

RESOLUTION NO. 2025-203

RESOLUTION OF THE TOWN OF PHILLIPSBURG, COUNTY OF WARREN, STATE OF NEW JERSEY AWARDING THE CONTRACT FOR PROFESSIONAL ARCHITECTURAL SERVICES RELATED TO THE NEW MUNICIPAL BUILDING CONSTRUCTION – PHASE I – TO DI CARA | RUBINO ARCHITECTS, PURSUANT TO THE RELEVANT PROVISIONS OF THE LOCAL PUBLIC CONTRACTS LAW

WHEREAS, the Town of Phillipsburg, County of Warren, State of New Jersey has a need for professional architectural services related to the construction and design of a new municipal building; and

WHEREAS, pursuant to N.J.S.A. 40A:11-5(1)(a)(i), a contract for such services may be awarded without competitive bidding by reason that such services constitute "professional services" which are services rendered or performed by a person authorized by law to practice a recognized profession, whose practice is regulated by law and the performance of which services requires knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction and study as distinguished from general academic instruction or apprenticeship; and

WHEREAS, Di Cara and Rubino Architects has submitted a proposal to the Town, dated September 29, 2025, which is attached hereto and made part hereof, for architectural services related to the construction and design of a new municipal building, Phase I; and

WHEREAS, the costs of such services, as outlined in the September 29 proposal, shall not exceed eleven thousand five hundred dollars (\$11,500.00); and

WHEREAS, the Town Council finds it to be in the best interest of the Town of Phillipsburg to authorize said work, which work is not subject to public bidding, and is desirous of awarding such professional services contract to Di Cara | Rubino Architects, pursuant to the terms and conditions outlined in the September 29, 2025, proposal submitted thereby; and

WHEREAS, sufficient funds are available as evidenced by the attached certification of funds.

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Phillipsburg, County of Warren, State of New Jersey, that the Mayor, Administrator, and/or Acting Municipal Clerk are authorized to enter into a Contract with Di Cara | Rubino Architects, for professional architectural services for the construction and design of a new municipal building, Phase I, for an amount **NOT TO EXCEED** the sum of eleven thousand, five hundred dollars (\$11,500.00), pursuant to the terms and conditions outlined in the September 29, 2025, proposal submitted by the Architect, which is attached hereto and made part hereof.

BE IT FURTHER RESOLVED that the Acting Clerk is hereby authorized and directed to cause a notice to be published in the manner provided by law setting forth the nature, duration, service and amount of the Contract and that the resolution and Contract are on file in the Office of the Clerk and are available for public inspection.

CERTIFICATION

I, Susan Turner, Acting Municipal Clerk of the Town of Phillipsburg, County of Warren and State of New Jersey do hereby certify the foregoing to be true and correct copy of a Resolution adopted by Council at a meeting held on October 8, 2025.


Susan Turner, Acting Municipal Clerk