

R2025-11

A RESOLUTION AUTHORIZING CHANGE FUNDS FOR VARIOUS MUNICIPAL OFFICES AND DEPARTMENTS

WHEREAS, the Chief Financial Officer has advised that a "Change Fund" is necessary for the purpose of making change for cash payments for certain Town offices and departments; and

WHEREAS, the said Change Fund will be used for the sole purpose of making change and not for the purpose of paying bills.

NOW, THREFORE IT BE RESOLVED by the Town Council of the Town of Phillipsburg, County of Warren, State of New Jersey, that a Change Fund is hereby re-established in the following amounts and for the following departments:

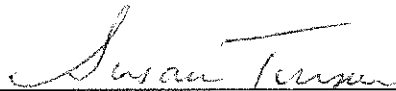
Department	Amount
Tax Collector	\$ 1,300.00
Sewer Utility	\$ 500.00
Clerk/Vital Statistics	\$ 50.00
Construction Code Official	\$ 50.00
Municipal Court	\$ 170.00
Police Department/Bail Change	\$ 50.00
Town Pool/Snack Bar	\$ 100.00
Town Pool/Ticket Gate	\$ 100.00
Recreation Festivals/Events	\$ 500.00

BE IT FURTHER RESOLVED that the Change Fund is to be used for the sole purpose of making change and not for the purpose of paying any bills and said Change Funds are to have a constant balance in the amount in which they are established.

BE IT FURTHER RESOLVED that the Chief Financial Officer shall make the appropriate adjustments and notations on his records for the purpose of establishing such Change Funds for the foregoing offices and departments.

CERTIFICATION

I, Susan Turner, Acting Municipal Clerk of the Town of Phillipsburg, County of Warren and State of New Jersey do hereby certify the foregoing to be true and correct copy of a Resolution adopted by Council at a meeting held on January 8, 2025.



Susan Turner, Acting Municipal Clerk