as provided by law.

ATTEST:

TOWN OF PHILLIPSBURG

LORRAINE LOUDENBERRY, AMC
Acting Municipal Clerk

TODD M. TERSIGNI
Mayor

DATED:

CERTIFICATION

I, Lorraine Loudenberry, Acting Municipal Clerk for the Town of Phillipsburg, do hereby certify that the foregoing is a true copy of an Ordinance duly adopted by the Town Council at their March 1, 2022 meeting.

LORRAINE LOUDENBERRY,
Acting Municipal Clerk

O2022-09

AN ORDINANCE OF THE TOWN OF PHILLIPSBURG, COUNTY OF WARREN AND STATE OF NEW JERSEY RENAMING THE PHILLIPSBURG SENIOR CENTER TO BE KNOWN AS “GLORIA A. DECKER SENIOR CENTER”

Section 1.

WHEREAS, Gloria A. Decker is a lifelong Phillipsburg resident who has selflessly and ably served the residents of Phillipsburg and beyond through public service; and

WHEREAS, Gloria A. Decker was a trailblazer for women, a person who was not afraid to fight for what she believed in and who overcame gender barriers to achieve great heights; and

WHEREAS, Gloria A. Decker was instrumental in getting the funding for the Phillipsburg Senior Center, a center which does so much for the senior residents of Phillipsburg; and

WHEREAS, March is Women’s History Month, a time to reflect upon and recognize the many great contributions women have made and continue to make to our society; and

WHEREAS, the Town of Phillipsburg desires to honor Gloria A. Decker, and recognize her by renaming the Phillipsburg Senior Center in her honor.

NOW THEREFORE BE IT ORDAINED by the Town Council of the Town of Phillipsburg, County of Warren and State of New Jersey that the Phillipsburg Senior Center shall henceforth be officially known as the “Gloria A. Decker Senior Center” and that signage reflecting the name change be erected and installed under the direction of the Office of the Mayor.

Section 2:

Severability. The various parts, sections and clauses of this Ordinance are hereby declared to be severable. If any part, sentence, paragraph, section or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this Ordinance shall not be affected thereby.

Section 3:

Repealer. Any ordinances or parts thereof in conflict with the provisions of this Ordinance are hereby repealed as to their inconsistencies only.

Section 4:

Effective Date. This Ordinance shall take effect upon final passage and publication as provided by law.

ATTEST:

TOWN OF PHILLIPSBURG

LORRAINE LOUDENBERRY, AMC
Acting Municipal Clerk
DATED:

TODD M. TERSIGNI
Mayor

CERTIFICATION

I, Lorraine Loudenberg, Acting Municipal Clerk for the Town of Phillipsburg, do hereby certify that the foregoing is a true copy of an Ordinance duly adopted by the Town Council at their March 1, 2022 meeting.

LORRAINE LOUDENBERRY,
Acting Municipal Clerk

ORDINANCE NO. 2022-10

**AN ORDINANCE ESTABLISHING THE SALARY RANGE FOR
CERTAIN OFFICERS AND EMPLOYEES OF THE TOWN OF PHILLIPSBURG**

WHEREAS, the Town Council of the Town of Phillipsburg, Warren County, New Jersey, is required to establish by Ordinance the salary or salary ranges of officers and employees of the Town of Phillipsburg; and

WHEREAS, the Town wishes to establish the salary range for certain officers and employees of the Town.

NOW, THEREFORE, BE IT ORDAINED, that the salary range for the following positions is hereby established as follows:

SECTION I

<u>Classification Titles - Salaried</u>	<u>Minimum</u>	<u>Maximum</u>
Zoning Official	\$10,000.00	\$20,000.00
Building Inspector	\$10,000.00	\$20,000.00
Plumbing Inspector/Sub-Code Official	\$10,000.00	\$20,000.00
Qualified Purchasing Agent	\$10,000.00	\$15,000.00
Housing Inspector	\$10,000.00	\$20,000.00

SECTION II

All Ordinances or parts of Ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistencies.

SECTION III

If any article, section, subsection, paragraphs, phrase or sentence is, for any reason, held to be unconstitutional or invalid, said article, section, subsection, paragraph, phrase or sentence shall be deemed severable.

SECTION IV

This Ordinance shall take effect immediately upon final publication as provided by law.

ATTEST:

TOWN OF PHILLIPSBURG

LORRAINE LOUDENBERRY, AMC
Acting Municipal Clerk
DATED:

TODD M. TERSIGNI
Mayor

CERTIFICATION

I, Lorraine Loudenberry, Acting Municipal Clerk for the Town of Phillipsburg, do hereby certify that the foregoing is a true copy of an Ordinance duly adopted by the Town Council at their March 01, 2022 meeting.

LORRAINE LOUDENBERRY,
Acting Municipal Clerk

R:2022-55

**A RESOLUTION DESIGNATING HANDICAP
PARKING SPACES WITHIN THE
TOWN OF PHILLIPSBURG**

BE IT RESOLVED by the Town Council of the Town of Phillipsburg that the following listed locations be designated as “Handicapped Parking Spaces” within the Town of Phillipsburg as permitted under Section 38A-2 of the Town Code:

Handicapped Parking Spaces

Chambers Street	West Side	In front of 206 Chambers Street
Colby Place	North Side	In front of 27 Colby Place
Firth Street	West Side	In front of 352 Firth Street
18 Glen Avenue	South Side	In front of 18 Glen Avenue
Morris Street	South Side	In front of 296 Morris Street

Certification

I, Lorraine Loudenberg, Acting Municipal Clerk of the, Town of Phillipsburg, County of Warren, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the governing body on March 01, 2022.

Acting Municipal Clerk

R2022-56

**AUTHORIZING THE AWARD OF A
NON-FAIR AND OPEN CONTRACT FOR
TOWN PUBLIC DEFENDER**

BE IT RESOLVED by the Mayor and Council of the Town of Phillipsburg, County of Warren, and State of New Jersey as follows:

1. Brian Grace, Esq. is hereby retained as Municipal Public Defender of the Town of Phillipsburg for one year (January 1 through December 31, 2022).
2. This contract is awarded through the “Fair and Open” process under provisions of the Local Public Contracts Law that has included public solicitation of qualifications; and,
3. A copy of this resolution shall be published as required by law within 10 days of passage.

I, HEREBY CERTIFY that this Resolution was adopted at a Regular meeting of the Town Council of the Town of Phillipsburg held on March 01, 2022.

Lorraine Loudenberg,
Acting Municipal Clerk

R2022-57

**A RESOLUTION PROVIDING ADVICE AND CONSENT
TO THE MAYOR'S APPOINTMENTS FOR THE
PHILLIPSBURG FREE PUBLIC LIBRARY BOARD OF TRUSTEES**

BE IT RESOLVED by the Town Council of the Town of Phillipsburg that the following individual is being put forth by Mayor Todd M. Tersigni for consideration of appointment to the Library Board of Trustees. That the following appointment to the Library Board of Trustees is hereby confirmed with the corresponding term.

- 1. Michael Russo 12/31/2023**

NOW, THEREFORE, BE IT RESOLVED by the Town Council, the Town of Phillipsburg, Warren County, New Jersey that this Resolution shall confirm the designation of the vacancies be filled on the Library Board of Trustees.

CERTIFICATION

I, Lorraine Loudenberry, Acting Municipal Clerk, of the Town of Phillipsburg, County of Warren and State of New Jersey do hereby certify the foregoing to be true and correct copy of a Resolution adopted by Council at a meeting held on March 01, 2022.

Lorraine Loudenberry, Acting Municipal Clerk

R: 2022-58

A RESOLUTION TO PROVIDE FOR RENEWAL OF
LIMOUSINE OPERATOR'S LICENSE FOR AKAB, INC.

BE IT RESOLVED by the Town Council of the Town of Phillipsburg
that:

WHEREAS, an application has been received from AKAB, INC., 277
North Main Street, Phillipsburg, NJ for a Limousine Operator's License @
\$55.00 and nine (9) vehicles @ \$30.00 each, and

WHEREAS, the proper fee of 325.00.00 has been received with the
application and the required Certificate of Insurance is in effect and in order,
and

NOW, THEREFORE, BE IT RESOLVED by the Town Council of
the Town of Phillipsburg that the application be accepted, and license
granted.

CERTIFICATION

I, Lorraine Loudenberry, Acting Municipal Clerk for the Town of
Phillipsburg, do hereby certify that the foregoing is a true copy of a
resolution duly adopted by the Town Council at March 01, 2022 meeting.

Lorraine Loudenberry,
Acting Municipal Clerk

R2022-59

RESOLUTION OF THE TOWN OF PHILLIPSBURG, COUNTY OF WARREN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A MEMORANDUM OF AGREEMENT BETWEEN THE TOWN OF PHILLIPSBURG AND THE PHILLIPSBURG HOUSING AUTHORITY FOR THE USE OF FACILITIES AT THE PHILLIPSBURG HOUSING AUTHORITY

WHEREAS, the Town of Phillipsburg and the Phillipsburg Housing Authority have determined it is in the public interest to enter into an agreement to provide a meeting space at the Phillipsburg Housing Authority for use by the Town for Council meetings; and

WHEREAS, the parties have negotiated an agreement in the form attached hereto establishing the scope duties, terms and conditions as set forth therein.

NOW, THEREFORE, BE IT RESOLVED, by the Town Council, Town of Phillipsburg, County of Warren, State of New Jersey, the memorandum of agreement for the provision of use of facilities between the Town of Phillipsburg and the Phillipsburg Housing Authority in the form attached hereto is hereby authorized and approved.

BE IT FURTHER RESOLVED, that the Mayor and Acting Municipal Clerk are hereby authorized and directed to execute and attest to the agreement in a form attached hereto.

CERTIFICATION

I, Lorraine Loudenberry, Acting Municipal Clerk for the Town of Phillipsburg, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Town Council at their March 01, 2022 meeting.

Lorraine Loudenberry
Acting Municipal Clerk



530 Heckman St.
Phillipsburg, NJ 08865
Phone: (908) 859-0122
www.phillipsburgha.com

**MEMORANDUM OF AGREEMENT
BETWEEN
THE PHILLIPSBURG HOUSING AUTHORITY
AND
THE TOWN OF PHILLIPSBURG**

This Memorandum of Agreement (“MOA”) is entered into this 22nd day of February, 2022 (“Effective Date”) by and between the Phillipsburg Housing Authority (“Authority”) and the Town of Phillipsburg (“Town”) to memorialize the understanding for the Town to utilize the Authority’s Community Building for the purpose of conducting Town Council meetings.

WITNESSETH

WHEREAS, the Authority is a municipal authority of the Town of Phillipsburg in the State of New Jersey and owning property commonly known as the Community Building located at 535 Fisher Avenue, Phillipsburg, NJ 08865 (“Community Building”); and

WHEREAS, the Town is a municipal corporation in the State of New Jersey and seeks to utilize the Authority’s Community Building to conduct its Town Council meetings; and

WHEREAS, the Authority and Town seek to enter into this MOA to memorialize the terms and conditions of the Town’s use of the Community Building.

NOW, THEREFORE, for good and valuable consideration, receipt of which is hereby acknowledged, and inconsideration of the mutual covenants and obligations hereinafter set forth, the Authority and the Town hereby agree to and with each other as follows:

1. Use of Premises

1.1 The Town Council, Mayor, employees, and public may enter on, occupy, and use the Community Building for the Town Council meetings.

1.2 It is expressly understood that this MOA does not in any way whatsoever grant or convey a permanent easement, lease, fee, or other interest in the Community Building to the Town.

2. Payment

There shall be no cost to the Town or its residents for the use of the Community Building under this MOA.

3. Term

This MOA shall commence upon the Effective Date and extend for a term of One Year expiring February 28, 2023. This MOA may be extended, in writing, upon agreement of the Authority and the Town.

4. Insurance

The Authority shall maintain property insurance for the Community Building.

5. Indemnification

The Town acknowledges that it is responsible for and shall indemnify and hold the Authority and its Commissioners, employees, agents, and servants harmless for personal injuries and property damage caused by the negligent and willful acts of the Town, its officials, employees, representatives, or agents which occur as a result of the Town's use of the Community Building under this MOA.

6. Entire Agreement

This MOA shall constitute the entire agreement between the Authority and the Town and any prior understanding or representation of any kind preceding the Effective Date shall not be binding upon either party except to the extent incorporated in this MOA. This MOA may not be amended, modified, superseded, canceled, renewed, or extended, and the terms and conditions hereof may not be waived, except by a written instrument signed by the Authority and the Town or, in the case of a waiver, by the party making such waiver.

IN WITNESS WHEREOF, the Authority and the Town hereto sign this MOA as of the date set forth above.

Witness:

PHILLIPSBURG HOUSING AUTHORITY

Thomas F. McGuire, Acting Executive Director

Witness:

TOWN OF PHILLIPSBURG

Todd M. Tersigni, Mayor

R: 2022-60

**RESOLUTION AUTHORIZING THE DEPARTMENT OF
ADMINISTRATION TO ISSUE REFUNDS WITHOUT
COUNCIL APPROVAL IN THE AMOUNT OF \$50.00 OR
LESS**

WHEREAS, the Town of Phillipsburg, through the various departments, often times accepts deposits for reservation of Town facilities; and

WHEREAS, a deposit is often times required at the time of reservation; and

WHEREAS, in the event of a cancellation of the reservation the deposit monies are returned; and

WHEREAS, the Department of Administration has requested the ability to issue, without Council approval, refunds which are \$50.00 or less; and

WHEREAS, Town Council believes that authorizing same would result in the more efficient operations and would benefit the Town residents.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Town of Phillipsburg, County of Warren, State of New Jersey, that the refunds which are \$50.00 or less may be issued without additional Council approval as requested by the respective department head, as well as approval from the Business Administrator and the CFO.

BE IT FURTHER RESOLVED that the Council of the Town of Phillipsburg hereby authorizes the Mayor and Municipal Clerk to execute any and all necessary documents in order to effectuate same.

CERTIFICATION

I, Lorraine Loudenberg, Acting Municipal Clerk for the Town of Phillipsburg, do hereby certify that the foregoing is a true copy of a resolution duly adopted by the Town Council at their March 01, 2022 meeting.

Lorraine Loudenberg
Acting Municipal Clerk

Resolution No. 2022-61

**A RESOLUTION OF THE TOWN OF PHILLIPSBURG, COUNTY OF WARREN,
STATE OF NEW JERSEY, AUTHORIZING THE PAYMENT TO W. DOWD
EXCAVATING, LLC AND SARTINI PLUMBING HEATING & COOLING, LLC FOR
WORK PERFORMED ON AN EMERGENCY BASIS FOR PROPERTY LOCATED AT
24 STULL ALLEY**

WHEREAS, the Town of Phillipsburg directed W. Dowd Excavating, LLC and Sartini Plumbing Heating & Cooling, LLC (the “Contractors”) to perform work on an emergency basis for property located at 24 Stull Alley; to wit: the replacement of a broken water line (the “Event”); and

WHEREAS, the Town Professionals opined that the Event was one which constituted an emergency affecting the health, safety and public welfare; and

WHEREAS, because of the foregoing, it was necessary to immediately contract for work to be performed to remediate the Event and to eliminate the danger to the health, safety and public welfare; and

WHEREAS, the work was performed; and

WHEREAS, sufficient funding exists to pay the Contractors as evidenced by the attached certification of funds.

NOW THEREFORE IT BE RESOLVED by the Town Council of the Town of Phillipsburg, County of Warren, State of New Jersey, that the Town Council does hereby declare an emergency to have existed necessitating the need for emergency work as described above.

BE IT FURTHER RESOLVED that payment is hereby authorized to be made to W. Dowd Excavating, L.L.C. in the amount of \$50,829.15 and to Sartini Plumbing Heating & Cooling, L.L.C. in the amount of \$16,238.09.

CERTIFICATION

I, Lorraine Loudenberry, Acting Municipal Clerk for the Town of Phillipsburg, do hereby certify that the foregoing is a true copy of a resolution duly adopted by the Town Council at their March 01, 2022 meeting.

Lorraine Loudenberry, Acting Municipal Clerk

RESOLUTION OF THE TOWN OF PHILLIPSBURG, COUNTY OF WARREN, STATE OF NEW JERSEY, AUTHORIZING THE REDEMPTION OF TAX SALE CERTIFICATE AND CONVEYANCE OF REAL PROPERTY LOCATED AT 88 SPRUCE ALLEY

WHEREAS, the Town of Phillipsburg was the holder of a tax sale certificate for unpaid taxes for property located at 88 Spruce Alley; and

WHEREAS, the Town foreclosed on the tax sale certificate and took title to the property; and

WHEREAS, the owner of the property contacted the Town and requested the ability to retake title to the property by paying all amounts due and owing on the property in the amount of \$39,000.00; and

WHEREAS, the Town has determined that property is of no value to the Town itself and would typically auction the property at public sale; and

WHEREAS, the Town has determined that it is in the best interest of the Town to permit the conveyance of the property at private sale upon the complete repayment of the amounts due and owing; and

WHEREAS, VLRL Equity Co., working in conjunction with the property owner, has offered to pay the entire amount due to the Town and to enter into a lease with the former owner as it relates to Apartment 2 of the property, subject to the terms and conditions agreed upon by the former owner and VLRL Equity Co., so as to limit the displacement of the former owner; and

WHEREAS, the Town desires to convey the property to VLRL Equity Co. for this purpose upon the full payment of all amounts due and owing to the Town and upon the providing of proof, in the form of a written lease by and between the former owner and VLRL Equity Co., that the former owner will maintain possession of Apartment 2 of the property as a leasehold, subject to the conditions of the lease between VLRL Equity Co. and the former owner; and

WHEREAS, VLRL Equity Co. has agreed to comply with the foregoing requirements.

WHEREAS, the leasehold of Apartment 2 of the property to the former owner is a condition precedent to this Resolution and shall not become a part of any deed of conveyance from the Town of Phillipsburg to VLRL Equity Co. and is expressly not to be deemed, recorded, nor conveyed as a covenant, condition, and/or restriction on the deed of conveyance from the Town of Phillipsburg to VLRL Equity Co., nor does this Resolution encumber the property and/or the rights of VLRL Equity Co., and/or its agents, heirs, and/or assigns, in the property now, or forever;

NOW, THEREFORE, BE IT RESOLVED, by the Town Council, Town of Phillipsburg, County of Warren, State of New Jersey, that the conveyance of real property located at 88 Spruce Alley is hereby authorized to be made to VLRL Equity Co. upon the payment of \$39,000.00 to the Town and proof of a written lease between the former owner and VLRL Equity Co. for Apartment 2 of the property.

BE IT FURTHER RESOLVED, that the Mayor, Town Attorney and Acting Municipal Clerk are hereby authorized and directed to executed and attest to any documents necessary to effectuate the foregoing, including a closing statement and deed of conveyance.

CERTIFICATION

I, Lorraine Loudenberg, Acting Municipal Clerk for the Town of Phillipsburg, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Town Council at their March 01, 2022 meeting.

Lorraine Loudenberg
Acting Municipal Clerk

R2022-63

**RESOLUTION AUTHORIZING ACCEPTANCE OF COMMUNITY
SERVICE CONTRIBUTION FROM ST. LUKE'S HOSPITAL AND
DIRECTING THE EXECUTION OF AN AGREEMENT
REGARDING SAME**

WHEREAS, the Town of Phillipsburg receives a contribution from St. Luke's Hospital, a non-profit corporation, as a community service contribution in accordance with *N.J.S.A. 54:4-3.6*; and

WHEREAS, said contributions are based upon a per bed calculation of beds in the hospital; and

WHEREAS, said contribution is to be paid quarterly at a rate of \$3/bed; and

WHEREAS, St. Luke's annual contribution equals \$216,810.00; and

WHEREAS, the Town Council finds it to be in the best interest of the Town of Phillipsburg to authorize the Town Attorney to draft, and the Mayor to execute, an agreement with St. Luke's memorializing the foregoing obligation of St. Luke's.

NOW, THEREFORE, BE IT RESOLVED by the Town Council that the Town Attorney is hereby authorized and directed to draft a community service contribution agreement detailing St. Luke's contribution obligations as set forth above and that the Mayor is directed to execute same.

CERTIFICATION

I, Lorraine Loudenberry, Acting Municipal Clerk of the Town of Phillipsburg, County of Warren and State of New Jersey do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by Council at a meeting held on March 01, 2022.

Lorraine Loudenberry, Acting Municipal Clerk

R:2022-64

A RESOLUTION PROVIDING FOR AN APPOINTMENT TO THE
PHILLIPSBURG HOUSING AUTHORITY BOARD OF
COMMISSIONERS

BE IT RESOLVED by the Town Council of the Town of Phillipsburg that the following _____ is hereby appointed to serve as a member of the Phillipsburg Housing Authority Board of Commissioner effective March 1, 2022.

CERTIFICATION

I, Lorraine Loudenberg, Acting Municipal Clerk for the Town of Phillipsburg, do hereby certify that the foregoing is a true copy of a resolution duly adopted by the Town Council at their March 01, 2022 meeting.

Lorraine Loudenberg
Municipal Clerk



Phillipsburg Recreation

SPECIAL EVENT PERMIT APPLICATION

A Special Event that occurs, wholly or partially, upon Town of Phillipsburg property requires successful execution the provision and coordination of Town of Phillipsburg services. A special event is defined pursuant to Chapter 422-13.1B

To apply to hold a Special Event, please complete and submit this Special Event Permit application to **the Superintendent of Recreation** at least ninety (90) days prior to the event start date. Application not submitted within this timeframe will not be processed. The application must contain all the required information and documents to be accepted for processing. Providing there are no issues or concerns related to the processing of your application, the special event permit will be issued within 30 workdays of the receipt of your application.

Applications require a **\$25 application fee**, paid in the form of a money order, cashier's check or certified check made out to the Town of Phillipsburg when application is submitted. **If you have any questions about the special events application process, call (908) 454-5500 ext. 390 or email dkophazy@phillipsburgnj.org**

SPECIAL EVENT PERMIT FEES*

**Be advised that depending on the date and duration, the event may incur additional costs for support.*

Alcohol fee: \$500 (if approved by town council)

Application fee: \$25

DPW Labor fees: \$60 per hour per employee

Event fees: \$100-\$250 based on number of participants listed on application

Equipment fees: Per current town ordinance

Garbage removal deposit: \$600 – refundable less a \$200 per pickup truck load of garbage removed fee.

Garbage removal fee: \$200 per pickup truck load

Police Labor fees: Current contracted rate

Portable toilets: Billed at cost plus a \$10 per unit scheduling fee

Park restroom cleanup fee: \$250 per structure (restrooms are not guaranteed for special events)

Vehicle Fees: \$2-\$4 per vehicle, calculated on number of participants and 4 people per vehicle.



Phillipsburg Recreation

SPECIAL EVENT PERMIT APPLICATION CHECKLIST

Please review this list and include all documentation

Is application fully completed with all names, contact info and signatures?

Has an appropriate site plan been included?

If alcohol is included at your event, do you have your sale/consumption zone designated?

Has an appropriate plan for security been included?

Have the appropriate certificates of insurance from all vendors been included?

Have appropriate applications for offsite food service been made to the state?

Have you included health department permits for all vendors?

Have you secured proper restroom facilities?

Have you secured appropriate garbage removal?

Have you included your fee waiver request letter? *

(*Non-profit and Veterans groups only. Labor, garbage, and alcohol fees can not be discounted or waived.)

Have you included a list of all vendors, performers, acts, etc.?



Phillipsburg Recreation

For Office Use Only
Pre-application meeting complete?
Y or N Date: _____ Initials _____

Application #: _____

Date Received: 02/22/2022

EVENT INFORMATION

Date of Event May 05, 2022 Date of Application 02/22/2022

Applicant Name Wendy White

Organization/Business Name (if applicable) Norwescap Child and Family Services

Address 350 Marshall St City Phillipsburg State Nj Zip 08865

Telephone Number 908-454-1078 Home Business Cell 215-804-7587 Home Business Cell Alternate Number

Fax Number 908-454-3117 Email whitew@norwescap.org

Main Contact Person during event and Telephone Number (if different from Applicant, for emergency purposes only): Wendy White

Name of Event: Frolic in the Park

Event Description If you wish to upload an event description at the end, please say so in the fields below.

Resource Fair geared to young children and their family. Social Service Agencies and local businesses are asked

Time Event Begins 5:00PM Ends 7PM Rain Date _____

Set-up Begins 3PM Clean-Up Ends 7:30

Start Location (if applicable) _____

Finish Location (if applicable) _____

*** For a race, run, walk, procession, or parade, please attach a **detailed route** with the application. If any County Roads are in the route, you must obtain appropriate approval from the County. If any event is held on County or Federal property, it is the responsibility of the applicant to obtain appropriate approval. ***

Street Closing Location (if applicable): _____

Between: _____ & _____

Name of Park (if applicable) Walters Park

Number of Participants (or Attendees) 300 Number of Spectators 300

Will participants or spectators be charged? Yes No If so, how much? \$ _____

SITE PLAN: Please attach a diagram of the location, routes, and set-up of any tables, booths, stages, etc.

Please provide a list of the individuals, organizations or groups (if different from the applicant) assigned to each booth and describe the activity, service, or other function to be provided at the booths.

If items are being sold or given away or dispensed in another manner, please provide a related list with prices.

Municipal Staff/Services Requested (check all that apply):

- | | | | |
|--|---|--|-----------------------------------|
| <input type="checkbox"/> DPW Staff | <input checked="" type="checkbox"/> Trash Removal | <input type="checkbox"/> Barriers | <input type="checkbox"/> Fire/EMS |
| <input type="checkbox"/> Police Officers | <input type="checkbox"/> Utility Access | <input type="checkbox"/> Roads Blocked | <input type="checkbox"/> Other |

List other if checked: _____

Additional Information:

Will you need the town to remove garbage? (See fees listed above) Yes No

If no, please provide how you will be disposing of all trash. _____

Will you need the town to supply portable restrooms? (See fees listed above) Yes No

If no, please provide the vendor information and number of toilets you will be supplying. Number of units shall match industry recommendations _____

Have all vendors applied for appropriate permits/inspections? (Alcohol, open flame cooking, etc.) Yes No

If yes, please attach proof. If no, your application will not be accepted until proof has been obtained.

Will you be utilizing sound equipment during the event? Yes No

If yes, you understand that the municipal noise ordinances shall apply. (Chapter 384, Noise)

Will the event be advertised? Yes No

If yes, describe the advertising plan, including dates and media outlet(s). Please ensure you obtain approval for your event before you begin to promote or advertise the event. _____

Will any pamphlets or advertising matter of any kind be distributed at the event? Yes No

If yes, attach a copy to the application upon submission.

Is there any indication that any group/organization may seek to disrupt your event? Yes No

If so, please provide details on your concern and all available information, including the names of those individuals/groups/organizations and their contact information: _____

Are you partnering with any organizations in conjunction with your special event? Yes No

If so, please provide all available information, including the names of those individuals/groups/organizations and their contact information: _____

RELATED SPECIAL EVENTS PERMITS/SUBMISSIONS

Please read the following permit requirements carefully and identify all that may apply to your event:

Alcohol served or sold *(Please note the additional insurance requirement on Page 4)*

The applicant is required to file an application with the Division of ABC in Trenton at least ten (21) working days prior to the event either via mail or the online system. The Division of ABC in Trenton may disapprove, deny, and/or cancel any application without notice, reason, or cause.

Fireworks *(Please note the additional insurance requirement on Page 4)*

Applicant must submit a copy of the firework vendor's (1) Permit to Manufacture Explosives and (2) Permit to Use Explosives, both issued by the New Jersey Department of Labor, Office of Safety Compliance.

Amusement Rides *(Please note the additional insurance requirement on Page 4)*

Applicant must provide proof that the owner/operator of the amusement rides has acquired the necessary permits from the New Jersey Department of Community Affairs, Bureau of Code Services.

Animals *(Please note the additional insurance requirement on Page 4)*

At least one (1) week prior to the event, the applicant must submit a health certificate for each animal to participate, as well as the name of a veterinarian who will provide care for any injured or sick animal, a copy of the handler's licenses required under Federal and/or State law, and verification of access to animal transport. (Applicant must be able to show compliance with all the above requirements in order to receive Special Event Permit.)

Vendors *(Please note the additional insurance requirement on Page 4)*

Vendors must obtain and supply the appropriate health Department Licensing. Vendors shall also supply proof that they have submitted the off-site, open flame cooking inspection request through the State of NJ

Temporary Structure(s) – Tents, stages, etc. *(Please note the additional insurance requirement on Page 4)*

If temporary structures are to be utilized during the event, a zoning permit must be obtained, and a copy submitted.

INSURANCE

All Special Events require a Certificate of Insurance naming the Town of Phillipsburg as an additional insured. The Certificate of Insurance should include a hold harmless provision that reads as follows:

The Town of Phillipsburg and its officers and employees are additional insured. The _____ Applicant/organization shall defend, indemnify and hold harmless the Town of Phillipsburg, its agents servants and administrators from and against any and all claims, or actions at law, whether for personal injury, property damage or liability including any costs of defense incurred by the Town of Phillipsburg which arise from any acts, omissions of the insured, its agents, or employees arising out of or related to the permit(s) and use of the Town of Phillipsburg's parks, streets, and/or facilities for _____ Name of event _____.

A certificate of insurance evidencing general liability insurance (an occurrence policy) of at least \$1,000,000.00 (one million dollars) and property damage coverage of at least \$100,000 (one hundred thousand) and naming the Town of Phillipsburg as an additional insured must be submitted for the application to be accepted for processing. The Town reserves the right to request additional liability insurance depending on the scale and duration of the event, including but not limited to the following:

Will your event include vehicles, aircraft, or other equipment, devices, or activities that are excluded from coverage in your general liability insurance policy? Yes No

If so, separate additional liability insurance for the applicable exclusion with coverage of at least the coverage minimums listed above must be provided by vendor naming Town of Phillipsburg as an additional insured.

Will alcoholic beverages be served or sold at your event? Yes No

If so, separate additional liquor liability insurance with coverage of at least the coverage minimums listed above must be provided by the alcohol vendor naming Town of Phillipsburg as an additional insured.

Will contracted emergency medical Services or first aid stations provided at your event? Yes No

If so, separate additional medical liability insurance with coverage of at least the coverage minimums listed above must be provided by vendor naming Town of Phillipsburg as an additional insured.

Will fireworks or other special effects be displayed at your event? Yes No

If so, separate additional general liability insurance with coverage of at least \$2,000,000 liability and \$500,000 property damage and naming the Town of Phillipsburg as an additional insured must be provided by the pyrotechnics company.

Will contracted security guards or officers be used at your event? Yes No

If so, separate additional medical liability insurance with coverage of at least the coverage minimums listed above must be provided by vendor naming Town of Phillipsburg as an additional insured.

Will amusement rides be used at your event (including inflatables)? Yes No

If so, separate additional medical liability insurance with coverage of at least the coverage minimums listed above must be provided by vendor naming Town of Phillipsburg as an additional insured.

Will animals be utilized/on display at your event? Yes No

If so, separate additional medical liability insurance with coverage of at least the coverage minimums listed above must be provided by vendor naming Town of Phillipsburg as an additional insured.

APPLICANT ACKNOWLEDGMENT/AUTHORIZATION/INDEMNIFICATION

As the applicant, I hereby certify the information I have provided in this application and any attachments is complete and accurate, and that no false or misleading information or false statements have been given. I understand that failure to do so and to abide by the rules and regulations promulgated by the Town of Phillipsburg for holding Special Events may lead to the denial of the application, cancellation of the event, the denial of future Special Event applications, or other legal action.

In addition, as the applicant, I hereby agree to defend and hold harmless the Town of Phillipsburg, its agents, servants, and administrators from and against any and all claims, or actions at law, whether for personal injury, property damage, or liability including and cost of defense incurred by the Town of Phillipsburg which may arise from any acts omissions of the insured, its agents, or employees arising out of or related to the permit(s) and use of the Town of Phillipsburg's parks, streets, properties, and/or facilities which are deemed not to be the sole responsibility of the Town of Phillipsburg.

I acknowledge that the Town of Phillipsburg reserves the right to deny a permit to any event that interferes with the health, safety, order, and well-being of the general public.

As the applicant/owner, I further certify that I am authorized to sign this application and execute the Hold Harmless & Indemnification Agreement contained therein on behalf of (Name of Organization):

Norwescap _____ May 05, 2022
for the Special Event beginning on ____/____/____
ORGANIZATION

Wendy White

eSigned via DocuSign.com
Wendy White
Ko9: 2fDc41 c05d1 f6d3c02d41 c4d7as4d7

SIGNATURE

PRINT (NAME)

02/22/2022

Family engagement Specialist

TITLE

DATE

Note: Please recheck your application to ensure that it is complete with all the requested information. This will enable your application to be processed without delay. Providing there are no concerns or issues related to the processing of your application, the special event permit will be available within 30 workdays of the receipt of your application.

For office use only:

eSigned via SeallessDocs.com
Robert Stettner
Key: b71ff6adcb67563a206d7461c8bce98

02/22/2022

Chief of Police

eSigned via SeallessDocs.com
Steve Davis
Key: 0cc27a75133ca5d4268e808a10150fab

02/22/2022

Public Works

eSigned via SeallessDocs.com
Rich Hay
Key: 7d2a409a767642552c390a69205cc4161

02/22/2022

Fire Chief

Municipal Clerk

Superintendent of Recreation

eSigned via SeallessDocs.com
Rob Bengivenga
Key: 9233c958a95cc13ee4207451dc40059

02/22/2022

Business Administrator

It is / is not recommended to approve this application.

eSigned via SeallessDocs.com
Todd Tersigni
Key: 0321a1f05ebc7474276b706454083452

Todd Tersigni

02/22/2022

Date: _____

Mayor

Approved: _____

Denied: _____

Date: _____

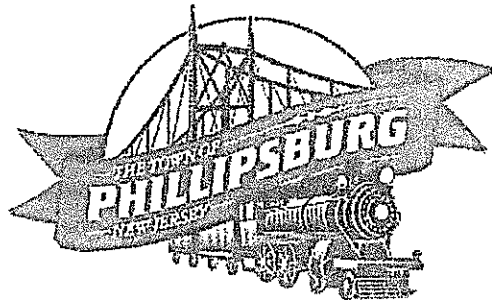
Lorraine Loudenberg

02/22/2022

Date: _____

Council Approval Signature

Reason for Denial: A letter of denial will be attached with reasons and appeal information.



Agreement between the Phillipsburg Pirates and the Lehigh Valley Men's Senior Baseball League with the Town of Phillipsburg in New Jersey.

Whereas, the Town of Phillipsburg is the owner of the athletic facilities known as the Delaware Heights Baseball Field located at the Delaware Heights Athletic Fields located at 520 Carpentersville Road in the Town of Phillipsburg, New Jersey and:

Whereas, the Phillipsburg Pirates, a team in, and the Lehigh Valley Men's Senior Baseball League wish to utilize the Baseball Field at the Delaware Heights Athletic Fields to play scheduled games and for practicing during their season, and

Whereas, the Town of Phillipsburg is willing to grant permission for the Phillipsburg Pirates and the Lehigh Valley Men's Senior Baseball League to utilize the Baseball Field, subject to the following conditions:

IT IS HEREBY AGREED THAT:

1) **TERM:** The term of this agreement will be on April 01, 2022 ending on December 31, 2022. In event of any breach of the terms and conditions of this agreement the Town of Phillipsburg may terminate the agreement upon a fifteen (15) day notice to the representative named in this agreement.

2) **PAYMENT:** The Phillipsburg Pirates and the Lehigh Valley Men's Senior Baseball League will agree to contribute \$500 for the season up to 13 games. In addition, the Phillipsburg Pirates and the Lehigh Valley Men's Senior Baseball League will provide materials and in-kind services during the contract to cover the use of the field and facilities for the 2022 approved schedule. For the purposes of this agreement, in-kind services will include: mowing of the infield grass, lining, purchasing of an infield mix, building up and maintaining the pitcher's mound and

the batter's box and similar field maintenance activities and cleaning up trash prior to leaving.

3) RESPONSIBILITIES:

The Phillipsburg Pirates and LVMSBL agree to:

- a. Identify in writing two representatives, a primary and secondary contact person that will be authorized to deal directly with the Town of Phillipsburg on matters pertaining to this agreement.
- b. Submit a schedule at the beginning of the season to be approved by the Town of Phillipsburg.
- c. Submit any and all changes to the schedule and any requests for field use age not indicated on the established schedule to the Town Recreation Coordinator for approval.
- d. Maintain the pitching mound and batter's boxes during the duration of the season.
- g. Pay for and provide infield replacement field mix, pitching mound clay, and wet dry mixing agents needed for inclement weather recovery.

The Town of Phillipsburg agrees to the following items:

- a. Provide electric, water, and sewer services.
 - b. Provide grass cutting, trimming, seeding, aerating, and fertilizing as needed
 - c. Provide electrical maintenance
 - d. Provide garbage removal
 - e. Pay for maintenance tasks requiring specialized equipment or outside contractors.
 - f. Determine the capital needs for the facility.
 - g. Provide a master schedule to the LVMSBL contact person (Turk Starniri) and Pirate's contact (Tom Discafani) and update and distribute as needed.
4. USE: The Phillipsburg Pirates and the LVMSBL will utilize the said facility only for pre-approved practices, scheduled games, and rescheduled games.

5. INSURANCE: The LVMSBL will maintain a minimum of \$1,000,000 liability insurance per team for the duration of the agreement to cover all players utilizing the Delaware Heights Athletic Field for LVMSBL events. Proof of insurance will be provided to the Town of Phillipsburg prior to April 01 of each year. The LVMSBL will also provide its own insurance and/or be financially responsible for personal property stored anywhere on the premises.

6: INDEMNIFICATION: The LVMSBL shall defend indemnify and hold harmless the

Town of Phillipsburg and all its related entities from and against all claims, demands, liabilities, damages, lawsuit proceedings including without limitation court costs and attorney's fees arising from related to damage or injury directly or indirectly by LVMSBL, its players, agents, employees, or invitees.

7. COOPERATION: It is understood by both the LVMSBL and The Town of Phillipsburg that there will be a need to work together to ensure the proper operation and long-term health of the Delaware Heights Baseball Field. To this end both parties agree to work together, in cooperation, to resolve any disputes arising over the responsibility for specific maintenance, repair, and replacement items arising out of the reasonable interpretation of the language contained in this agreement.

Thomas Discofani 2/23/22
Team Representative

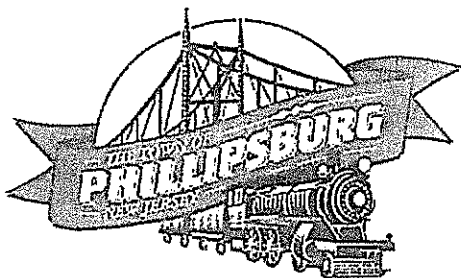
Todd M. Tersigni/Mayor

LVMSBL Representative

Business Administrator

02-23-22

Date



Department of Recreation

120 Filmore St.

Phillipsburg, NJ 08865

P: (908) 454-5500 ext. 390

F: (908) 454-6511

W: www.phillipsburgnj.org

December 13, 2021

On behalf of Mayor Tersigni, we are pleased to offer these terms for the extension of your current service agreement:


The Phillipsburg Youth Soccer Club shall:

- Enter into an agreement that shall be in effect from date of execution until 12/31/2023. At expiration, the agreement shall renew with the same terms until a new one is put in place.
- Maintain general liability and property damage insurance
- Provide a fall, spring, and summer youth soccer program for residents of Phillipsburg proper. This refers to the children who reside within the actual boundaries of Phillipsburg.
- Provide 200 hours of volunteer service to the Town. This can be through community clean ups or other like events.
- Designate a club member to turn lights on and off during nighttime games
- Have exclusive use of entire field house at Delaware Heights year-round.

The Town of Phillipsburg shall:

- Enter into an agreement that shall be in effect from date of execution until 12/31/2023. At expiration, the agreement shall renew with the same terms until a new one is put in place.
- Waive all facility use fees
- Waive all lighting fees for fall program offerings
- Maintain and line all fields for games
- Maintain all nets and goals at fields

Todd M. Tersigni, Mayor


Tim Zagra, President