

RESOLUTION NO. 2026-27

RESOLUTION OF THE TOWN OF PHILLIPSBURG, COUNTY OF WARREN, STATE OF NEW JERSEY AWARDING NON-FAIR AND OPEN CONTRACT FOR EMPLOYEE ASSISTANCE PROGRAM TO EMPLOYEE SERVICES, LLC D/B/A ESI EMPLOYEE ASSISTANCE GROUP

WHEREAS, the Town Council of the Town of Phillipsburg has determined that it is beneficial to have in place an Employee Assistance Program, which is a third-party professional agency providing counseling and referral services for employees and their dependents; and

WHEREAS, the Town Council wishes to retain the services of Employee Services LLC, d/b/a ESI Employee Assistance Group to provide the benefits pursuant to the terms and conditions described in the Employee Assistance Program (EAP) Agreement, which is annexed hereto and made part hereof; and

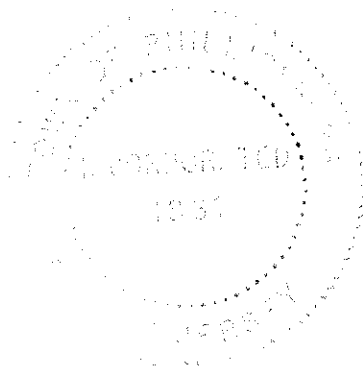
WHEREAS, subject to the certification of availability of funds by the Chief Financial Officer, ESI Employee Assistance Group is qualified and has agreed to provide professional services in relation to the provision of employee assistance for the term commencing on February 1, 2026, and terminating on January 31, 2027.

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Phillipsburg, County of Warren, State of New Jersey that the Employee Services LLC, d/b/a ESI Employee Assistance Group is hereby awarded a contract for the provision of the Town's employee assistance program as needed during the 2026 year, for an amount not exceeding Three Thousand Five Hundred Dollars (\$3,500.00).

BE IT FURTHER RESOLVED that the Mayor, Town Administrator, and/or Clerk are hereby authorized and directed to execute an Agreement for the provision of such services, a copy of which shall be attached hereto, maintained by the Clerk, and advertised in the Town's official newspaper, pursuant to law.

CERTIFICATION

I, Susan Turner, Acting Clerk of the Town of Phillipsburg, hereby certify the foregoing to be a true copy of a resolution adopted by the Town Council of the Town of Phillipsburg at a meeting held February 10, 2026.



A handwritten signature in cursive script that reads "Susan Turner". The signature is written in black ink and is positioned above a horizontal line.

Susan Turner
Acting Municipal Clerk