

**R2026-11**

**A RESOLUTION AUTHORIZING CHANGE FUNDS FOR VARIOUS MUNICIPAL OFFICES AND DEPARTMENTS**

**WHEREAS**, the Chief Financial Officer has advised that a "Change Fund" is necessary for the purpose of making change for cash payments for certain Town offices and departments; and

**WHEREAS**, the said Change Fund will be used for the sole purpose of making change and not for the purpose of paying bills.

**NOW, THFREFORE IT BE RESOLVED** by the Town Council of the Town of Phillipsburg, County of Warren, State of New Jersey, that a Change Fund is hereby re-established in the following amounts and for the following departments:

<u>Department</u>	<u>Amount</u>
Tax	\$1299
Clerk/Vital Statistics	\$200
Sewer Utility	\$500
Construction Official	\$200
Municipal Court	\$170
Town Pool/Snack Bar	\$25
Town Pool/ Ticket Gate	\$125
Police Department/ Bail Change	\$50
Recreation Festivals/Events	\$500

**BE IT FURTHER RESOLVED**, that the Change Fund is to be used for the sole purpose of making change and not for the purpose of paying any bills and said Change Funds are to have a constant balance in the amount in which they are established.

**BE IT FURTHER RESOLVED** that the Chief Financial Officer shall make the appropriate adjustments and notations on his records for the purpose of establishing such Change Funds for the foregoing offices and departments.

**CERTIFICATION**

I, Susan Turner, Acting Municipal Clerk of the Town of Phillipsburg, County of Warren and State of New Jersey do hereby certify the foregoing to be true and correct copy of a Resolution adopted by Council at a meeting held on January 1, 2026.

  
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Susan Turner, Acting Municipal Clerk