

TOWN OF PHILLIPSBURG
COUNCIL MEETING AGENDA

April 28, 2026 — 6:00 P.M.

- 1. CALL TO ORDER**
- 2. OPEN PUBLIC MEETING ACT STATEMENT**

This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting of April 28, 2026 was included in a list of meeting notices sent to newspapers of record and posted on the bulletin board in the Municipal Building and has remained continuously posted as the required notice under the statute. In addition, a copy of this notice has been available to the public and is on file in the office of the Municipal Clerk.

- 3. PLEDGE OF ALLEGIANCE**
- 4. INVOCATION**
- 5. ROLL CALL**
- 6. APPROVAL OF MINUTES** – Work Session Minutes April 7, 2026
Regular Meeting Minutes April 14, 2026
Executive Session Minutes April 14, 2026

- 7. BILLS LIST**
- 8. MAYOR’S REPORT**
- 9. PUBLIC DISCUSSION ON AGENDA ITEMS**

- 10. ORDINANCES – 1ST READING – INTRODUCTION**
** 2nd Reading and public hearing will occur at 6:00 p.m. on Tuesday, May 12, 2026 at which time any interested persons may speak for or against the ordinance **

O2026-13 AN ORDINANCE OF THE TOWN OF PHILLIPSBURG, COUNTY OF WARREN, STATE OF NEW JERSEY AMENDING CHAPTER 470 SALES SECTION 2 PERMIT REQUIRED: ISSUANCE OF PERMIT: DISPLAY OF PERMIT: FEES SUBSECTION B(1)

O2026-14 AN ORDINANCE OF THE TOWN OF PHILLIPSBURG, COUNTY OF WARREN, STATE OF NEW JERSEY, ESTABLISHING TITLES AND SALARY RANGES APPLICABLE THERETO

- 11. RESOLUTIONS ** CONSENT AGENDA ****

Matters listed on the Consent Agenda Resolutions are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item to be removed for consideration.

R2026-65 RESOLUTION OF THE TOWN OF PHILLIPSBURG, COUNTY OF WARREN, STATE OF NEW JERSEY AUTHORIZING THE DISCHARGE OF A COMPLAINT TO DETERMINE FITNESS OF BUILDING AND DISCHARGE OF AN ORDER OF DEMOLITION RELATIVE TO BLOCK 1412, LOT 15, COMMONLY KNOWN AS 234 FLIMORE STREET

R2026-66 RESOLUTION DESIGNATING HANDICAP PARKING SPACES WITHIN THE TOWN OF PHILLIPSBURG

R2026-67 RESOLUTION OF NEED ADOPTED BY THE TOWN OF PHILLIPSBURG,
COUNTY OF WARREN STATE OF NEW JERSEY

R2026-68 RESOLUTION OF THE TOWN OF PHILLIPSBURG, COUNTY OF WARREN,
STATE OF NEW JERSEY AUTHORIZING A CHANGE ORDER NO. 1 IN THE AMOUNT
OF \$3,429.11 TO BE PAID TO SAFEWAY CONTRACTING, INC.

R2026-69 RESOLUTION OF THE TOWN OF PHILLIPSBURG, COUNTY OF WARREN,
STATE OF NEW JERSEY AUTHORIZING THE TAX COLLECTOR TO WAIVE INTEREST

- 12. OLD BUSINESS**
- 13. NEW BUSINESS**
- 14. MOTIONS – Sidewalk Waiver request – 630 Memorial Parkway**
- 15. PUBLIC PETITIONS**
- 16. COUNCIL OPEN TIME**
- 17. EXECUTIVE SESSION (IF REQUIRED)**
- 18. ADJOURNMENT**

**Bill List Summary
REGULAR BILL LIST AS OF April 28, 2026**

		<u>Check No</u>
1	Current Fund	1,615,558.94
2	State & Federal Grants	107,484.27
4	Capital Fund	47,834.65
7	Sewage Utility Fund	13,680.93
8	Sewage Capital Fund	63,453.31
12	Planning Board Trust Fund	902.00
13	Dog Trust Fund	0.00
15	Public Defender Trust	0.00
16	Section 8	0.00
17	General Trust Fund	0.00
20	Agency Fund	0.00
21	Revolving Loan Fund	0.00
22	Affordable Housing Trust	0.00
23	Open Space Trust Fund	1,766.00
25	UEZ	8,100.00
26	Bridge Development	427.50
Total Regular Bill April 28, 2026		1,859,207.60

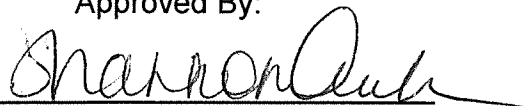
Pre-Paid Bill List as of April 28, 2026

1	Current Fund	0.00
2	State & Federal Grants	43,700.00
4	Capital Fund	0.00
7	Sewer Utility Fund	0.00
8	Sewer Utility Capital	4,099.68
12	Planning Board Trust Fund	0.00
16	Section 8	0.00
17	General Trust Fund	0.00
20	Agency Fund	204,923.13
21	Revolving Loan Fund	0.00
23	Open Space Trust Fund	0.00
25	UEZ	0.00
		252,722.81

Grand Total All Funds

2,111,930.41

Approved By:



Shannon Quick, CFO



Randy Piazza Jr., Mayor

List of Bills - CLAIMS CHECKING ACCOUNT
Meeting Date: 04/28/2026 For bills from 04/15/2026 to 04/27/2026

Check#	Vendor	Description	Payment	Check Total
4875	16 - J C P L	PO 47984 1/29/26-2/25/26 Services as per billings	1,142.94	1,142.94
4876	48 - GEORGE W KISTLER INC	PO 47611 Annual Fire Extinguisher Testing / Servi	3,149.61	3,149.61
4877	52 - STAR DOLLAR CLEANERS INC	PO 47438 BLANKET FOR UNIFORM CLEANING	995.00	995.00
4878	76 - ELIZABETHTOWN GAS INC	PO 47985 3/11/26-4/14/26 services as per billings	10,874.43	10,874.43
4879	89 - GRAINGER	PO 47966 Blanket Purchase Order - Plumbing	867.15	867.15
4880	92 - J.C. EHRlich CO, INC	PO 47854 502 Building Maintenance	144.20	144.20
4881	139 - VAN CLEEF ENGINEERING ASSOC., LLC	PO 47948 300 Firth Street	462.00	462.00
4882	139 - VAN CLEEF ENGINEERING ASSOC., LLC	PO 47973 Professional Services - Van Cleef for Op	1,766.00	1,766.00
4883	162 - BRODART CO	PO 47786 409 Library Supplies	218.42	
		PO 47887 409 Library Supplies	75.20	293.62
4884	215 - NAZARETH FORD INC	PO 47459 Blanket Purchase Order - Parts	197.45	197.45
4885	281 - ELECTRONIC MEASUREMENT LABS INC	PO 47933 Calibration and Repair of Hazardous Gas	150.38	
		PO 47979 Calibration and Repair of Hazardous Gas	338.74	489.12
4886	345 - N J FIRE EQUIPMENT	PO 47317 Repair of Turnout Gear	2,236.50	
		PO 47934 HazMat Cleaning of Turnout Gear and Repa	2,640.00	
		PO 47978 Decon and Hazmat Cleaning of Turnout Gea	2,807.00	7,683.50
4887	448 - MIDWEST TAPE LLC	PO 47804 207 - DVDs	937.28	937.28
4888	527 - MUNICIPAL RECORD SERVICES INC	PO 47656 Bail Receipts	472.00	472.00
4889	604 - BIG PIXEL STUDIO	PO 47952 Annual website hosting fee 2026	240.00	240.00
4890	606 - FEDEX CUSTOM CRITICAL	PO 47963 Fedex Shipping for Delux	47.52	47.52
4891	650 - TREAS STATE OF NEW JERSEY	PO 47954 Transporter decals for trucks	1,780.00	1,780.00
4892	677 - LAVERY, SELVAGGI & COHEN, PC	PO 47955 2026 Professional Services - March Meeti	1,000.00	
		PO 47956 2026 Professional Services - March	13,209.00	
		PO 47957 2026 Professional Services Rendered -Mar	6,443.00	
		PO 47957 2026 Professional Services Rendered -Mar	427.50	
		PO 47957 2026 Professional Services Rendered -Mar	440.00	
		PO 47957 2026 Professional Services Rendered -Mar	1,479.00	22,998.50
4893	687 - INDUSTRIAL COMMUNICATIONS INC	PO 47926 Radio Maintenance Contract for March and	2,054.14	2,054.14
4894	703 - FIRE LINE EQUIPMENT INC	PO 47931 Repairs to 9474	2,598.87	2,598.87
4895	741 - COOPER ALARM SYSTEMS INC	PO 47967 Required Annual Inspection of Fire Alarm	452.50	
		PO 47968 Monitoring Of Fire Alarm Systems at Stat	524.00	976.50
4896	807 - THE TERMINIXINTERNATIONAL CO LP	PO 47552 Blanket Purchase Order - Pest Control	170.47	170.47
4897	863 - SYNCHRONY BANK	PO 47461 Blanket Purchase Order - Supplies	358.65	358.65
4898	993 - KANOPIY INC	PO 47891 210 Online Database	500.00	500.00
4899	1041 - POLLUTION CONTROL FINANCING AUTH	PO 47903 Disposal Fees	22,837.15	22,837.15
4900	1060 - HORWITH TRUCKS INC	PO 47676 Blanket Purchase Order - Parts	255.74	255.74
4901	1129 - VERIZON COMMUNICATIONS INC	PO 47961 Vehicle Tracking Subscription - Acct #10	707.55	707.55
4902	1140 - STRATIX SYSTEMS, INC	PO 47471 Blanket Purchase Order - copier	365.00	365.00
4903	1146 - H & K GROUP, INC	PO 47971 Cold patch	1,305.00	1,305.00
4904	1165 - STEVEN M SIEGEL	PO 47940 Municipal Prosecutor	3,333.33	3,333.33
4905	1180 - SERVICE ELECTRIC CABLE TV INC	PO 47953 2nd Quarter Payment on Fiber Circuits fo	2,940.00	2,940.00
4906	1180 - SERVICE ELECTRIC CABLE TV INC	PO 47972 4/1/26-4/30/26 Services as per billings	154.91	154.91
4907	1237 - WARREN COUNTY TREASURER	PO 47907 2nd quarter 2026 County Taxes	1,461,072.43	1,461,072.43
4908	1255 - CLEMENS UNIFORM RENTAL INC	PO 47705 502 Building Maintenance	140.10	140.10
4909	1311 - AMAZON CAPITAL SERVICES	PO 47754 Office Supplies	186.27	186.27
4910	1336 - OVERDRIVE INC	PO 47805 211 Online Services	2,000.00	2,000.00
4911	1342 - ELITE EMERGENCY LIGHTS LLC	PO 45574 MDT Installation	17,924.85	
		PO 47355 E-ticket printer mounts and brackets for	1,360.80	19,285.65
4912	1354 - SANITATION EQUIPMENT CORP	PO 47867 Blanket Purchase Order - Parts	823.17	823.17
4913	1393 - IPS Group	PO 47960 March 2026 Transaction Fee's	692.59	692.59
4914	1401 - HAYDEE BALLESTER MONTERO	PO 47782 Spanish Translator for Court February 2	300.00	
		PO 47924 Spanish Interpreter via Zoom for Court S	150.00	450.00
4915	1424 - EDMUNDS GOVTECH INC	PO 47970 2026 Fund Accounting Maintenance	7,624.91	7,624.91
4916	1427 - MAVIS TIRE SUPPLY LLC	PO 47586 Blanket Purchase Order - Tire Recycling	35.00	35.00
4917	1447 - ARAE NETWORK SOLUTIONS LLC	PO 47949 IT Bills for January 2026	6,337.50	
		PO 47951 IT Bills for March 2026	14,044.40	
		PO 47964 Server Migration	28,000.00	
		PO 47969 IT Invoices	350.00	48,731.90
4918	1458 - OCLC, INC	PO 47706 305 Software	315.00	315.00
4919	1461 - PARKMOBILE LLC	PO 47958 End user fees - March 2026	740.45	740.45
4920	1462 - EXCELSIOR BLOWER SYSTEMS INC	PO 46953 Emergency Secondary Blower Repairs and R	47,055.71	47,055.71
4921	1465 - KERLY REHMAN	PO 47923 Grant Administration & Program Facilitat	330.00	330.00
4922	1485 - VOIP CARRIER SERVICES	PO 47962 VOIP phone services	3,396.72	3,396.72
4923	1518 - ELIZABETH JUDGE WYANT	PO 47607 UEZ Consultant	2,400.00	
		PO 47860 UEZ Consultant	3,000.00	5,400.00
4924	1533 - AT&T MOBILITY II LLC	PO 47947 Wireless Phones & Tablets	2,767.77	2,767.77
4925	1536 - CREATIVE MANAGEMENT INC	PO 47722 Unleaded/Diesel Usage	2,731.53	
		PO 47722 Unleaded/Diesel Usage	15,478.66	18,210.19
4926	1573 - EAS WATER COFFEE PAPER	PO 47542 Water Rental-Blanket January-June 2026	214.72	214.72

List of Bills - CLAIMS CHECKING ACCOUNT
 Meeting Date: 04/28/2026 For bills from 04/15/2026 to 04/27/2026

Check#	Vendor	Description	Payment	Check Total
4927	1631 - ALEX IBARRA	PO 47859 Consultant UEZ	2,100.00	2,100.00
4928	1650 - EB EMPLOYEE SOLUTIONS LLC	PO 47959 COF - Difference Card Fees - 2026	5,245.35	
		PO 47959 COF - Difference Card Fees - 2026	167.90	5,413.25
4929	1660 - LAWN & GOLF SUPPLY CO INC	PO 47846 Parts for field groomer	549.00	549.00
4930	1680 - JOANNE S MORANVILLE	PO 47609 UEZ Consultant	600.00	600.00
4931	1681 - BOROUGH OF ALPHA	PO 47655 Postage usage in Alpha Borough Municipal	65.82	65.82
4932	1741 - ATHEENA AMANN	PO 46701 refreshments	150.00	150.00
4933	1766 - NORTHEAST ROOF MAINTENANCE INC	PO 46963 Cert of Funds-Replacements of Bio Mag Ro	16,397.60	16,397.60
4934	1771 - INGRAM LIBRARY SERVICES LLC	PO 47363 202 YA Books	12.76	
		PO 47592 202 YA Books	118.86	
		PO 47593 203 Juvenile Books	11.60	
		PO 47698 201 Adult Books	439.00	
		PO 47699 203 Juvenile Books	455.27	
		PO 47787 202 YA Materials	332.17	1,369.66
4935	1771 - INGRAM LIBRARY SERVICES LLC	PO 47857 206 LG Print Books	1,004.21	
		PO 47894 201 Adult Books	907.86	
		PO 47895 203 Juvenile Books	481.54	
		PO 47896 202 YA Books	207.64	2,601.25
4936	1790 - TAPINTO LOCAL LLC	PO 47785 403 Advertising	25.00	
		PO 47892 403 Advertising	25.00	50.00
4937	2316 - TOP LINE CONSTRUCTION CORP.	PO 46725 Cert of Funds - Hudson St Phase 4 - R:20	107,004.27	107,004.27
4938	2331 - REMINGTON & VERNICK ENGINEERS	PO 47983 2026 Sewer & Wastewater Engineering Supp	9,302.50	9,302.50
4939	6383 - XEROX CORPORATION	PO 47701 402 Copier Contract	661.00	
		PO 47938 402 Copier Contract	373.04	1,034.04
TOTAL				1,859,207.60

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-201-20-100-050	Business Administrator - O/E	21,186.62			
01-201-20-120-050	Municipal Clerk - O/E	233.79			
01-201-20-130-050	Financial Administration - O/E	8,317.50			
01-201-20-155-050	Legal Services	19,652.00			
01-201-23-220-050	Employee Group Insurance	4,786.60			
01-201-25-240-050	Police Department - O/E	995.00			
01-201-25-265-050	Fire Department - O/E	14,715.24			
01-201-25-275-050	Municipal Prosecutor O/E	3,333.33			
01-201-26-290-050	Street & Roads - O/E	3,085.00			
01-201-26-300-050	Public Works Administration - O/E	365.00			
01-201-26-310-050	Building & Grounds - O/E	1,396.27			
01-201-26-315-050	Vehicle Maintenance - O/E	1,311.36			
01-201-31-440-050	Switchboard Expenses - O/E	9,966.95			
01-201-31-446-050	Utility Expenses - Natural Gas	9,225.83			
01-201-31-460-050	Bulk Purchases - Gasoline	15,478.66			
01-201-32-465-050	Landfill/Solid Waste Disposal Costs	21,872.20			
01-201-33-490-050	Municipal Court - O/E	987.82			
01-201-47-390-050	Maintenance of Free Public Library	12,622.68			
01-201-47-396-050	Recycling Tax (P.L. 2007, C. 311)	964.95			
01-203-20-155-050	(2025) Legal Services		1,000.00		
01-203-25-265-050	(2025) Fire Department - O/E		2,236.50		
01-203-47-390-050	(2025) Maintenance of Free Public Library		12.76		
01-208-55-000-000	County Taxes Payable			1,405,084.83	
01-211-55-000-000	County Open Space Taxes			55,987.60	
01-260-05-102	Current Fund - Due to Claims			0.00	1,615,558.94
01-273-55-000-000	Reserve for Misc Credit Card Fees			740.45	
TOTALS FOR	CURRENT FUND	150,496.80	3,249.26	1,461,812.88	1,615,558.94
02-213-41-506-000	Public Safety - State Grants	330.00			
02-213-41-559-000	Public Works - State Grants	107,004.27			
02-213-41-690-000	Other State Grants - NPP	150.00			
02-260-05-102	St/Fed Grants - Due to Claims Fund			0.00	107,484.27
TOTALS FOR	STATE & FEDERAL GRANTS	107,484.27	0.00	0.00	107,484.27

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
04-215-55-937-000	0:2019-17 Improvements Authorized			549.00	
04-215-55-945-000	0:2023-10 Improvement Authorizations			5,617.27	
04-215-55-947-000	02024-15 Improvement Authorizations			17,949.85	
04-215-55-948-000	02025-10 Improvement Authorizations			23,718.53	
04-260-05-102	Capital - Due to Claims Fund			0.00	47,834.65
TOTALS FOR	CAPITAL FUND	0.00	0.00	47,834.65	47,834.65
07-201-55-510-050	Sewer Utility OE	13,680.93			
07-260-05-102	Sewer Utility - Due to Claims Fund			0.00	13,680.93
TOTALS FOR	SEWER UTILITY	13,680.93	0.00	0.00	13,680.93
08-216-55-580-000	0:2023-12 Various Capital Improvements			47,055.71	
08-216-55-582-000	02025-14 Various Capital Improvements			16,397.60	
08-260-05-102	Sewer Capital - Due to Claims Fund			0.00	63,453.31
TOTALS FOR	SEWER CAPITAL	0.00	0.00	63,453.31	63,453.31
12-260-05-102	Planning Board - Due to Claims Fund			0.00	902.00
12-286-56-851-000	Land Use Escrows			902.00	
TOTALS FOR	Land Use Board Escrow	0.00	0.00	902.00	902.00
23-260-05-102	Open Space Trust-Due to Clearing			0.00	1,766.00
23-292-56-025-000	Dedication by Rider			1,766.00	
TOTALS FOR	Open Space Trust Fund	0.00	0.00	1,766.00	1,766.00
25-260-05-102	Due to Claims			0.00	8,100.00
25-292-56-026-000	Dedication by Rider (UEZ)			8,100.00	
TOTALS FOR	Urban Enterprise Zone	0.00	0.00	8,100.00	8,100.00
26-260-05-102	Due to Claims			0.00	427.50
26-288-56-102-000	Escrow - Bridge Development			427.50	
TOTALS FOR	Bridge Development Escrow	0.00	0.00	427.50	427.50

Total to be paid from Fund 01 CURRENT FUND	1,615,558.94
Total to be paid from Fund 02 STATE & FEDERAL GRANTS	107,484.27
Total to be paid from Fund 04 CAPITAL FUND	47,834.65
Total to be paid from Fund 07 SEWER UTILITY	13,680.93
Total to be paid from Fund 08 SEWER CAPITAL	63,453.31
Total to be paid from Fund 12 Land Use Board Escrow	902.00
Total to be paid from Fund 23 Open Space Trust Fund	1,766.00
Total to be paid from Fund 25 Urban Enterprise Zone	8,100.00
Total to be paid from Fund 26 Bridge Development Escrow	427.50
	1,859,207.60

Checks Previously Disbursed

4850	N J YOUTH CORP OF PHILLIPSBURG	PO# 47941	Reimbursement for NJYC-FY2026-3/23	43,700.00	4/16/2026
4854	USPS	PO# 47942	Postage for Sewer Billing	4,099.68	4/17/2026
9880193	St of NJ - Dept of Treasury	PO# 47950	April 2026 SHBP	204,923.13	4/15/2026
				252,722.81	

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
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Totals by fund		Previous Checks/Voids	Current Payments		Total
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Fund 01	CURRENT FUND		1,615,558.94		1,615,558.94
Fund 02	STATE & FEDERAL GRANTS	43,700.00	107,484.27		151,184.27
Fund 04	CAPITAL FUND		47,834.65		47,834.65
Fund 07	SEWER UTILITY	4,099.68	13,680.93		17,780.61
Fund 08	SEWER CAPITAL		63,453.31		63,453.31
Fund 12	Land Use Board Escrow		902.00		902.00
Fund 20	PAYROLL AGENCY FUND	204,923.13			204,923.13
Fund 23	Open Space Trust Fund		1,766.00		1,766.00
Fund 25	Urban Enterprise Zone		8,100.00		8,100.00
Fund 26	Bridge Development Escrow		427.50		427.50
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	BILLS LIST TOTALS	252,722.81	1,859,207.60		<u>2,111,930.41</u>

ORDINANCE NO. 2026-13

AN ORDINANCE OF THE TOWN OF PHILLIPSBURG, COUNTY OF WARREN, STATE OF NEW JERSEY AMENDING CHAPTER 470 SALES SECTION 2 PERMIT REQUIRED: ISSUANCE OF PERMIT: DISPLAY OF PERMIT: FEES SUBSECTION B(1)

BE IT ORDAINED by The Town Council of the Town of Phillipsburg, County of Warren, State of New, that Chapter 470 Sales, section 2 permit required: issuance of permit: display of permit: fees subsection B(1) is hereby amended to read as follows:

SECTION I:

Chapter 470-2(B)(1) A yard sale permit shall be issued to any applicant who complies with the terms and conditions of this article, except that such shall not be issued to the same applicant or for the same property more than four times within any calendar year.

SECTION II:

All ordinances, or parts of ordinances, inconsistent with this Ordinance are hereby repealed to the extent of such inconsistencies.

SECTION III:

If any article, section, subsection, paragraph, phrase, or sentence of this Ordinance is, for any reason, declared to be unconstitutional or invalid, such article, section, subsection, paragraph, phrase, or sentence shall be deemed severable.

SECTION IV:

This Ordinance shall take effect immediately upon final publication, as provided by law.

NOTICE

NOTICE is hereby given that the foregoing Ordinance was introduced to pass on first reading at a regular meeting of the Town of Phillipsburg Council held on April 28, 2026, and ordered published in accordance with the law. Said Ordinance will be considered for final reading and adoption at a regular meeting of the Town of Phillipsburg Council to be held on May 12, 2026 at 6:00 p.m. or as soon hereafter as the Town Council may hear this Ordinance at 535 Fisher Avenue, Phillipsburg, NJ 08865 at which time all persons interested may appear for or against the passage of said Ordinance.

Susan Turner, Acting Municipal Clerk

ORDINANCE NO. 2026-13

**AN ORDINANCE OF THE TOWN OF PHILLIPSBURG, COUNTY OF WARREN,
STATE OF NEW JERSEY, ESTABLISHING TITLES AND SALARY RANGES
APPLICABLE THERETO**

NOW, THEREFORE, BE IT ORDAINED by the Town Council of the Town of Phillipsburg, County of Warren, State of New Jersey, as follows:

SECTION I:

The Schedule of Salary Ranges for certain employees of the Town is hereby set forth on the annexed schedules, which are made a part hereof and are attached hereto.

For all non-contractual employees of the Town, salaries shall remain at the 2025 level for calendar year 2026.

SECTION II:

All ordinances, or parts of ordinances, inconsistent with this Ordinance are hereby repealed to the extent of such inconsistencies;

SECTION III:

If any article, section, subsection, paragraph, phrase, or sentence of this Ordinance is, for any reason, declared to be unconstitutional or invalid, such article, section, subsection, paragraph, phrase, or sentence shall be deemed severable.

SECTION IV:

This Ordinance shall take effect immediately upon final publication, as provided by law.

ATTEST:

TOWN OF PHILLIPSBURG

Susan Turner, Acting Municipal Clerk

Randy S. Piazza, Jr., Mayor

Date: _____

NOTICE

NOTICE is hereby given that the foregoing Ordinance was introduced to pass on first reading at a regular meeting of the Town of Phillipsburg Council held on April 28, 2026, and ordered published in accordance with the law. Said Ordinance will be considered for final reading and adoption at a regular meeting of the Town of Phillipsburg Council to be held on May 12, 2026 at 6:00 p.m. or as soon hereafter as the Town Council may hear this Ordinance at 535 Fisher Avenue, Phillipsburg, NJ 08865 at which time all persons interested may appear for or against the passage of said Ordinance.

2026 Salary Ordinance - Final
Full Time Classified

		NJCS Code	Annual Salary	
			Minimum	Maximum
Clerk 1	Clerk 1	01245	\$43,000	\$57,000
Clerk 2	Clerk 2	03247	\$45,000	\$59,000
Clerk 3	Clerk 3	02773	\$46,000	\$60,000
Keyboarding Clerk 1	Keyboarding Clerk 1	01268	\$43,000	\$57,000
Keyboarding Clerk 2	Keyboarding Clerk 2	03258	\$52,000	\$68,000
Keyboarding Clerk 3	Keyboarding Clerk 3	02781	\$61,000	\$75,000
Clerk 1/Community Service Aide	Clerk 1/Community Service Aide	06491	\$43,000	\$57,000
Account Clerk/Cashier	Account Clerk/Cashier	07009	\$45,000	\$67,000
Account Clerk	Account Clerk 1	00001	\$50,000	\$65,000
Account Clerk/Clerk 2	Account Clerk/Clerk 2	06164	\$55,000	\$68,000
Senior Account Clerk	Senior Account Clerk	03165@	\$57,000	\$71,000
Assistant Municipal Treasurer	Assistant Municipal Treasurer	00628@	\$65,000	\$95,000
Clerk 1/Telephone Operator	Clerk 1/Telephone Operator	07448	\$65,000	\$95,000
Senior Police Records Clerk	Records Support Technician 3	06382	\$55,000	\$95,000
Laborer 1	Laborer 1	02248	\$43,000	\$65,000
Assistant Supervisor Public Works	Assistant Supervisor Public Works	06651	\$65,000	\$100,000
Truck Driver	Truck Driver	04222	\$52,000	\$68,000
Equipment Operator	Equipment Operator	01746	\$54,000	\$70,000
Public Works Repairer	Public Works Repairer	02935	\$58,000	\$73,000
Senior Public Works Repairer	Senior Public Works Repairer	03541@	\$60,000	\$76,000
Mechanics Helper	Mechanics Helper	02456@	\$52,000	\$68,000
Mechanics Helper/Truck Driver	Mechanics Helper/Truck Driver	07369	\$52,000	\$68,000
Housing Inspector	Housing Inspector	02071	\$65,000	\$95,000
Housing Inspector Bi-Lingual	Housing Inspector Bi-Lingual	04921	\$65,000	\$95,000
Electric Subcode Inspector/Housing Inspector	Electric Subcode Inspector/Housing Inspector	07991	\$65,000	\$115,000
Housing & Zoning Inspector	Housing & Zoning Inspector	10057	\$65,000	\$115,000
Zoning Officer	Zoning Officer	04338	\$47,000	\$68,000
Construction Official	Construction Official	05045	\$85,000	\$130,000
Technical Assistant to the Construction Official	Technical Assistant to the Construction Official	05193	\$47,000	\$68,000
Deputy Municipal Court Administrator	Deputy Municipal Court Administrator	07796	\$65,000	\$90,000
Violations Clerk	Violations Clerk	04244	\$48,000	\$60,000

UEZ Coordinator	TBD		\$40,000	\$60,000
Animal Control Officer	Animal Control Officer	00264@	\$50,000	\$80,000

Salary Ordinance

Full Time Unclassified

NJCSC Title Code

NJCSC Title

Annual Salary

			Minimum	Maximum
Business Administrator (Full Time Position)	Business Administrator	06310	\$135,000	\$185,000
Business Administrator (Stipend)	Business Administrator	06310	\$45,000	\$49,140
Director of Human Resources	Confidential Assistant	06977	\$65,000	\$84,263
Acting Municipal Clerk	Municipal Clerk - Provisional	02521	\$70,000	\$99,750
Municipal Clerk	Municipal Clerk	02521	\$95,000	\$99,750
Deputy Municipal Clerk	Deputy Municipal Clerk	01509	\$55,000	\$70,298
Chief Financial Officer	Chief Financial Officer	07451	\$115,000	\$126,578
Tax Assessor	Tax Assessor	04120	\$115,000	\$152,880
Tax Collector	Tax Collector	04124	\$75,000	\$92,820
Confidential Aide to the Mayor (Full Time Position)	Confidential Aide to the Mayor	06170	\$50,000	\$70,000
Confidential Aide to the Mayor (Stipend)	Confidential Aide to the Mayor	06170	\$15,000	\$21,000
Deputy Municipal Department Head	Deputy Municipal Department Head	07026	\$85,000	\$89,250
Recreation Director (Full Time)	Recreation Director	06935	\$65,000	\$115,000
Recreation Director (Stipend)	Recreation Director	06935	\$15,000	\$26,250
Police Chief	Police Chief	06330	\$157,000	\$176,610
Judge of the Municipal Court	Judge of the Municipal Court	02219	\$45,000	\$70,350
Municipal Court Administrator	Municipal Court Administrator	07795	\$85,000	\$97,335

Salary Ordinance

Part Time

NJCSC Title

NJSC Code

Salary Except Where Noted

			Minimum	Maximum
Housing Inspector	Housing Inspector	02071	\$25.00	\$35.00
Plumbing Subcode Official	Plumbing Subcode Official	05056	\$30.00	\$45.00
Building Subcode Official	Building Subcode Official	05048	\$30.00	\$45.00
Fire Official /Fire Protection Subcode Official	Fire Official /Fire Protection Subcode Official	06362	\$30.00	\$45.00
Fire Official UFD	Fire Official UFD	06351	\$30.00	\$45.00
Code Enforcement Officer Trainee	Code Enforcement Officer Trainee	07594	\$25	\$35
Code Enforcement Officer	Code Enforcement Officer	01285	\$30	\$45
UEZ Assistant Coordinator	Community Service Aide	01313	\$20	\$35
Pool Manager	Lifeguard	02297	\$18.00	\$30.00
Assistant Pool Manager	Lifeguard	02297	\$18.00	\$30.00
Lifeguard	Lifeguard	02297	\$16.00	\$25.00
Pool Concessions/Gate	Cashier	00976	\$15.00	\$20.00
Clean Communities Laborer	Laborer 1	02248	\$16.00	\$25.00
Special Law Enforcement Officer	Special Law Enforcement Officer	06985	\$25.00	\$40.00
School Traffic Guard (Per Day)	School Traffic Guard	03125	\$45.00	\$50.00
School Traffic Guard Additional Crossing (Per Hour)	School Traffic Guard	03125	\$16.00	\$25.00
School Traffic Guard Special Event (Per Hour)	School Traffic Guard	03125	\$16.00	\$25.00
School Traffic Guard Coordinator (Per Day)	School Traffic Guard	03125	\$55.00	\$65.00

Salary Ordinance

Salaries/Stipend

	Minimum	Maximum
Business Administrator	\$45,000	\$70,000
Mayor	\$45,000	\$65,000
Confidential Aid to the Mayor	\$15,000	\$30,000
Council President	\$4,500	\$5,500
Councilmember	\$3,500	\$4,500
Fire Chief	\$5,000	\$10,000
Assistant Fire Chief	\$3,000	\$5,000
Battalion Chief	\$3,000	\$5,000
Emergency Management Coordinator	\$7,000	\$15,000
Deputy Emergency Management Coordinator	\$3,000	\$5,000
Recreation Director	\$15,000	\$25,000
Recycling Coordinator	\$2,000	\$4,000
Clean Communities Coordinator	\$2,000	\$4,000
Zoning Officer	\$15,000	\$25,000
Affordable Housing Coordinator	\$10,000	\$20,000
Assistant Affordable Housing Coordinator	\$2,000	\$10,000
Qualified Purchasing Agent	\$15,000	\$25,000
Construction Code Official	\$30,000	\$45,000
Electrical Sub-Code Official	\$15,000	\$25,000
Fire Sub-Code Official	\$15,000	\$25,000
Building Sub-Code Official	\$15,000	\$25,000
Plumbing Sub-Code Official	\$15,000	\$25,000
Mechanical Sub-Code Official	\$15,000	\$25,000
Land Use Board Secretary	\$5,000	\$20,000
Licensed Pesticides Sprayer	\$1,500	\$3,000

R2026-65

RESOLUTION OF THE TOWN OF PHILLIPSBURG, COUNTY OF WARREN, STATE OF NEW JERSEY AUTHORIZING THE DISCHARGE OF A COMPLAINT TO DETERMINE FITNESS OF BUILDING AND DISCHARGE OF AN ORDER OF DEMOLITION RELATIVE TO BLOCK 1412, LOT 15, COMMONLY KNOWN AS 234 FLIMORE STREET

WHEREAS the Town Council previously authorized the filing of complaint to determine fitness of building located at 234 Filmore Street within the town of Phillipsburg;

WHEREAS the complaint was recorded at Book 3271, Page 152 in the Warren County Clerk's Office;

WHEREAS a demolition Order was also entered and recorded at Book 3301, Page 135 in the Warren County Clerk's Office;

WHEREAS the property was never demolished;

WHEREAS a lien holder is in the process of foreclosing on the property and intends to rehabilitate and renovate the property.

NOW, THEREFORE, BE IT RESOLVED by the Town Council of Phillipsburg, County of Warren, State of New Jersey, that the complaint to determine fitness of building is hereby authorized to be discharged as a matter of record;

BE IT FURHER RESOLVED that the demolition Order entered relative to this property is also authorized to be discharged as a matter of record.

CERTIFICATION

I, Susan Turner, Acting Municipal Clerk for the Town of Phillipsburg, do hereby certify that the foregoing is a true copy of a resolution duly adopted by the Town Council at their April 28, 2026 meeting.

Susan Turner
Acting Municipal Clerk

R2026-66

RESOLUTION DESIGNATING HANDICAP PARKING SPACES WITHIN THE TOWN OF PHILLIPSBURG

BE IT RESOLVED by the Town Council of the Town of Phillipsburg that the following locations be designated as “Handicapped Parking Space” within the Town of Phillipsburg as permitted under Chapter 414 of the Town Code:

Name of Street	Side	Location
Bates Street	East Side	In front of 391 Bates Street
Bennett Street	South Side	In front of 40 Bennett
Glen Avenue	South Side	In front of 16 Glen Avenue
Heckman Street	North Side	In front of 249B Heckman Street
Jefferson Street	North Side	In front of 56 Jefferson Street
Miller Street	West Side	In front of 46 Miller Street
Morris Street	North Side	In front of 245 Morris Street
Summit Avenue	South Side	In front of 6 Summit Avenue

CERTIFICATION

I, Susan Turner, Acting Municipal Clerk for the Town of Phillipsburg, do hereby certify that the foregoing is a true copy of a resolution duly adopted by the Town Council at their April 28, 2026 meeting.

Susan Turner
Acting Municipal Clerk

**TOWN OF PHILLIPSBURG
COUNTY OF WARREN
STATE OF NEW JERSEY**

RESOLUTION 2026-67

**RESOLUTION OF NEED ADOPTED BY THE TOWN OF PHILLIPSBURG,
COUNTY OF WARREN STATE OF NEW JERSEY**

WHEREAS, South Main LIHTC, LLC (hereinafter referred to as the “Sponsor”) proposes to construct a 100% affordable rental project for eligible and qualified individuals consisting of forty-eight (48) age-restricted units (the “Project”) pursuant to the provisions of the New Jersey Housing and Mortgage Finance Agency Law of 1983, as amended (N.J.S.A. 55:14K-1 et seq.), the rules promulgated thereunder at N.J.A.C. 5:80-1.1 et seq., and all applicable guidelines promulgated thereunder (the foregoing hereinafter collectively referred to as the “HMFA Requirements”) within the Town of Phillipsburg (hereinafter referred to as the “Municipality”) on an approximately 4.5 acre site located at South Main Street and designated as Block 2806, Lots 2, 3, 4, 5, 6 and 7, of the Town of Phillipsburg, in the County of Warren, New Jersey; and

WHEREAS, the Project will be subject to the HMFA Requirements and the mortgage and other loan documents executed between the Sponsor and the New Jersey Housing and Mortgage Finance Agency (hereinafter referred to as the “Agency”); and

WHEREAS, pursuant to the HMFA Requirements, the governing body of the Town of Phillipsburg hereby determines that there is a need for this housing project in the Municipality.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Town Council of the Town of Phillipsburg (the “Town Council”), County of Warren and State of New Jersey that:

- (1) The Town Council finds and determines that the Project proposed by the Sponsor meets or will meet an existing housing need;
- (2) The Town Council does hereby adopt the within Resolution and makes the determination and findings herein contained by virtue of, pursuant to, and in conformity with the provisions of the HMFA Requirements to enable the Agency to process the Sponsor’s application for Agency funding to finance the Project.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately upon adoption.

Adopted: _____, 2026

Susan Turner, Town Clerk

Randy Piazza, Jr., Mayor

	KENNEDY	CLARK	SAULTZ	WANISKO	FEY
YES					
ABSTAIN					
NO					
ABSENT					

CERTIFICATION

I, Susan Turner, Acting Municipal Clerk of the Town of Phillipsburg, do hereby certify that the above is a true and correct copy of a resolution duly adopted by the Town Council at its Meeting held on April 28, 2026.

Susan Turner, Acting Municipal Clerk

R2026-68

RESOLUTION OF THE TOWN OF PHILLIPSBURG, COUNTY OF WARREN, STATE OF NEW JERSEY AUTHORIZING A CHANGE ORDER NO. 1 IN THE AMOUNT OF \$3,429.11 TO BE PAID TO SAFEWAY CONTRACTING, INC.

WHEREAS, Safeway Contracting, Inc., was previously awarded a contract to perform roof replacement at 540 South Main Street;

WHEREAS, the original contract sum was \$109,500.00;

WHEREAS, the Town's architects, BWS Architects, submitted a Change Order request recommending an increase in the contract sum in the amount of \$3,429.11 in accordance with Change Order request document dated April 9, 2026;

WHEREAS, said Change Order is deemed to be necessary in the best interest of the residents of Phillipsburg and sufficient funds are available for said Change Order.

NOW THEREFORE BE IT RESOLVED, by the Town Council, Town of Phillipsburg, County of Warren, State of New Jersey that Change Order No.1 in the amount of \$3,429.11 relative to the roof replacement project at 540 South Main Street is hereby approved.

CERTIFICATION

I, Susan Turner, Acting Municipal Clerk for the Town of Phillipsburg, do hereby certify that the foregoing is a true copy of a resolution duly adopted by the Town Council at their April 28, 2026 meeting.

Susan Turner
Acting Municipal Clerk

RESOLUTION NO. 2026-69

RESOLUTION OF THE TOWN OF PHILLIPSBURG, COUNTY OF WARREN, STATE OF NEW JERSEY AUTHORIZING THE TAX COLLECTOR TO WAIVE INTEREST

WHEREAS, due to a clerical error, interest was accrued on sewer service charges owed by the Phillipsburg Housing Authority;

WHEREAS, said clerical error was not due to the fault of the rate payer;

WHEREAS, the tax collector can only waive interest if authorized by the Town Council.

NOW THEREFORE BE IT RESOLVED by the Town Council of the Town of Phillipsburg, County of Warren, State of New Jersey that interest accrued relative to the Phillipsburg Housing Authority for sewer service charges in the amount of \$3,233.10 is hereby authorized to be waived and the tax collector is hereby directed to strike said amount from the ledger.

CERTIFICATION

I, Susan Turner, Acting Municipal Clerk of the Town of Phillipsburg, do hereby certify that the above is a true and correct copy of a resolution duly adopted by the Town Council at its Meeting held on April 28, 2026.

Susan Turner, Acting Municipal Clerk

**Town of Phillipsburg
Customer Recent Activity Report**

Report Date: 04/22/26 02:32 PM

Account Id: 47150-0
Owner: HOUSING AUTHORITY OF PHILLIPSBURG
Property Location: HECKMAN STREET

Active Services:
Sewer

Recent Billings:	Bill Date	Due Date	Amount Billed	Amount Due	Usage	Principal Balance	Interest/Penalty
Sewer	04/17/26	05/18/26	6415.18	6415.18	S: 71120	6415.18	0.00
Sewer	01/16/26	02/17/26	6693.30	3233.10	S: 84850	3209.03	24.07
Sewer	10/17/25	11/17/25	7386.72	0.00	S: 93740	0.00	0.00
Sewer	07/30/25	08/29/25	6722.94	0.00	S: 85230	0.00	0.00
Sewer	04/24/25	05/19/25	5511.60	0.00	S: 69670	0.00	0.00
Sewer	01/27/25	02/26/25	4944.10	0.00	S: 63210	0.00	0.00
Sewer	10/11/24	11/16/24	5259.80	0.00	S: 67350	0.00	0.00
Sewer	07/26/24	08/26/24	4135.60	0.00	S: 52720	0.00	0.00
Sewer	04/17/24	05/17/24	6591.90	0.00	S: 84700	0.00	0.00
Sewer	01/16/24	02/16/24	7644.80	0.00	S: 99800	0.00	0.00
Sewer	10/10/23	11/09/23	7310.40	0.00	S: 95400	0.00	0.00
Sewer	07/12/23	08/11/23	6542.80	0.00	S: 85300	0.00	0.00

Current Balance: \$9648.28 Avg S: 83740 \$9624.21 \$24.07

Recent Payments & Adjustments:

Type	Date	Amount	Description
Payment	04/13/26	31258.66	CK 20399
Payment	10/28/24	5282.23	CK 18969/CK 19043
Payment	09/09/24	4135.60	CK 18916
Payment	04/30/24	6591.90	CS