

TOWN OF PHILLIPSBURG
COUNCIL MEETING AGENDA
November 25, 2025 — 6:00 P.M.

1. CALL TO ORDER

2. OPEN PUBLIC MEETING ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting of November 25, 2025 was included in a list of meeting notices sent to newspapers of record and posted on the bulletin board in the Municipal Building and has remained continuously posted as the required notice under the statute. In addition, a copy of this notice has been available to the public and is on file in the office of the Municipal Clerk.

3. PLEDGE OF ALLEGIANCE

4. INVOCATION

5. SWEARING IN OF NEW COUNCIL MEMBERS – Ed Saultz and Josh Wanisko

6. ROLL CALL

7. SELECTION OF COUNCIL VICE PRESIDENT

8. APPROVAL OF MINUTES – November 12, 2025 Regular Meeting Minutes

9. BILLS LIST

10. MAYOR’S REPORT

11. PUBLIC DISCUSSION ON AGENDA ITEMS

12. ORDINANCE – 1ST READING

**** 2nd Reading and public hearing will occur at 6:00 p.m. on Wednesday, December 17, 2025 at which time any interested persons may speak for or against the ordinance ****

O2025-21 BOND ORDINANCE AMENDING BOND ORDINANCE NUMBER O: 2017-06 FINALLY ADOPTED BY THE TOWN COUNCIL OF THE TOWN OF PHILLIPSBURG, IN THE COUNTY OF WARREN, STATE OF NEW JERSEY ON JUNE 20, 2017, TO AMEND THE DESCRIPTION OF THE IMPROVEMENTS REFERRED TO IN SECTION 3(a)(vi) THEREIN

O2025-22 BOND ORDINANCE AMENDING BOND ORDINANCE NUMBER O: 2016-13 FINALLY ADOPTED BY THE TOWN COUNCIL OF THE TOWN OF PHILLIPSBURG, IN THE COUNTY OF WARREN, STATE OF NEW JERSEY ON MAY 17, 2016, TO AMEND THE DESCRIPTION OF THE IMPROVEMENTS REFERRED TO IN SECTION 3(a)(vi) THEREIN

O2025-23 ORDINANCE OF THE TOWN OF PHILLIPSBURG, COUNTY OF WARREN AND STATE OF NEW JERSEY AMENDING VARIOUS SECTIONS OF THE TOWN CODE IN ORDER TO INCREASE CERTAIN FEES FOR LICENSING

13. RESOLUTIONS ** CONSENT AGENDA **

Matters listed on the Consent Agenda Resolutions are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item to be removed for consideration.

R2025-233 RESOLUTION TOWN OF PHILLIPSBURG, COUNTY OF WARREN, STATE OF NEW JERSEY APPROVING PERSON TO PERSON AND PLACE TO PLACE TRANSFER OF LIQUOR LICENSE FOR PLENARY RETAIL CONSUMPTION LICENSE #2119-33-033 FROM MAKOTO JAPANESE RESTAURANT LLC TO TAMA ENTERPRISES LLC

R2025-234 RESOLUTION AUTHORIZING THE TOWN OF PHILLIPSBURG TO PARTICIPATE IN THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION GREEN ACRES PROGRAM FOR THE ACQUISITION OF BLOCK 2102, LOT 2.02

14. NEW BUSINESS

15. OLD BUSINESS

16. MOTIONS – Firefighter application – Dylan Dushok

17. PUBLIC PETITIONS

18. COUNCIL OPEN TIME

19. EXECUTIVE SESSION (IF REQUIRED)

20. ADJOURNMENT

**Bill List Summary
REGULAR BILL LIST AS OF November 25, 2025**

		<u>Check No</u>
1 Current Fund	1,202,431.03	_____
2 State & Federal Grants	508.78	_____
4 Capital Fund	61,900.05	_____
7 Sewage Utility Fund	493,727.60	_____
8 Sewage Capital Fund	291,745.51	_____
12 Planning Board Trust Fund	0.00	_____
13 Dog Trust Fund	4.04	_____
15 Public Defender Trust	0.00	_____
16 Section 8	0.00	_____
17 General Trust Fund	280.00	_____
20 Agency Fund	0.00	_____
21 Revolving Loan Fund	0.00	_____
22 Affordable Housing Trust	0.00	_____
23 Open Space Trust Fund	0.00	_____
25 UEZ	0.00	_____
26 Bridge Development	0.00	_____
Total Regular Bill November 25, 2025	2,050,597.01	

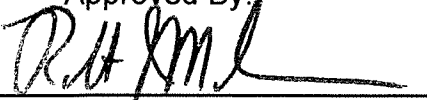
Pre-Paid Bill List as of November 25, 2025

1 Current Fund	1,673,125.27
2 State & Federal Grants	0.00
4 Capital Fund	0.00
7 Sewer Utility Fund	32,750.00
8 Sewer Utility Capital	0.00
12 Planning Board Trust Fund	0.00
16 Section 8	0.00
17 General Trust Fund	0.00
20 Agency Fund	0.00
21 Revolving Loan Fund	0.00
25 UEZ	0.00
	1,705,875.27

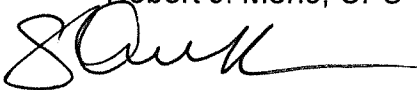
Grand Total All Funds

3,756,472.28

Approved By:



Robert J. Merlo, CFO




Craig Brotons, Business Administrator

List of Bills - CLAIMS CHECKING ACCOUNT
Meeting Date: 11/26/2025 For bills from 11/13/2025 to 11/21/2025

Check#	Vendor	Description	Payment	Check Total
3808	3 - VERIZON	PO 47092 10/9/25-11/3/25 service as per billings	641.99	
		PO 47093 9/30/25-10/27/25 service as per billings	1,714.16	
		PO 47145 11/1/25-11/30/25 service as per billings	1,158.69	3,514.84
3809	43 - ROSSNAGLE'S SERVICE CNTR INC	PO 46463 Blanket Purchase Order - Towing	1,178.00	1,178.00
3810	92 - J.C. EHRlich CO, INC	PO 46982 502 Building Maintenance	144.20	144.20
3811	95 - JEN ELECTRIC INC	PO 47131 Blanket Purchase Order - Traffic Light R	500.00	500.00
3812	97 - BAKER & TAYLOR BOOKS INC	PO 45648 202 YA Books	12.23	
		PO 46064 202 YA Books	22.91	
		PO 46445 203 Juvenile Books	16.46	
		PO 46842 203 Juvenile Books	18.80	
		PO 46844 201 Adult Books	27.98	98.38
3813	129 - AMERIGAS CLINTON 7510	PO 47097 Blanket Purchase Order - Propane	71.16	71.16
3814	130 - CINTAS FAS LOCKBOX 636525	PO 47049 Blanket Purchase Order - Medical Supplie	1,253.50	1,253.50
3815	133 - COOPERFRIEDMAN ELECT.SUPPLY CO INC	PO 46273 Blanket Purchase Order - Electrical	285.92	285.92
3816	251 - BITTONE EQUIPMENT SVCS LLC	PO 46554 Blanket Purchase Order - Parts	224.13	224.13
3817	267 - HELEN'S FORAL SHOPPEE	PO 47096 Flowers for Brett Marino	223.91	223.91
3818	320 - CRAIG BROTONS	PO 47085 2025 Eyecare reimbursement	400.00	400.00
3819	345 - N J FIRE EQUIPMENT	PO 46741 Purchase of Turnout Gear	4,225.10	
		PO 46795 Purchase of One Pair of Boots	750.00	4,975.10
3820	346 - ST LUKE'S OCCUPATIONAL MEDICINE	PO 47120 Random Drug Test Screenings, 4 employees	302.00	302.00
3821	390 - RT ENVIRONMENTAL SERVICES INC	PO 46731 Cert of Funds-Prof Svcs for Site Invest.	15,285.00	15,285.00
3822	452 - BOARD OF EDUCATION	PO 47149 2025 - 2026 School Tax Levy	1,124,332.42	1,124,332.42
3823	492 - MICHAEL CONNAUGHTON	PO 47118 reimbursment for woodchips	43.68	43.68
3824	499 - NATURAL SYSTEMS UTILITIES	PO 47084 2025 Services	492,174.20	492,174.20
3825	546 - GRAPHIC ACTION INC	PO 47087 Lee Clark Business Cards	110.00	110.00
3826	683 - WINDELS MARK LANE & MITTENDORF LLP	PO 47148 Services rendered for 2025 October	880.94	880.94
3827	733 - NJ ADVANCE MEDIA, LLC	PO 47086 NJ Advance legal publications	36.00	
		PO 47086 NJ Advance legal publications	3,773.07	3,809.07
3828	819 - POSITIVE PROMOTIONS INC	PO 47019 Purchase of Preparedness Bags for CERT	312.70	312.70
3829	863 - SYNCHRONY BANK	PO 46387 Blanket Purchase Order - Parts	23.26	23.26
3830	873 - JOHN LIONETTI ASSOCIATES	PO 47134 Blanket Purchase Order - Oil Removal	180.00	180.00
3831	888 - DEMCO INC	PO 47067 409 Library Supplies	106.53	106.53
3832	913 - PHOENIX ADVISORS LLC	PO 47099 Continuing Disclosure services	650.00	
		PO 47099 Continuing Disclosure services	1,600.00	2,250.00
3833	941 - RUSSELL REID WST HAUL/DISP.SVC INC	PO 46076 Temporary restrooms - Ballfield	795.49	795.49
3834	953 - NORTHEAST PARTS GROUP LLC	PO 46910 Blanket Purchase Order - Parts	153.22	
		PO 47126 Blanket Purchase Order - Parts	639.20	792.42
3835	988 - DELL MARKETING L.P.	PO 46881 303 Computer Equipment	6,496.25	6,496.25
3836	993 - KANOPY INC	PO 46880 211 Online Services	500.00	500.00
3837	998 - GRIFFITH-ALLIED TRUCKING LLC	PO 47055 Gasoline usage	2,501.77	
		PO 47055 Gasoline usage	204.56	2,706.33
3838	1019 - MICHAEL MOUSSA	PO 47080 Pizza for 11/14 Municipal Alliance Event	130.00	130.00
3839	1041 - POLLUTION CONTROL FINANCING AUTH	PO 46077 Disposal Fees	8,920.44	8,920.44
3840	1050 - ANIMAL HEALTH CENTER	PO 47144 Monthly Service Fees and Boarding for Oc	4,121.96	
		PO 47144 Monthly Service Fees and Boarding for Oc	4.04	4,126.00
3841	1129 - VERIZON COMMUNICATIONS INC	PO 47088 Vehicle Tracking Subscription - Acct #10	737.95	737.95
3842	1223 - HOME DEPOT CREDIT SERVICES	PO 46698 Supplies, Plants, Equipment	180.34	
		PO 46979 Blanket Purchase Order - Parts	908.48	1,088.82
3843	1239 - RANDY PIAZZA JR	PO 47109 Reimbursement	685.62	685.62
3844	1247 - SPORTSENGINE INC	PO 47119 background checks from 10/1/202--10/31/2	18.50	18.50
3845	1267 - CALE OF FT. MYERS INC	PO 44720 R2024-233 Replace Generator at WWTP	291,745.51	291,745.51
3846	1310 - JOHNSON CONTROLS FIRE PROTECTION LP	PO 47077 Service agreement for fire alarms - Muni	2,675.00	2,675.00
3847	1311 - AMAZON CAPITAL SERVICES	PO 47047 File folders, labels	74.74	74.74
3848	1311 - AMAZON CAPITAL SERVICES	PO 47073 collars for Peanut	320.98	320.98
3849	1311 - AMAZON CAPITAL SERVICES	PO 47121 Dog Food	174.76	174.76
3850	1326 - RECYCLE AMERICA HOLDINGS INC	PO 46913 Recycling Fees	7,640.76	7,640.76
3851	1354 - SANITATION EQUIPMENT CORP	PO 46809 Blanket Purchase Order - Parts	575.00	575.00
3852	1374 - FRED BEANS PARTS INC	PO 46283 Blanket Purchase Order - Parts	490.36	
		PO 47089 Blanket Purchase Order - Parts	233.22	723.58
3853	1393 - IPS Group	PO 47090 September Transaction Fee's	724.18	724.18
3854	1412 - PRECAST MANUFACTURING CO LLC	PO 47130 Blanket Purchase Order - Sewer lines	300.00	300.00
3855	1440 - HUDSON COUNTY MOTORS INC	PO 45513 Blanket Purchase Order - Parts	179.00	179.00
3856	1447 - ARAE NETWORK SOLUTIONS LLC	PO 46428 labor Windows 10 Upgrades	5,625.00	
		PO 46919 Upgrade & Improvements to OEM Wi-Fi	8,540.00	
		PO 46924 Firewall - Basic Security Suite	11,689.00	
		PO 46925 Network rack for DPW	3,330.00	
		PO 46927 DPW Firewall Replacement	2,595.00	
		PO 47128 IT Bills for September 2025	3,312.50	
		PO 47142 IT Invoices	2,606.40	37,697.90

List of Bills - CLAIMS CHECKING ACCOUNT
 Meeting Date: 11/26/2025 For bills from 11/13/2025 to 11/21/2025

Check#	Vendor	Description	Payment	Check Total
3857	1454 - J. HARRIS ACADEMY OF POLICE TRAINING LLC	PO 47052 Arrest Search and Seizure (Masterclass)	189.00	189.00
3858	1458 - OCLC, INC	PO 47064 305 Software	611.21	611.21
3859	1461 - PARKMOBILE LLC	PO 47091 End user fees - October	941.95	
		PO 47116 October Signage 12x18	120.00	1,061.95
3860	1474 - CORPORATE BILLING, LLC	PO 46567 Blanket Purchase Order - Parts	102.92	102.92
3861	1485 - VOIP CARRIER SERVICES	PO 47115 VOIP phone services	3,609.52	3,609.52
3862	1500 - KING MOENCH & COLLINS LLP	PO 47094 Corcoran Complaint	2,462.68	2,462.68
3863	1512 - HUNTERDON COUNTY GOV'T NJ	PO 46768 USPAP Course - December 3, 2025	180.00	180.00
3864	1524 - COLALILLO - SHOP RITE OF HUNTERDON CTY I	PO 46697 Supplies	98.44	98.44
3865	1540 - LIBRARY SUPPLY SOLUTIONS	PO 47031 409 Library Supplies	270.00	270.00
3866	1602 - PMG SM PA LLC	PO 46790 Blanket Purchase Order - Field Paint	250.00	250.00
3867	1650 - EB EMPLOYEE SOLUTIONS LLC	PO 47117 COF - Difference Card Fees - 2025	167.90	
		PO 47117 COF - Difference Card Fees - 2025	3,410.35	3,578.25
3868	1661 - ANTICIMEX INC	PO 45828 Blanket Purchase order - Pest Control	165.00	165.00
3869	1670 - WEINER LAW GROUP LLP	PO 46983 412 Attorney Fees	540.00	540.00
3870	1674 - WEX BANK	PO 47129 Delivery fee	95.25	95.25
3871	1681 - BOROUGH OF ALPHA	PO 46989 Postage usage in Alpha Borough Municipal	158.97	158.97
3872	1691 - DI CARA RUBINO ARCHITECT PC	PO 46841 Cert of Funds - Prof Svcs-Architectual S	9,210.95	9,210.95
3873	1741 - ATHEENA AMANN	PO 46701 refreshments	100.00	100.00
3874	1758 - METZ INC	PO 46348 Blanket Purchase Order - A/C Repairs	338.00	338.00
3875	1771 - INGRAM LIBRARY SERVICES LLC	PO 46984 201 Adult Books	1,631.71	
		PO 46986 203 Juvenile Books	38.98	1,670.69
3876	1797 - SERVICE TIRE TRUCK CENTER	PO 47132 Blanket Purchase Order - Tires	1,262.09	1,262.09
3877	2331 - REMINGTON & VERNICK ENGINEERS	PO 47083 Professional Services September 2025-Ham	280.00	280.00
3878	2355 - LEXIS-NEXIS RISK DATA MGMT. C/O	PO 47108 monthly contract fee	114.62	114.62
3879	6383 - XEROX CORPORATION	PO 46848 402 Copier Contract	669.91	
		PO 47066 402 Copier Contract	608.14	1,278.05
3880	6730 - NJMVC	PO 47122 Annual administration fee for CAIR Licen	150.00	150.00
3881	7112 - B & R UNIFORM	PO 47034 Uniforms	311.25	311.25
TOTAL				2,050,597.01

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-201-20-100-050	Business Administrator - O/E	6,253.64			
01-201-20-110-050	Mayor & Council - O/E	223.91			
01-201-20-120-050	Municipal Clerk - O/E	3,809.07			
01-201-20-130-050	Financial Administration - O/E	724.18			
01-201-20-150-050	Tax Assessment Administration OE	180.00			
01-201-20-155-050	Legal Services	4,062.68			
01-201-23-220-050	Employee Group Insurance	3,351.60			
01-201-25-240-050	Police Department - O/E	1,274.29			
01-201-25-252-050	Emergency Management Services OE	312.70			
01-201-26-290-050	Street & Roads - O/E	500.00			
01-201-26-300-050	Public Works Administration - O/E	302.00			
01-201-26-301-050	PEOSHA	1,253.50			
01-201-26-310-050	Building & Grounds - O/E	5,331.28			
01-201-26-315-050	Vehicle Maintenance - O/E	5,217.14			
01-201-27-340-050	Animal Control Services - O/E	4,121.96			
01-201-28-370-050	Recreation Service & Program - O/E	813.99			
01-201-31-440-050	Switchboard Expenses - O/E	4,347.47			
01-201-31-446-050	Utility Expenses - Natural Gas	71.16			
01-201-31-460-050	Bulk Purchases - Gasoline	2,597.02			
01-201-32-465-050	Landfill/Solid Waste Disposal Costs	16,184.28			
01-201-33-490-050	Municipal Court - O/E	158.97			
01-201-47-390-050	Maintenance of Free Public Library	15,688.90			
01-201-47-396-050	Recycling Tax (P.L. 2007, C. 311)	376.92			
01-207-55-000-000	School Taxes Payable			1,124,332.42	
01-260-05-102	Current Fund - Due to Claims			0.00	1,202,431.03
01-273-55-000-000	Reserve for Misc Credit Card Fees			941.95	
TOTALS FOR	CURRENT FUND	77,156.66	0.00	1,125,274.37	1,202,431.03

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
02-213-41-506-000	Public Safety - State Grants			130.00	
02-213-41-690-000	Other State Grants - NPP			378.78	
02-260-05-102	St/Fed Grants - Due to Claims Fund			0.00	508.78
TOTALS FOR	STATE & FEDERAL GRANTS	0.00	0.00	508.78	508.78
04-215-55-941-000	2021 Improvements Authorized			15,285.00	
04-215-55-947-000	02024-15 Improvement Authorizations			9,660.95	
04-215-55-948-000	02025-10 Improvement Authorizations			36,954.10	
04-260-05-102	Capital - Due to Claims Fund			0.00	61,900.05
TOTALS FOR	CAPITAL FUND	0.00	0.00	61,900.05	61,900.05
07-201-55-510-050	Sewer Utility OE	493,727.60			
07-260-05-102	Sewer Utility - Due to Claims Fund			0.00	493,727.60
TOTALS FOR	SEWER UTILITY	493,727.60	0.00	0.00	493,727.60
08-216-55-580-000	0:2023-12 Various Capital Improvements			291,745.51	
08-260-05-102	Sewer Capital - Due to Claims Fund			0.00	291,745.51
TOTALS FOR	SEWER CAPITAL	0.00	0.00	291,745.51	291,745.51
13-260-05-102	Dog Trust - Due To Claims Fund			0.00	4.04
13-288-56-000-851	Animal Control Expenditures			4.04	
TOTALS FOR	DOG TRUST FUND	0.00	0.00	4.04	4.04
17-260-05-102	Trust - Due to Claims Fund			0.00	280.00
17-288-56-861-000	Sewer - TWA and Will Serves			280.00	
TOTALS FOR	GENERAL TRUST FUND	0.00	0.00	280.00	280.00

Total to be paid from Fund 01 CURRENT FUND	1,202,431.03
Total to be paid from Fund 02 STATE & FEDERAL GRANTS	508.78
Total to be paid from Fund 04 CAPITAL FUND	61,900.05
Total to be paid from Fund 07 SEWER UTILITY	493,727.60
Total to be paid from Fund 08 SEWER CAPITAL	291,745.51
Total to be paid from Fund 13 DOG TRUST FUND	4.04
Total to be paid from Fund 17 GENERAL TRUST FUND	280.00
	=====
	2,050,597.01

Checks Previously Disbursed

3777	WARREN COUNTY TREASURER	PO# 47095	4th quarter 2025 County Taxes	1,574,125.27	11/10/2025
5394	The Depository Trust Company	PO# 47135	2022 General Obligation Bond Inter	99,000.00	11/14/2025
5394	The Depository Trust Company	PO# 47135	2022 General Obligation Bond Inter	32,750.00	11/14/2025

				1,705,875.27	

Totals by fund	Previous Checks/Voids	Current Payments	Total
Fund 01 CURRENT FUND	1,673,125.27	1,202,431.03	2,875,556.30
Fund 02 STATE & FEDERAL GRANTS		508.78	508.78
Fund 04 CAPITAL FUND		61,900.05	61,900.05
Fund 07 SEWER UTILITY	32,750.00	493,727.60	526,477.60

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
Fund 08 SEWER CAPITAL		291,745.51	291,745.51		
Fund 13 DOG TRUST FUND		4.04	4.04		
Fund 17 GENERAL TRUST FUND		280.00	280.00		
BILLS LIST TOTALS		1,705,875.27	2,050,597.01	3,756,472.28	

**TOWN OF PHILLIPSBURG
COUNTY OF WARREN
STATE OF NEW JERSEY**

ORDINANCE NUMBER 2025-21

BOND ORDINANCE AMENDING BOND ORDINANCE NUMBER O: 2017-06 FINALLY ADOPTED BY THE TOWN COUNCIL OF THE TOWN OF PHILLIPSBURG, IN THE COUNTY OF WARREN, STATE OF NEW JERSEY ON JUNE 20, 2017, TO AMEND THE DESCRIPTION OF THE IMPROVEMENTS REFERRED TO IN SECTION 3(a)(vi) THEREIN

BE IT ORDAINED AND ENACTED BY THE TOWN COUNCIL OF THE TOWN OF PHILLIPSBURG, IN THE COUNTY OF WARREN, STATE OF NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring), **AS FOLLOWS:**

SECTION 1: Section 3(a)(vi) of Bond Ordinance Number O: 2017-06 finally adopted by the Town Council of the Town of Phillipsburg, in the County of Warren, State of New Jersey (the “Town”), on June 20, 2017, entitled “BOND ORDINANCE PROVIDING FOR VARIOUS 2017 CAPITAL IMPROVEMENTS, BY AND IN THE TOWN OF PHILLIPSBURG, IN THE COUNTY OF WARREN, STATE OF NEW JERSEY; APPROPRIATING \$1,311,400 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$1,245,830 BONDS OR NOTES OF THE TOWN TO FINANCE PART OF THE COST THEREOF” (the “Original Ordinance”), is hereby amended to the extent and with the effect as set forth below:

Section 3(a)(vi) of the Original Ordinance is hereby amended to read as follows:

“Description	Total Appropriation	Debt Authorization	Down Payment	Useful Life
(vi) Recreation: Improvements at various parks throughout the Town including, but not limited to, the installation of handicapped-accessible access at select playgrounds, and macadam improvements at various playgrounds.	\$140,500	\$133,475	\$7,025	10 years”

SECTION 2: The Town hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital budget or temporary capital budget of the Town is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital budget or temporary capital budget, a revised capital budget or temporary capital budget has been filed with the Division of Local Government Services.

SECTION 3: Except as expressly amended hereby, the Original Ordinance shall remain in full force and effect.

SECTION 4: This bond ordinance shall take effect twenty (20) days after the first publication hereof after final adoption, as provided by the Local Bond Law.

**ADOPTED ON FIRST READING
DATED: November 25, 2025**

**SUSAN TURNER,
Acting Municipal Clerk of the Town of Phillipsburg**

**ADOPTED ON SECOND READING
DATED: December 17, 2025**

**SUSAN TURNER,
Acting Municipal Clerk of the Town of Phillipsburg**

APPROVAL BY THE MAYOR ON THIS _____ DAY OF _____, 2025

RANDY PIAZZA, JR., Mayor

**TOWN OF PHILLIPSBURG
COUNTY OF WARREN
STATE OF NEW JERSEY**

ORDINANCE NUMBER O2025-22

BOND ORDINANCE AMENDING BOND ORDINANCE NUMBER O: 2016-13 FINALLY ADOPTED BY THE TOWN COUNCIL OF THE TOWN OF PHILLIPSBURG, IN THE COUNTY OF WARREN, STATE OF NEW JERSEY ON MAY 17, 2016, TO AMEND THE DESCRIPTION OF THE IMPROVEMENTS REFERRED TO IN SECTION 3(a)(vi) THEREIN

BE IT ORDAINED AND ENACTED BY THE TOWN COUNCIL OF THE TOWN OF PHILLIPSBURG, IN THE COUNTY OF WARREN, STATE OF NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring), **AS FOLLOWS:**

SECTION 1: Section 3(a)(vi) of Bond Ordinance Number O: 2016-13 finally adopted by the Town Council of the Town of Phillipsburg, in the County of Warren, State of New Jersey (the “Town”), on May 17, 2016, entitled “BOND ORDINANCE PROVIDING FOR VARIOUS 2016 CAPITAL IMPROVEMENTS, BY AND IN THE TOWN OF PHILLIPSBURG, IN THE COUNTY OF WARREN, STATE OF NEW JERSEY; APPROPRIATING \$1,346,700 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$1,130,936 BONDS OR NOTES OF THE TOWN TO FINANCE PART OF THE COST THEREOF” (the “Original Ordinance”), is hereby amended to the extent and with the effect as set forth below:

Section 3(a)(vi) of the Original Ordinance is hereby amended to read as follows:

“Description	Total Appropriation	Debt Authorization	Down Payment	Useful Life
(vi) Recreation: Improvements at various parks throughout the Town including, but not limited to, the installation of handicapped-accessible access at select playgrounds, and the renovation of the tennis courts at Walters Park.	\$72,000	\$68,400	\$3,600	10 years”

SECTION 2: The Town hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital budget or temporary capital budget of the Town is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital budget or temporary capital budget, a revised capital budget or temporary capital budget has been filed with the Division of Local Government Services.

SECTION 3: Except as expressly amended hereby, the Original Ordinance shall remain in full force and effect.

SECTION 4: This bond ordinance shall take effect twenty (20) days after the first publication hereof after final adoption, as provided by the Local Bond Law.

**ADOPTED ON FIRST READING
DATED: November 25, 2025**

**SUSAN TURNER,
Acting Municipal Clerk of the Town of Phillipsburg**

**ADOPTED ON SECOND READING
DATED: December 17, 2025**

**SUSAN TURNER,
Acting Municipal Clerk of the Town of Phillipsburg**

APPROVAL BY THE MAYOR ON THIS _____ DAY OF _____, 2025

RANDY PIAZZA, JR., Mayor

O2025-23

ORDINANCE OF THE TOWN OF PHILLIPSBURG, COUNTY OF WARREN AND STATE OF NEW JERSEY AMENDING VARIOUS SECTIONS OF THE TOWN CODE IN ORDER TO INCREASE CERTAIN FEES FOR LICENSING

BE IT ORDAINED by the Town Council of the Town of Phillipsburg, County of Warren and State of New Jersey that the following code sections of the Town Code regarding fees for licensing are hereby amended to establish fees as follows:

SECTION I.

Chapter 172-39:A (1) Cat licensing fees –\$13 (unspayed).

A(2) Cat licensing fees - \$10 (spayed)

(C) Late registration - \$5 per month

Chapter 172-17 (C) Late registration (dogs) \$5 per month.

Chapter 290-6 Vital Statistic Record –Certified, Certification, and Photocopy \$20 per copy.

Chapter 165-4 Plenary retail consumption –\$1,680.

Chapter 165-5 Plenary retail distribution - \$1,680

Chapter 165-6 Club license - \$175.

Chapter 470-2 (D) Yard Sale permit - \$10 per day

Chapter 470-2 (B)(3) is amended to read as follows: “The Town shall waive the permit fee for all Town residents participating in the annual Town-wide sale, which date shall be set by the Council via resolution at the annual reorganization meeting of the Council.”

SECTION II: Severability.

The various parts, sections and clauses of this Ordinance are hereby declared to be severable. If any part, sentence, paragraph, section or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this Ordinance shall not be affected thereby.

SECTION III: Repealer.

Any ordinance or parts thereof in conflict with the provisions of this Ordinance are hereby repealed as to their inconsistencies only.

SECTION IV: Effective Date.

This Ordinance shall take effect upon final passage and publication as provided by law.

NOTICE

NOTICE is hereby given that the foregoing Ordinance was introduced to pass on first reading at a regular meeting of the Council of the Town of Phillipsburg held on November 25, 2025, and ordered published in accordance with the law. Said Ordinance will be considered for final reading and adoption at a regular meeting of the Town Council to be held on December 17, 2025, at 6:00 PM or as soon thereafter as the Town Council may hear this Ordinance at the Municipal Building, 120 Filmore Street, Phillipsburg, New Jersey, at which time all persons interested may appear for or against the passage of said Ordinance.

CERTIFICATION

I, Susan Turner, Acting Municipal Clerk for the Town of Phillipsburg, do hereby certify that the foregoing is a true copy of an Ordinance duly adopted by the Town Council at their _____ meeting.

Susan Turner
Acting Municipal Clerk

R2025-233

RESOLUTION TOWN OF PHILLIPSBURG, COUNTY OF WARREN, STATE OF NEW JERSEY APPROVING PERSON TO PERSON AND PLACE TO PLACE TRANSFER OF LIQUOR LICENSE FOR PLENARY RETAIL CONSUMPTION LICENSE #2119-33-033 FROM MAKOTO JAPANESE RESTAURANT LLC TO TAMA ENTERPRISES LLC

WHEREAS, an application has been filed for a person-to-person and place-to-place transfer of Plenary Retail Consumption License 2119-33-033-007 heretofore issued to MAKOTO JAPANESE RESTAURANT LLC at 596 Elder Avenue, Phillipsburg, NJ 08865: and

WHEREAS, the submitted application form is complete in all respects, transfer fees have been paid, and the license has been properly renewed for the current license term; and

WHEREAS, the New Jersey State Police Alcohol Beverage Control investigation clearance is complete, and the applicant and premises qualified to be licensed according to all standards established by Title 33 of the New Jersey Statutes, regulations promulgated thereunder, as well as pertinent local ordinances and conditions consistent with Title 33; and

NOW THEREORE, BE IT RESOLVED by the Town Council of the Town of Phillipsburg, County of Warren, State of New Jersey hereby approves the transfer of the aforesaid license to TAMA ENTERPRISES LLC at 326 South Main Street, Phillipsburg, NJ 08865.

BE IT FURTHER RESOLVED that approval is subject to completion of all State of New Jersey, Division of Alcoholic Beverage Control regulations.

CERTIFICATION

I, Susan Turner, Acting Municipal Clerk for the Town of Phillipsburg, do hereby certify that the foregoing is a true copy of a resolution duly adopted by the Town Council at a meeting on November 25, 2025.

Susan Turner, Acting Municipal Clerk



PHILLIPSBURG POLICE DEPARTMENT

712 South Main Street
PHILLIPSBURG, NEW JERSEY 08865
Phone: 908-835-2002
Fax: 908-454-0243

Anthony Goodell
Chief

John Maczko
James McDonald
Captain

To: Susan Turner
Acting Municipal Clerk

From: Chief Anthony Goodell #317

Re: Plenary Retail Consumption License 2119-33-033-007

Date: Tuesday, September 30, 2025

The Phillipsburg Police Department has conducted background investigation into the person-to-person transfer of Plenary Retail Distribution License 2119-33-033-007. After reviewing the investigation, my office recommends the transfer from Yi Xi Ren Makato Japanese Restaurant LLC to Tama Enterprises LLC. It would be my recommendation to approve the transfer.

CC: Town Council
Mayor Randy Piazza, Jr.

R2025-234
**RESOLUTION AUTHORIZING THE TOWN OF
PHILLIPSBURG TO PARTICIPATE IN THE NEW
JERSEY DEPARTMENT OF ENVIRONMENTAL
PROTECTION GREEN ACRES PROGRAM FOR THE
ACQUISITION OF BLOCK 2102, LOT 2.02**

WHEREAS, the New Jersey Department of Environmental Protection, Green Acres Program (“State”), has initiated a program to purchase properties in partnership with municipalities for outdoor recreation and conservation purposes; and

WHEREAS, the Town of Phillipsburg desires to further public interest by pursuing the acquisition of Block 2102, Lot 2.02, located at 170 Howard Street in the Town of Phillipsburg, Warren County, through the Green Acres Program; and

WHEREAS, the Town of Phillipsburg agrees to co-own the property with the State of New Jersey via a five percent (5%) ownership interest, as required by the Green Acres Program; and

WHEREAS, the Town agrees to manage and maintain the property in perpetuity for conservation and/or recreation purposes consistent with Green Acres regulations; and

WHEREAS, if the property is improved, the Town agrees to enter a Management and Use Agreement with the DEP Division of State Park Service for the purpose of overseeing and maintaining designated open space and/or recreational lands.

WHEREAS, the Town agrees to remediate the property and apply for site remediation funds, if necessary, and pursue future funding opportunities, including Green Acres or other programs, for site improvements to the parcel; and

WHEREAS, the Town agrees to demolish any structures on the property, if necessary; and

WHEREAS, the State will fund 95% of the Certified Fair Market Value of the property and the Town agrees to provide the remaining 5%; and

WHEREAS, the Town of Phillipsburg is prepared to contribute its required share of the purchase price, not to exceed five percent (5%) of the final agreed-upon acquisition cost.

NOW, THEREFORE, BE IT RESOLVED, by the Town Council of the Town of Phillipsburg, County of Warren, State of New Jersey, that:

1. The Town authorizes participation in the acquisition of Block 2102, Lot 2.02, located at 170 Howard Street, through New Jersey Department of Environmental Protection, Green Acres Program.
2. The Town agrees to accept minimum 5% ownership interest in the property.
3. The Town commits to the perpetual management and maintenance of the property. This includes regular upkeep, making sure it remains safe, accessible, and usable for public recreation or conservation.

4. The Town agrees to remediate the property, if necessary.
5. The Town agrees to apply for site remediation and improvement funding, if necessary.
6. The Town agrees to demolish any structures on the property, if necessary.
7. The Town commits to contributing no more than five percent (5%) of the final acquisition cost.

CERTIFICATION

I, Susan Turner, Acting Municipal Clerk for the Town of Phillipsburg, do hereby certify that the foregoing is a true copy of a resolution duly adopted by the Town Council at a meeting on November 25, 2025.

Susan Turner, Acting Municipal Clerk

Phillipsburg Fire Department
Administrative Offices
441 Heckman Street
Phillipsburg, New Jersey 08865

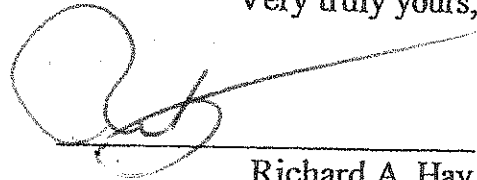
Date November 22, 2025

Dylan J. Dushok

Name of Applicant

This serves to advise that the above named individual has applied for active fire duty with the Phillipsburg Fire Department. This also serves as notification that this individual has successfully completed a criminal background check and the required physical examination by the Municipal Doctor, as set forth by the Town of Phillipsburg and the New Jersey State Firemen's Association.

Very truly yours,



Richard A. Hay
Fire Chief