

**TOWN OF PHILLIPSBURG**  
**COUNCIL MEETING AGENDA**

**May 12, 2026 — 6:00 P.M.**

**1. CALL TO ORDER**

**2. OPEN PUBLIC MEETING ACT STATEMENT**

This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting of May 12, 2026 was included in a list of meeting notices sent to newspapers of record and posted on the bulletin board in the Municipal Building and has remained continuously posted as the required notice under the statute. In addition, a copy of this notice has been available to the public and is on file in the office of the Municipal Clerk.

**3. PLEDGE OF ALLEGIANCE**

**4. INVOCATION**

**5. ROLL CALL**

**6. APPROVAL OF MINUTES – Regular Meeting Minutes April 28, 2026**

**7. BILLS LIST**

**8. MAYOR’S REPORT**

**9. PUBLIC DISCUSSION ON AGENDA ITEMS**

**10. 2nd READING – Public Hearing - Ordinance O2026-10 CALENDAR YEAR 2026  
ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND  
TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)**

**11. PUBLIC HEARING – ADOPTION OF 2026 BUDGET**

**R2026-70 RESOLUTION AUTHORIZING ADOPTION OF THE 2026 BUDGET FOR THE  
TOWN OF PHILLIPSBURG**

**12. ORDINANCES – 2nd READING – Public Hearing**

**O2026-11 AN ORDINANCE OF THE TOWN OF PHILLIPSBURG, COUNTY OF WARREN,  
STATE OF NEW JERSEY, AMENDING CHAPTER 625-69.2 PLANNED ADULT  
COMMUNITY OVERLAY ZONE IN THE TOWN**

**O2026-12 AN ORDINANCE OF THE TOWN OF PHILLIPSBURG, COUNTY OF WARREN,  
STATE OF NEW JERSEY, ESTABLISHING TITLES AND SALARY RANGES  
APPLICABLE THERETO**

**O2026-13 AN ORDINANCE OF THE TOWN OF PHILLIPSBURG, COUNTY OF WARREN,  
STATE OF NEW JERSEY AMENDING CHAPTER 470 SALES SECTION 2 PERMIT  
REQUIRED: ISSUANCE OF PERMIT: DISPLAY OF PERMIT: FEES SUBSECTION B(1)**

**O2026-14 AN ORDINANCE OF THE TOWN OF PHILLIPSBURG, COUNTY OF WARREN,  
STATE OF NEW JERSEY, ESTABLISHING TITLES AND SALARY RANGES  
APPLICABLE THERETO**

**13. RESOLUTIONS \*\* CONSENT AGENDA \*\***

*Matters listed on the Consent Agenda Resolutions are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item to be removed for consideration.*

**R2026-71 RESOLUTION AUTHORIZING REFUND OF PROPERTY TAX OVERPAYMENTS**

**R2026-72 RESOLUTION AUTHORIZING GCADA GOVERNOR'S COUNCIL ON ALCOHOLISM AND DRUG ABUSE GRANT FUND**

**R2026-73 RESOLUTION OF THE TOWN OF PHILLIPSBURG, COUNTY OF WARREN, STATE OF NEW JERSEY DESIGNATING JUNE 26, JUNE 27, and JUNE 28 AS THE 2026 TOWNWIDE YARD SALE DATES**

**R2026-74 A RESOLUTION OF THE TOWN COUNCIL, TOWN OF PHILLIPSBURG, COUNTY OF WARREN, STATE OF NEW JERSEY, AUTHORIZING SETTLEMENT IN THE AMOUNT OF \$8,000.00 IN THE MATTER OF CALDWELL V. TOWN OF PHILLIPSBURG**

**14. OLD BUSINESS**

**15. NEW BUSINESS**

**16. MOTIONS – 630 Route 22 Sidewalk waiver request**

**17. PUBLIC PETITIONS**

**18. COUNCIL OPEN TIME**

**19. EXECUTIVE SESSION (IF REQUIRED)**

**20. ADJOURNMENT**

**Bill List Summary  
REGULAR BILL LIST AS OF May 12, 2026**

		<u>Check No</u>
1	Current Fund	3,716,730.38
2	State & Federal Grants	6,693.64
4	Capital Fund	887,078.43
7	Sewage Utility Fund	338,460.61
8	Sewage Capital Fund	0.00
12	Planning Board Trust Fund	1,665.00
13	Dog Trust Fund	0.00
15	Public Defender Trust	0.00
16	Section 8	0.00
17	General Trust Fund	2,132.50
20	Agency Fund	0.00
21	Revolving Loan Fund	0.00
22	Affordable Housing Trust	558.50
23	Open Space Trust Fund	3,778.75
25	UEZ	5,850.00
26	Bridge Development	0.00
<b>Total Regular Bill May 12, 2026</b>		<b>4,962,947.81</b>

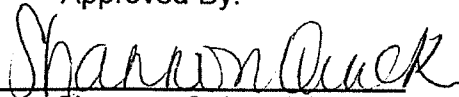
**Pre-Paid Bill List as of May 12, 2026**


1	Current Fund	548,425.52
2	State & Federal Grants	0.00
4	Capital Fund	0.00
7	Sewer Utility Fund	0.00
8	Sewer Utility Capital	0.00
12	Planning Board Trust Fund	0.00
16	Section 8	0.00
17	General Trust Fund	0.00
20	Agency Fund	1,295.34
21	Revolving Loan Fund	0.00
23	Open Space Trust Fund	0.00
25	UEZ	0.00
		<b>549,720.86</b>

Grand Total All Funds

5,512,668.67

Approved By:

  
Shannon Quick, CFO

  
Randy Piazza Jr., Mayor

**List of Bills - CLAIMS CHECKING ACCOUNT**  
Meeting Date: 05/12/2026 For bills from 04/29/2026 to 05/11/2026

Check#	Vendor	Description	Payment	Check Total
4946	3 - VERIZON	PO 48004 4/8-5/7 service as per billings	92.74	92.74
4947	16 - J C P L	PO 48033 3/24/26-4/24/26 Services as per billings	6,229.55	6,229.55
4948	78 - AQUA NEW JERSEY, INC	PO 48061 3/4/26-4/3/26 services as per billing	2,183.55	2,183.55
4949	85 - RUTGERS, THE STATE UNIV OF NJ	PO 47753 Clean Communities Classes	175.00	175.00
4950	88 - DELTA DENTAL OF NJ INC	PO 48000 March Payment - Group #03947-00001	90.81	
		PO 48000 March Payment - Group #03947-00001	303.98	
		PO 48000 March Payment - Group #03947-00001	4,889.35	5,284.14
4951	88 - DELTA DENTAL OF NJ INC	PO 48001 March Dental Payment - Group #03947-0000	7.73	
		PO 48001 March Dental Payment - Group #03947-0000	95.01	
		PO 48001 March Dental Payment - Group #03947-0000	2,907.62	3,010.36
4952	139 - VAN CLEEF ENGINEERING ASSOC., LLC	PO 41898 COF-Roseberry St Pedestrian Crossing-R:2	661.50	661.50
4953	139 - VAN CLEEF ENGINEERING ASSOC., LLC	PO 43420 COF - Stormwater Program Updates - R:202	9,628.50	9,628.50
4954	139 - VAN CLEEF ENGINEERING ASSOC., LLC	PO 44090 R2024-177 Mercer St Park - Engineering D	2,451.25	2,451.25
4955	139 - VAN CLEEF ENGINEERING ASSOC., LLC	PO 46219 R2025-125 COF Professional Services Affo	558.50	558.50
4956	139 - VAN CLEEF ENGINEERING ASSOC., LLC	PO 46733 Cert of Funds - Prof Svcs Hudson St Phas	5,772.00	5,772.00
4957	139 - VAN CLEEF ENGINEERING ASSOC., LLC	PO 47162 Cert of Funds-Del.River Park Landfill In	1,754.00	1,754.00
4958	139 - VAN CLEEF ENGINEERING ASSOC., LLC	PO 47888 Cert of Funds - Mercer St Park Improveme	1,624.75	1,624.75
4959	139 - VAN CLEEF ENGINEERING ASSOC., LLC	PO 47889 Cert of Funds - Green St Park Improvemen	400.00	400.00
4960	139 - VAN CLEEF ENGINEERING ASSOC., LLC	PO 48019 Cert of Funds - Rails to Trails - R:2026	8,017.25	8,017.25
4961	139 - VAN CLEEF ENGINEERING ASSOC., LLC	PO 48021 Cert of Funds -Sink Hole - R:2026-36	16,129.00	16,129.00
4962	139 - VAN CLEEF ENGINEERING ASSOC., LLC	PO 48027 Cert of Funds-2025 Curb Ramp Improvement	3,690.00	3,690.00
4963	139 - VAN CLEEF ENGINEERING ASSOC., LLC	PO 48028 Cert of Funds-2026 Road Program-R:2026-6	54,835.50	54,835.50
4964	215 - NAZARETH FORD INC	PO 47453 Repairs for 94-22	74.25	
		PO 47459 Blanket Purchase Order - Parts	383.03	457.28
4965	267 - HELEN'S FORAL SHOPPEE	PO 48014 Flowers sent to Doyle Funeral Home for A	111.96	
		PO 48045 Flowers for Mabel Cook (Fire Dept) Funer	95.96	207.92
4966	419 - KRISTI ANTHES	PO 47996 TCCAA Meeting for April 2026	80.00	
		PO 47997 TCCAA Meeting for April 2026 Travel	42.27	
		PO 48008 Annual Tri-County Membership Dues	100.00	222.27
4967	452 - BOARD OF EDUCATION	PO 47995 Utility Bills - Andover Morris-2026	12,809.83	
		PO 47995 Utility Bills - Andover Morris-2026	81.62	12,891.45
4968	452 - BOARD OF EDUCATION	PO 48062 2025 - 2026 School Tax Levy	3,372,997.26	3,372,997.26
4969	499 - NATURAL SYSTEMS UTILITIES	PO 47990 Phillipsburg Q1 Backflow Testing	1,315.00	1,315.00
4970	499 - NATURAL SYSTEMS UTILITIES	PO 47993 2026 Services	216,920.43	216,920.43
4971	687 - INDUSTRIAL COMMUNICATIONS INC	PO 46654 Harris Radios for Patrol	43,352.50	43,352.50
4972	703 - FIRE LINE EQUIPMENT INC	PO 47981 Hydrotesting of Six, 6000psi, Cylinders	1,820.00	1,820.00
4973	863 - SYNCHRONY BANK	PO 47461 Blanket Purchase Order - Supplies	237.64	
		PO 47461 Blanket Purchase Order - Supplies	372.44	610.08
4974	908 - SARTINI PLUMBING,HEAT,COOL LLC	PO 47916 Replace main sewer stack at Warren Chemi	8,800.00	8,800.00
4975	913 - PHOENIX ADVISORS LLC	PO 47992 Sewer Utility Evaluation	1,706.25	1,706.25
4976	923 - SHANNON QUICK	PO 47829 Purchasing Conference	243.30	243.30
4977	941 - RUSSELL REID WST HAUL/DISP.SVC INC	PO 47991 Blanket Purchase Order - Temporary Restr	1,261.75	1,261.75
4978	962 - GENERAL CODD LLC	PO 47998 eCode 360 Annual Maintenance	1,295.00	1,295.00
4979	1041 - POLLUTION CONTROL FINANCING AUTH	PO 47575 Disposal Fees	35,199.37	35,199.37
4980	1043 - WILLIAM R. BENZ	PO 48044 Website Fee July 2024-2026	2,376.00	2,376.00
4981	1060 - HORWITH TRUCKS INC	PO 47676 Blanket Purchase Order - Parts	269.82	269.82
4982	1072 - DAVID WEBER OIL CO	PO 47550 Blanket Purchase Order - Motor Oil	922.19	922.19
4983	1073 - FIRE & SAFETY SERVICES LTD	PO 40606 R:2023-125 COF Purchase of Fire Truck	5,208.33	
		PO 40606 R:2023-125 COF Purchase of Fire Truck	756,409.00	
		PO 47401 EMERGENCY REPAIR OF 9463--TRUCK IS CURRE	6,732.70	768,350.03
4984	1114 - THE SHERWIN WILLIAMS CO	PO 48039 Blanket Purchase Order - Pool paint	434.37	434.37
4985	1165 - STEVEN M SIEGEL	PO 48030 Municipal Prosecutor - Special Session -	833.33	
		PO 48043 Municipal Prosecutor	3,333.33	4,166.66
4986	1198 - MOTOROLA SOLUTIONS	PO 48005 Motorola Solutions Services	5,007.50	5,007.50
4987	1223 - HOME DEPOT CREDIT SERVICES	PO 46698 Supplies, Plants, Equipment	115.76	115.76
4988	1239 - RANDY PIAZZA JR	PO 48034 NJCM Conference Reimbursement	254.84	254.84
4989	1240 - ZOOM VIDEO COMMUNICATIONS INC	PO 48038 Update to our Zoom license	455.34	455.34
4990	1287 - FRANK RYMON & SONS INC	PO 48010 Blanket Purchase Order - Parts	285.44	285.44
4991	1311 - AMAZON CAPITAL SERVICES	PO 46700 Supplies, Equipment	8.99	8.99
4992	1311 - AMAZON CAPITAL SERVICES	PO 47944 Crime Scene Supplies for Det. Bureau	366.18	366.18
4993	1311 - AMAZON CAPITAL SERVICES	PO 48002 Dog Food	174.76	174.76
4994	1354 - SANITATION EQUIPMENT CORP	PO 47336 Blanket Purchase Order - Parts	151.84	151.84
4995	1397 - NISIVOCCIA LLP	PO 48053 Interim billing on account for auditing,	9,850.00	
		PO 48054 Interim billing on Professional fees rel	5,250.00	
		PO 48054 Interim billing on Professional fees rel	2,250.00	17,350.00
4996	1401 - HAYDEE BALLESTER MONTERO	PO 48042 Court Interpreter via zoom for April 22,	150.00	150.00
4997	1447 - ARAE NETWORK SOLUTIONS LLC	PO 48035 Replacement Phone Cords	39.00	
		PO 48055 IT Bills for April 2026	5,975.65	
		PO 48056 IT Bills for Feb 2026	5,062.50	

## List of Bills - CLAIMS CHECKING ACCOUNT

Meeting Date: 05/12/2026 For bills from 04/29/2026 to 05/11/2026

Check#	Vendor	Description	Payment	Check Total
		PO 48057 PDF program	573.00	11,650.15
4998	1473 - ADVANCE FINANCIAL SERVICES	PO 47456 Blanket Purchase Order - Parts	185.99	185.99
4999	1490 - HAWKINS DELAFIELD & WOOD LLP	PO 40687 R:2023-28 COF Professional services rela	3,465.00	3,465.00
5000	1506 - MY FSA LINK, LLC d/b/a GENTE	PO 47994 Cobra administration	64.50	64.50
5001	1516 - CLEARY GIACOBBE ALPIERI JACOBS LLC	PO 48003 Services rendered MARCH	840.00	840.00
5002	1518 - ELIZABETH JUDGE WYANT	PO 47860 UEZ Consultant	2,000.00	
		PO 47860 UEZ Consultant	1,600.00	3,600.00
5003	1538 - PLEASE TOUCH MUSEUM	PO 47856 405 Memberships	500.00	500.00
5004	1549 - First Commonwealth Bank	PO 48007 LED lighting contract-April 2026	733.30	733.30
5005	1576 - RUTH J MULLIGAN	PO 48018 Court Assistance month of April 2026	757.50	757.50
5006	1631 - ALEX IBARRA	PO 47859 Consultant UEZ	1,050.00	1,050.00
5007	1659 - COMCAST HOLDINGS CORP	PO 48032 Police Fiber Lines	913.50	913.50
5008	1661 - ANTICIMEX INC	PO 47598 Blanket Purchase Order - Pest Control	179.85	179.85
5009	1677 - HANNAH DEWALT	PO 48015 Blanket for Hannah Dewalt	600.00	
		PO 48015 Blanket for Hannah Dewalt	600.00	1,200.00
5010	1725 - PRECISION SEAMLESS FLOORING LLC	PO 48012 Patch holes in roof at 220 S. Main St Fi	750.00	750.00
5011	1804 - GROUND PENETRATING RADAR SYS., LLC	PO 48047 Utility Locating for Sink Hole	7,200.00	7,200.00
5012	1816 - FLEMINGTON DEPARTMENT STORE INC	PO 48017 Uniform Walk-In	71.10	71.10
5013	1942 - STATEWIDE INSURANCE FUND	PO 48013 AL Assessment / WC Assessment - Installm	195,261.33	
		PO 48013 AL Assessment / WC Assessment - Installm	103,523.32	
		PO 48013 AL Assessment / WC Assessment - Installm	3,357.60	302,142.25
5014	2331 - REMINGTON & VERNICK ENGINEERS	PO 47987 Professional Services March 2026- Will S	710.00	710.00
5015	2331 - REMINGTON & VERNICK ENGINEERS	PO 47988 Professional Services 2025-Hampton Ridge	390.00	390.00
5016	2331 - REMINGTON & VERNICK ENGINEERS	PO 47989 Will Serve- 998 New Brunswick	1,032.50	1,032.50
5017	6618 - HOFFMAN SERVICES, INC	PO 47847 Annual lift inspection	340.00	340.00
5018	6631 - SCOTT M. WILHELM, ESQ	PO 47943 Attorney Wilhelm Land Use Invoices	870.00	870.00
5019	6631 - SCOTT M. WILHELM, ESQ	PO 47945 340 Fleming Drive	1,665.00	1,665.00
TOTAL				4,962,947.81

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-201-20-100-050	Business Administrator - O/E	11,532.49			
01-201-20-110-050	Mayor & Council - O/E	462.76			
01-201-20-120-050	Municipal Clerk - O/E	1,295.00			
01-201-20-130-050	Financial Administration - O/E	816.30			
01-201-20-135-050	Financial Administration - Annual Audit	5,250.00			
01-201-20-155-050	Legal Services	840.00			
01-201-21-180-050	Land Use Administration	870.00			
01-201-23-210-050	Liability Insurance	76,966.31			
01-201-23-215-050	Workers Compensation	117,078.49			
01-201-23-220-050	Employee Group Insurance	7,623.02			
01-201-25-240-050	Police Department - O/E	1,433.86			
01-201-25-265-050	Fire Department - O/E	1,820.00			
01-201-25-275-050	Municipal Prosecutor O/E	4,166.66			
01-201-26-290-050	Street & Roads - O/E	23,329.00			
01-201-26-300-050	Public Works Administration - O/E	175.00			
01-201-26-310-050	Building & Grounds - O/E	1,539.93			
01-201-26-315-050	Vehicle Maintenance - O/E	2,460.72			
01-201-28-370-050	Recreation Service & Program - O/E	1,261.75			
01-201-28-371-050	Municipal Pool - OE	434.37			
01-201-31-430-050	Utility Expenses - Electricity	16,853.17			
01-201-31-440-050	Switchboard Expenses - O/E	1,006.24			
01-201-31-445-050	Utility Expenses - Water	2,578.79			
01-201-32-465-050	Landfill/Solid Waste Disposal Costs	33,967.66			
01-201-33-490-050	Municipal Court - O/E	1,129.77			
01-201-47-390-050	Maintenance of Free Public Library	4,479.25			
01-201-47-396-050	Recycling Tax (P.L. 2007, C. 311)	1,231.71			
01-203-20-135-050	(2025) Financial Administration - Annual Audit		9,850.00		
01-203-25-240-050	(2025) Police Department - O/E		1,188.00		
01-203-25-265-050	(2025) Fire Department - O/E		6,732.70		
01-203-26-315-050	(2025) Vehicle Maintenance - O/E		151.84		
01-204-55-000	Accounts Payable			5,208.33	
01-207-55-000-000	School Taxes Payable			3,372,997.26	
01-260-05-102	Current Fund - Due to Claims			0.00	3,716,730.38

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
<b>TOTALS FOR</b>	<b>CURRENT FUND</b>	<b>320,602.25</b>	<b>17,922.54</b>	<b>3,378,205.59</b>	<b>3,716,730.38</b>
02-213-40-729-000	2019 - 2024 School Resource Officer	3,441.97			
02-213-41-559-000	Public Works - State Grants	661.50			
02-213-41-569-000	Public Works - State Grants	14.17			
02-213-41-671-000	Other State Grants - Recreation	2,451.25			
02-213-41-690-000	Other State Grants - NPP	124.75			
02-260-05-102	St/Fed Grants - Due to Claims Fund			0.00	6,693.64
<b>TOTALS FOR</b>	<b>STATE &amp; FEDERAL GRANTS</b>	<b>6,693.64</b>	<b>0.00</b>	<b>0.00</b>	<b>6,693.64</b>
04-215-55-934-000	O:2017-06 Improvements Authorized			8,017.25	
04-215-55-937-000	O:2019-17 Improvements Authorized			125,000.00	
04-215-55-941-000	2021 Improvements Authorized			158,697.50	
04-215-55-943-000	O:2022-19 Improvements Authorized			150,000.00	
04-215-55-945-000	O:2023-10 Improvement Authorizations			339,628.50	
04-215-55-946-000	NJDOT Improvement Authorization			5,772.00	
04-215-55-947-000	O2024-15 Improvement Authorizations			54,835.50	
04-215-55-948-000	O2025-10 Improvement Authorizations			45,127.68	
04-260-05-102	Capital - Due to Claims Fund			0.00	887,078.43
<b>TOTALS FOR</b>	<b>CAPITAL FUND</b>	<b>0.00</b>	<b>0.00</b>	<b>887,078.43</b>	<b>887,078.43</b>
07-201-55-510-050	Sewer Utility OE	334,995.61			
07-204-55-000	Accounts Payable			3,465.00	
07-260-05-102	Sewer Utility - Due to Claims Fund			0.00	338,460.61
<b>TOTALS FOR</b>	<b>SEWER UTILITY</b>	<b>334,995.61</b>	<b>0.00</b>	<b>3,465.00</b>	<b>338,460.61</b>
12-260-05-102	Planning Board - Due to Claims Fund			0.00	1,665.00
12-286-56-851-000	Land Use Escrows			1,665.00	
<b>TOTALS FOR</b>	<b>Land Use Board Escrow</b>	<b>0.00</b>	<b>0.00</b>	<b>1,665.00</b>	<b>1,665.00</b>
17-260-05-102	Trust - Due to Claims Fund			0.00	2,132.50
17-288-56-861-000	Sewer - TWA and Will Serves			2,132.50	
<b>TOTALS FOR</b>	<b>GENERAL TRUST FUND</b>	<b>0.00</b>	<b>0.00</b>	<b>2,132.50</b>	<b>2,132.50</b>
22-260-05-102	Affordable Housing Trust-Due To Clearing			0.00	558.50
22-292-56-025-000	Dedication By Rider			558.50	
<b>TOTALS FOR</b>	<b>Affordable Housing Trust Fund</b>	<b>0.00</b>	<b>0.00</b>	<b>558.50</b>	<b>558.50</b>
23-260-05-102	Open Space Trust-Due to Clearing			0.00	3,778.75
23-292-56-025-000	Dedication by Rider			3,778.75	
<b>TOTALS FOR</b>	<b>Open Space Trust Fund</b>	<b>0.00</b>	<b>0.00</b>	<b>3,778.75</b>	<b>3,778.75</b>
25-260-05-102	Due to Claims			0.00	5,850.00
25-292-56-026-000	Dedication by Rider (UEZ)			5,850.00	
<b>TOTALS FOR</b>	<b>Urban Enterprise Zone</b>	<b>0.00</b>	<b>0.00</b>	<b>5,850.00</b>	<b>5,850.00</b>

Total to be paid from Fund 01 CURRENT FUND	3,716,730.38
Total to be paid from Fund 02 STATE & FEDERAL GRANTS	6,693.64
Total to be paid from Fund 04 CAPITAL FUND	887,078.43
Total to be paid from Fund 07 SEWER UTILITY	338,460.61
Total to be paid from Fund 12 Land Use Board Escrow	1,665.00
Total to be paid from Fund 17 GENERAL TRUST FUND	2,132.50

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
Total to be paid from Fund 22 Affordable Housing Trust Fund		558.50			
Total to be paid from Fund 23 Open Space Trust Fund		3,778.75			
Total to be paid from Fund 25 Urban Enterprise Zone		5,850.00			
		4,962,947.81			

Checks Previously Disbursed

4941	VAN CLEEF ENGINEERING ASSOC., LLC	PO# 48021	Cert of Funds -Sink Hole - R:2026-	34,930.25	4/28/2026
4942	MONTANA CONSTRUCTION CO INC	PO# 48020	Cert of Funds-Sink Hole Repairs-R:	488,695.27	4/28/2026
4943	MICHAEL PLESCIA	PO# 47986	Cert of Funds-Structural Eval for	24,800.00	4/28/2026
639094	AFLAC	PO# 48058	Monthly Invoice- May	1,295.34	5/07/2026
				549,720.86	

Totals by fund	Previous Checks/Voids	Current Payments	Total
Fund 01 CURRENT FUND	548,425.52	3,716,730.38	4,265,155.90
Fund 02 STATE & FEDERAL GRANTS		6,693.64	6,693.64
Fund 04 CAPITAL FUND		887,078.43	887,078.43
Fund 07 SEWER UTILITY		338,460.61	338,460.61
Fund 12 Land Use Board Escrow		1,665.00	1,665.00
Fund 17 GENERAL TRUST FUND		2,132.50	2,132.50
Fund 20 PAYROLL AGENCY FUND	1,295.34		1,295.34
Fund 22 Affordable Housing Trust Fund		558.50	558.50
Fund 23 Open Space Trust Fund		3,778.75	3,778.75
Fund 25 Urban Enterprise Zone		5,850.00	5,850.00
<b>BILLS LIST TOTALS</b>	549,720.86	4,962,947.81	<b>5,512,668.67</b>

**O2026-10**  
**CALENDAR YEAR 2026**  
**ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO**  
**ESTABLISH A CAP BANK**  
**(N.J.S.A. 40A: 4-45.14)**

**WHEREAS**, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

**WHEREAS**, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

**WHEREAS**, the Town Council of the Town of Phillipsburg in the County of Warren finds it advisable and necessary to increase its CY 2026 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

**WHEREAS**, the Town Council hereby determines that a 1.5% increase in the budget for said year, amounting to \$281,638.58 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

**WHEREAS** the Town Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

**NOW THEREFORE BE IT ORDAINED**, by the Town Council of the Town of Phillipsburg in the County of Warren, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2026 budget year, the final appropriations of the Town of Phillipsburg shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5%, amounting to \$657,156.69, and that the CY 2026 municipal budget for the Town of Phillipsburg be approved and adopted in accordance with this ordinance; and,

**BE IT FURTHER ORDAINED**, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

ATTEST

TOWN OF PHILLIPSBURG

\_\_\_\_\_  
SUSAN TURNER  
Acting Municipal Clerk

\_\_\_\_\_  
RANDY PIAZZA, JR.  
Mayor

**NOTICE**

NOTICE is hereby given that the foregoing Ordinance was introduced to pass on first reading at a regular meeting of the Council of the Town of Phillipsburg held on April 14, 2026, and ordered published in accordance with the law. Said Ordinance will be considered for final reading and adoption at a regular meeting of the Town Council to be held on May 12, 2026 at 6:00 PM or as soon thereafter as the Town Council may hear this Ordinance at the Phillipsburg Housing Authority Envision Center, 535 Fisher Avenue, Phillipsburg, New Jersey, at which time all persons interested may appear for or against the passage of said Ordinance.

\_\_\_\_\_  
Susan Turner, Acting Municipal Clerk

**CERTIFICATION**

I, Susan Turner, Acting Municipal Clerk for the Town of Phillipsburg, do hereby certify that the foregoing is a true copy of an Ordinance duly adopted by the Town Council at its May 12, 2026 meeting.

\_\_\_\_\_  
Susan Turner, Acting Municipal Clerk

**R2026-70**  
**RESOLUTION AUTHORIZING ADOPTION OF THE 2025 BUDGET FOR THE**  
**TOWN OF PHILLIPSBURG**

Be it Resolved by the Council Members of the Town of Phillipsburg, County of Warren that the budget hereinbefore set forth is hereby adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorization of the amount of:

\$12,808,911.40 for municipal purposes, and  
\$142,058.80 Open Space, Recreation, Farmland and Historic Preservation Trust Fund  
Levy, and  
\$1,335,720.00 Minimum Library Tax

**CERTIFICATION**

I, Susan Turner, Acting Municipal Clerk for the Town of Phillipsburg, do hereby certify that the foregoing is a true copy of a resolution duly adopted by the Town Council at their May 12, 2026 meeting.

\_\_\_\_\_  
Susan Turner,  
Acting Municipal Clerk

**ORDINANCE 2026-11**

**AN ORDINANCE OF THE TOWN OF PHILLIPSBURG, COUNTY OF WARREN, STATE OF NEW JERSEY, AMENDING CHAPTER 625-69.2 PLANNED ADULT COMMUNITY OVERLAY ZONE IN THE TOWN**

**WHEREAS**, The Town of Phillipsburg desires to amend Chapter 625-69.2 B-2 Planned Adult Community Overlay Zone to provide for an appropriate scale of development.

**WHEREAS**, the current Planned Adult Community Overlay Zone allows up to a maximum building height of three stories;

**WHEREAS**, The Town of Phillipsburg recognizes the need to develop suitable sites to satisfy its affordable housing prospective needs pursuant to the State Fair Housing Act.

**NOW THEREFORE BE IT ORDAINED** by the Town Council, Town of Phillipsburg, County of Warren, State of New Jersey that following ordinance are hereby adopted

**NOW THEREFORE BE IT ALSO ORDAINED** by the Town Council, Town of Phillipsburg, County of Warren, State of New Jersey that Chapter 625-69.2 Conditional Use shall contain

**Section 1**

§ 625-69.2 – reserved is repealed and replaced as follows:

§ 625-69.2 Planned Adult Community Overlay

- A. Location. A planned adult community (PAC) overlay shall be allowed in the B-2 Zone only in Block 2806.
- B. Permitted uses and accessory uses, the PAC overlay allows, as an alternative use, in the designated portion of the B-2 Zone:
  - (1) An age-restricted adult/senior housing option in accordance with the definitions in § 625-3 and the Federal Fair Housing Act, which may be designed as single-family detached dwellings, zero lot line dwellings, townhouses or apartments.
  - (2) Recreation facilities for the exclusive use of the residents and their guests.
  - (3) Off-street parking, under-building parking and private garage structures for the exclusive use of the residents and their guests.
  - (4) Storage and maintenance facilities.
  - (5) Customary accessory structures approved as part of the site plan for development, including fences, walls, light fixtures, sound barriers and other similar structures.
  - (6) Management office, not to exceed 1,000 square feet.
  - (7) Convenience retail and service uses, for the primary use of the residents, located within either a residential building or community building, not to be freestanding and not to exceed 3,000 square feet.
  - (8) Signs. Signs shall comply with the general requirements of Article VIII. Within the PAC, the following signs shall be allowed:
    - (a) Signs permitted in § 625-38.
    - (b) A freestanding project identification sign not to exceed 30 square feet and a height of six feet

measured from the ground line, located a minimum of 25 feet from the property line and limited to one per any street frontage or entrance. Such sign may be internally illuminated with nonglare lights or illuminated by shielded flood- or spotlights.

- (c) Building identification signs, not to exceed four square feet each, and limited to one per building face for faces fronting on either a street or parking lot.

C. Density, bulk and design requirements.

- (1) Tract size. The minimum tract size for a PAC shall be five acres.
- (2) Density. The gross density shall not exceed 20 dwelling units per acre.
- (3) Building Lot coverage. Maximum building lot coverage by residential buildings shall not exceed 55%, excluding common facilities such as clubhouses, gazebos, maintenance sheds, and similar structures.
- (4) Building height. No building shall exceed a height of four stories excluding garage parking level(s).
- (5) Setbacks.
  - (a) Minimum setback from property boundary: 25 feet or 35 feet from an active railroad.
  - (b) Minimum distance between buildings: 1/2 of the height of the taller face of the abutting principal buildings, five feet between principal building and detached garage.
- (6) Roads and off-street parking. All interior roads and off-street parking spaces shall be provided in accordance with applicable residential site improvement standards (RSIS), N.J.A.C. 5:21.
  - (a) Parking spaces over a minimum of 1.5 spaces per unit may be "banked," that is, shown on the site plan but not constructed, unless subsequent use indicates a need for the additional spaces.
  - (b) No parking shall be permitted in the required twenty-five-foot setback area when adjacent to a residential zone.
  - (c) Offsite shared parking may be provided subject to submission of parking agreement and map depicting offsite parking location.
- (7) Buffers.
  - (a) Buffering shall provide a year-round visual screen in order to ensure privacy for development and minimize adverse impacts from traffic, noise, glaring light, and railroad traffic.
  - (b) Buffering may consist of a combination of either fencing or planting/trees/landscaping, or combinations of materials, to achieve the stated buffering objectives.
- (8) Establishment of owners' association. The developer shall provide for an organization for the ownership and maintenance of any common facilities and recreation facilities, landscaped areas and internal roadways for the benefit of owners and residents of the development.
- (9) Contingency for cross-border development. Should an application for development under the provisions of this overlay be submitted as part of a larger planned development incorporating parcels opposite the municipal boundary between the Town of Phillipsburg and the Township of Pohatcong, internal driveways crossing the municipal boundary shall not be subject to design standards for access points or lot coverage.

## Section 2

All ordinances or parts of ordinances inconsistent with this ordinance are hereby repealed to the extent of such inconsistencies.

## Section 3

If any article, section, subsection, paragraph, phrase or sentence of this ordinance is, for any reason, declared to be unconstitutional or invalid, such article, section, subsection, paragraph, phrase or sentence shall be deemed severable.

**Section 4**

This ordinance shall take effect immediately upon final publication as provided by law.

**ATTEST:**

**TOWN OF PHILLIPSBURG**

\_\_\_\_\_  
Susan Turner  
Municipal Clerk

\_\_\_\_\_  
Randy Piazza Jr.  
Mayor

Dated:

**NOTICE**

**NOTICE** is hereby given that the foregoing Ordinance was introduced to pass on first reading at a regular meeting of the Council of the Town of Phillipsburg held on April 14, 2026, and ordered published in accordance with the law. Said Ordinance will be considered for final reading and adoption at a regular meeting of the Town Council to be held on May 12, 2026 at 6:00 PM or as soon thereafter as the Town Council may hear this Ordinance at the Phillipsburg Housing Authority Envision Center, 535 Fisher Avenue, Phillipsburg, New Jersey, at which time all persons interested may appear for or against the passage of said Ordinance.

\_\_\_\_\_  
Susan Turner, Acting Municipal Clerk

**CERTIFICATION**

I, Susan Turner, Acting Municipal Clerk for the Town of Phillipsburg, do hereby certify that the foregoing is a true copy of an Ordinance duly adopted by the Town Council at its May 12, 2026 meeting.

\_\_\_\_\_  
Susan Turner, Acting Municipal Clerk

# WILHELM & ROEMERSMA, P.C.



ATTORNEYS-AT-LAW

SCOTT M. WILHELM\*†■  
BRIAN A. ROEMERSMA\*†◆  
JENNIFER L. TOTH\*†  
KELLY CORRENTY\*†  
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\*LICENSED IN NJ  
†LICENSED IN PA

- Certified by the Supreme Court of New Jersey as a Municipal Court Law Attorney
- ◆ Certified by the Supreme Court of New Jersey as a Workers' Compensation Law Attorney

April 24, 2026

Susan Turner  
Acting Municipal Clerk  
Town of Phillipsburg  
120 Filmore Street  
Phillipsburg, NJ 08865

Re: Town Council Ordinance No. 2026-11

Dear Ms. Turner:

On April 23, 2026, at its' regularly scheduled meeting, the Town of Phillipsburg Land Use Board undertook an investigation of whether Town Council's proposed Ordinance No. 2026-11, which referral directed the Board to undertake a study to determine if the proposed amendments to Chapter 625-69.2, the "Planned Adult Community Overlay," are consistent with the Town's Master Plan and the Town's zoning ordinances. The Board undertook the investigation in consultation with the input of Town/Board Engineer and Town/Board Planner Timothy O'Brien, PE, PP. After consideration of the matter, the Board has directed me to report on their determination to the Council. The Board is of the opinion that the proposed Ordinance No. 2026-09, is not inconsistent with the Town's Master Plan and the Town's zoning ordinances.

I believe the preceding addresses the Council's inquiry of the Board. If, however, I am mistaken, or additional information is requested, please do not hesitate to contact me.

Very truly yours,

A handwritten signature in cursive script that reads "Scott M. Wilhelm".

Scott M. Wilhelm, Esq.  
Attorney for Phillipsburg Land Use Board  
cc: William Duffy, Chairman – via email  
Timothy O'Brien, P.E., Town Engineer & Planner – via email  
Richard Wenner, Esq. – via email

**ORDINANCE NO. 2026-12**

**AN ORDINANCE OF THE TOWN OF PHILLIPSBURG, COUNTY OF WARREN, STATE OF NEW JERSEY, ESTABLISHING TITLES AND SALARY RANGES APPLICABLE THERETO**

**NOW, THEREFORE, BE IT ORDAINED** by the Town Council of the Town of Phillipsburg, County of Warren, State of New Jersey, as follows:

**SECTION I:**

The Schedule of Salary Ranges for all New Jersey Civil Service Commission titles in the Town is hereby set forth on the annexed schedules, which are made a part hereof and are attached hereto;

**SECTION II:**

All ordinances, or parts of ordinances, inconsistent with this Ordinance are hereby repealed to the extent of such inconsistencies;

**SECTION III:**

If any article, section, subsection, paragraph, phrase, or sentence of this Ordinance is, for any reason, declared to be unconstitutional or invalid, such article, section, subsection, paragraph, phrase, or sentence shall be deemed severable.

**SECTION IV:**

This Ordinance shall take effect immediately upon final publication, as provided by law.

**ATTEST:**

**TOWN OF PHILLIPSBURG**

\_\_\_\_\_  
**Susan Turner**  
**Acting Municipal Clerk**

\_\_\_\_\_  
**RANDY PIAZZA, JR.**  
**Mayor**

**NOTICE**

**NOTICE** is hereby given that the foregoing Ordinance was introduced to pass on first reading at a regular meeting of the Town of Phillipsburg Council held on April 14, 2026, and ordered published in accordance with the law. Said Ordinance will be considered for final reading and adoption at a regular meeting of the Town of Phillipsburg Council to be held on May 12, 2026 at 7:00 p.m. or as soon thereafter as the Town Council may hear this Ordinance at 535 Fisher Avenue, Phillipsburg, NJ 08865, at which time all persons interested may appear for or against the passage of said Ordinance.

**CERTIFICATION**

I, Susan Turner, Acting Municipal Clerk for the Town of Phillipsburg, do hereby certify that the foregoing is a true copy of an Ordinance duly adopted by the Town Council at its May 12, 2026 meeting.

\_\_\_\_\_  
Susan Turner, Acting Municipal Clerk

**Salary Ordinance**

#2026-12

<b>Full Time Classified</b>	<b>NJCSC Title</b>	<b>NJCSC Title Code</b>	<b>Annual Salary</b>	
UEZ Coordinator	TBD		\$40,000	\$60,000
Animal Control Officer	Animal Control Officer	00264@	\$50,000	\$80,000

<b>Part Time</b>	<b>NJCSC Title</b>	<b>NJCSC Title Code</b>	<b>Hourly Except</b>	
UEZ Assistant Coordinator	Community Service Aide	01313	\$20.00	\$35.00
Fire Offical UFD	Fire Offical UFD	06351	\$30.00	\$45.00

## ORDINANCE NO. 2026-13

### **AN ORDINANCE OF THE TOWN OF PHILLIPSBURG, COUNTY OF WARREN, STATE OF NEW JERSEY AMENDING CHAPTER 470 SALES SECTION 2 PERMIT REQUIRED: ISSUANCE OF PERMIT: DISPLAY OF PERMIT: FEES SUBSECTION B(1)**

**BE IT ORDAINED** by The Town Council of the Town of Phillipsburg, County of Warren, State of New, that Chapter 470 Sales, section 2 permit required: issuance of permit: display of permit: fees subsection B(1) is hereby amended to read as follows:

#### **SECTION I:**

Chapter 470-2(B)(1) A yard sale permit shall be issued to any applicant who complies with the terms and conditions of this article, except that such shall not be issued to the same applicant or for the same property more than four times within any calendar year.

#### **SECTION II:**

All ordinances, or parts of ordinances, inconsistent with this Ordinance are hereby repealed to the extent of such inconsistencies.

#### **SECTION III:**

If any article, section, subsection, paragraph, phrase, or sentence of this Ordinance is, for any reason, declared to be unconstitutional or invalid, such article, section, subsection, paragraph, phrase, or sentence shall be deemed severable.

#### **SECTION IV:**

This Ordinance shall take effect immediately upon final publication, as provided by law.

### **NOTICE**

NOTICE is hereby given that the foregoing Ordinance was introduced to pass on first reading at a regular meeting of the Town of Phillipsburg Council held on April 28, 2026, and ordered published in accordance with the law. Said Ordinance will be considered for final reading and adoption at a regular meeting of the Town of Phillipsburg Council to be held on May 12, 2026 at 6:00 p.m. or as soon hereafter as the Town Council may hear this Ordinance at 535 Fisher Avenue, Phillipsburg, NJ 08865 at which time all persons interested may appear for or against the passage of said Ordinance.

\_\_\_\_\_  
Susan Turner, Acting Municipal Clerk

### **CERTIFICATION**

I, Susan Turner, Acting Municipal Clerk for the Town of Phillipsburg, do hereby certify that the foregoing is a true copy of an Ordinance duly adopted by the Town Council at its May 12, 2026 meeting.

\_\_\_\_\_  
Susan Turner, Acting Municipal Clerk

**ORDINANCE NO. 2026-14**

**AN ORDINANCE OF THE TOWN OF PHILLIPSBURG, COUNTY OF WARREN,  
STATE OF NEW JERSEY, ESTABLISHING TITLES AND SALARY RANGES  
APPLICABLE THERETO**

**NOW, THEREFORE, BE IT ORDAINED** by the Town Council of the Town of Phillipsburg,  
County of Warren, State of New Jersey, as follows:

**SECTION I:**

The Schedule of Salary Ranges for certain employees of the Town is hereby set forth on the annexed  
schedules, which are made a part hereof and are attached hereto.

**For all non-contractual employees of the Town, salaries shall remain at the 2025 level for calendar  
year 2026.**

**SECTION II:**

All ordinances, or parts of ordinances, inconsistent with this Ordinance are hereby repealed to the extent  
of such inconsistencies;

**SECTION III:**

If any article, section, subsection, paragraph, phrase, or sentence of this Ordinance is, for any reason,  
declared to be unconstitutional or invalid, such article, section, subsection, paragraph, phrase, or sentence  
shall be deemed severable.

**SECTION IV:**

This Ordinance shall take effect immediately upon final publication, as provided by law.

**ATTEST:**

**TOWN OF PHILLIPSBURG**

\_\_\_\_\_  
Susan Turner, Acting Municipal Clerk

\_\_\_\_\_  
Randy S. Piazza, Jr., Mayor

Date: \_\_\_\_\_

**NOTICE**

NOTICE is hereby given that the foregoing Ordinance was introduced to pass on first  
reading at a regular meeting of the Town of Phillipsburg Council held on April 28, 2026, and ordered  
published in accordance with the law. Said Ordinance will be considered for final reading and adoption at  
a regular meeting of the Town of Phillipsburg Council to be held on May 12, 2026 at 6:00 p.m. or as soon  
hereafter as the Town Council may hear this Ordinance at 535 Fisher Avenue, Phillipsburg, NJ 08865 at  
which time all persons interested may appear for or against the passage of said Ordinance.

**CERTIFICATION**

I, Susan Turner, Acting Municipal Clerk for the Town of Phillipsburg, do hereby certify that the foregoing  
is a true copy of an Ordinance duly adopted by the Town Council at its May 12, 2026 meeting.

\_\_\_\_\_  
Susan Turner, Acting Municipal Clerk

**2026 Salary Ordinance - Final**  
**Full Time Classified**

		NJCS Title	CSC Code	Annual Salary	
				Minimum	Maximum
Clerk 1		Clerk 1	01245	\$43,000	\$57,000
Clerk 2		Clerk 2	03247	\$45,000	\$59,000
Clerk 3		Clerk 3	02773	\$46,000	\$60,000
Keyboarding Clerk 1		Keyboarding Clerk 1	01268	\$43,000	\$57,000
Keyboarding Clerk 2		Keyboarding Clerk 2	03258	\$52,000	\$68,000
Keyboarding Clerk 3		Keyboarding Clerk 3	02781	\$61,000	\$75,000
Clerk 1/Community Service Aide		Clerk 1/Community Service Aide	06491	\$43,000	\$57,000
Account Clerk/Cashier		Account Clerk/Cashier	07009	\$45,000	\$67,000
Account Clerk		Account Clerk 1	00001	\$50,000	\$65,000
Account Clerk/Clerk 2		Account Clerk/Clerk 2	06164	\$55,000	\$68,000
Senior Account Clerk		Senior Account Clerk	03165@	\$57,000	\$71,000
Assistant Municipal Treasurer		Assistant Municipal Treasurer	00628@	\$65,000	\$95,000
Clerk 1/Telephone Operator		Clerk 1/Telephone Operator	07448	\$65,000	\$95,000
Senior Police Records Clerk		Records Support Technician 3	06382	\$55,000	\$95,000
Laborer 1		Laborer 1	02248	\$43,000	\$65,000
Assistant Supervisor Public Works		Assistant Supervisor Public Works	06651	\$65,000	\$100,000
Truck Driver		Truck Driver	04222	\$52,000	\$68,000
Equipment Operator		Equipment Operator	01746	\$54,000	\$70,000
Public Works Repairer		Public Works Repairer	02935	\$58,000	\$73,000
Senior Public Works Repairer		Senior Public Works Repairer	03541@	\$60,000	\$76,000
Mechanics Helper		Mechanics Helper	02456@	\$52,000	\$68,000
Mechanics Helper/Truck Driver		Mechanics Helper/Truck Driver	07369	\$52,000	\$68,000
Housing Inspector		Housing Inspector	02071	\$65,000	\$95,000
Housing Inspector Bi-Lingual		Housing Inspector Bi-Lingual	04921	\$65,000	\$95,000
Electric Subcode Inspector/Housing Inspector		Electric Subcode Inspector/Housing Inspector	07991	\$65,000	\$115,000
Housing & Zoning Inspector		Housing & Zoning Inspector	10057	\$65,000	\$115,000
Zoning Officer		Zoning Officer	04338	\$47,000	\$68,000
Construction Official		Construction Official	05045	\$85,000	\$130,000
Technical Assistant to the Construction Official		Technical Assistant to the Construction Official	05193	\$47,000	\$68,000
Deputy Municipal Court Administrator		Deputy Municipal Court Administrator	07796	\$65,000	\$90,000
Violations Clerk		Violations Clerk	04244	\$48,000	\$60,000

UEZ Coordinator	TBD		\$40,000	\$60,000
Animal Control Officer	Animal Control Officer	00264@	\$50,000	\$80,000

# Salary Ordinance

## Full Time Unclassified

## NJCSC Title Code

## NJCSC Title

## Annual Salary

			Minimum	Maximum
Business Administrator (Full Time Position)	Business Administrator	06310	\$135,000	\$185,000
Business Administrator (Stipend)	Business Administrator	06310	\$45,000	\$49,140
Director of Human Resources	Confidential Assistant	06977	\$65,000	\$84,263
Acting Municipal Clerk	Municipal Clerk - Provisional	02521	\$70,000	\$99,750
Municipal Clerk	Municipal Clerk	02521	\$95,000	\$99,750
Deputy Municipal Clerk	Deputy Municipal Clerk	01509	\$55,000	\$70,298
Chief Financial Officer	Chief Financial Officer	07451	\$115,000	\$126,578
Tax Assessor	Tax Assessor	04120	\$115,000	\$152,880
Tax Collector	Tax Collector	04124	\$75,000	\$92,820
Confidential Aide to the Mayor (Full Time Position)	Confidential Aide to the Mayor	06170	\$50,000	\$70,000
Confidential Aide to the Mayor (Stipend)	Confidential Aide to the Mayor	06170	\$15,000	\$21,000
Deputy Municipal Department Head	Deputy Municipal Department Head	07026	\$85,000	\$89,250
Recreation Director (Full Time)	Recreation Director	06935	\$65,000	\$115,000
Recreation Director (Stipend)	Recreation Director	06935	\$15,000	\$26,250
Police Chief	Police Chief	06330	\$157,000	\$176,610
Judge of the Municipal Court	Judge of the Municipal Court	02219	\$45,000	\$70,350
Municipal Court Administrator	Municipal Court Administrator	07795	\$85,000	\$97,335

# Salary Ordinance

## Part Time

## NJCSC Title

## NJSC Code

## Salary Except Where Noted

			Minimum	Maximum
Housing Inspector	Housing Inspector	02071	\$25.00	\$35.00
Plumbing Subcode Official	Plumbing Subcode Official	05056	\$30.00	\$45.00
Building Subcode Official	Building Subcode Official	05048	\$30.00	\$45.00
Fire Official /Fire Protection Subcode Official	Fire Official /Fire Protection Subcode Official	06362	\$30.00	\$45.00
Fire Official UFD	Fire Official UFD	06351	\$30.00	\$45.00
Code Enforcement Officer Trainee	Code Enforcement Officer Trainee	07594	\$25	\$35
Code Enforcement Officer	Code Enforcement Officer	01285	\$30	\$45
UEZ Assistant Coordinator	Community Service Aide	01313	\$20	\$35
Pool Manager	Lifeguard	02297	\$18.00	\$30.00
Assistant Pool Manager	Lifeguard	02297	\$18.00	\$30.00
Lifeguard	Lifeguard	02297	\$16.00	\$25.00
Pool Concessions/Gate	Cashier	00976	\$15.00	\$20.00
Clean Communities Laborer	Laborer 1	02248	\$16.00	\$25.00
Special Law Enforcement Officer	Special Law Enforcement Officer	06985	\$25.00	\$40.00
School Traffic Guard (Per Day)	School Traffic Guard	03125	\$45.00	\$50.00
School Traffic Guard Additional Crossing (Per Hour)	School Traffic Guard	03125	\$16.00	\$25.00
School Traffic Guard Special Event (Per Hour)	School Traffic Guard	03125	\$16.00	\$25.00
School Traffic Guard Coordinator (Per Day)	School Traffic Guard	03125	\$55.00	\$65.00

## Salary Ordinance

### Salaries/Stipend

	Minimum	Maximum
Business Administrator	\$45,000	\$70,000
Mayor	\$45,000	\$65,000
Confidential Aid to the Mayor	\$15,000	\$30,000
Council President	\$4,500	\$5,500
Councilmember	\$3,500	\$4,500
Fire Chief	\$5,000	\$10,000
Assistant Fire Chief	\$3,000	\$5,000
Battalion Chief	\$3,000	\$5,000
Emergency Management Coordinator	\$7,000	\$15,000
Deputy Emergency Management Coordinator	\$3,000	\$5,000
Recreation Director	\$15,000	\$25,000
Recycling Coordinator	\$2,000	\$4,000
Clean Communities Coordinator	\$2,000	\$4,000
Zoning Officer	\$15,000	\$25,000
Affordable Housing Coordinator	\$10,000	\$20,000
Assistant Affordable Housing Coordinator	\$2,000	\$10,000
Qualified Purchasing Agent	\$15,000	\$25,000
Construction Code Official	\$30,000	\$45,000
Electrical Sub-Code Official	\$15,000	\$25,000
Fire Sub-Code Official	\$15,000	\$25,000
Building Sub-Code Official	\$15,000	\$25,000
Plumbing Sub-Code Official	\$15,000	\$25,000
Mechanical Sub-Code Official	\$15,000	\$25,000
Land Use Board Secretary	\$5,000	\$20,000
Licensed Pesticides Sprayer	\$1,500	\$3,000

**R2026-71**

**RESOLUTION AUTHORIZING REFUND OF PROPERTY TAX  
OVERPAYMENTS**

**WHEREAS**, the Tax Office of the Town of Phillipsburg has certified that the following are refunds of overpayments,

**YEAR 2024:**

Block 911	Lot 8	SM MGT URBAN RENEWAL LLC 50 Chestnut Ridge Road Montvale, NJ 07645	\$ 213.64
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**YEAR 2025:**

Block 911	Lot 8	SM MGT URBAN RENEWAL LLC 50 Chestnut Ridge Road Montvale, NJ 07645	\$ 303.82
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**YEAR 2026:**

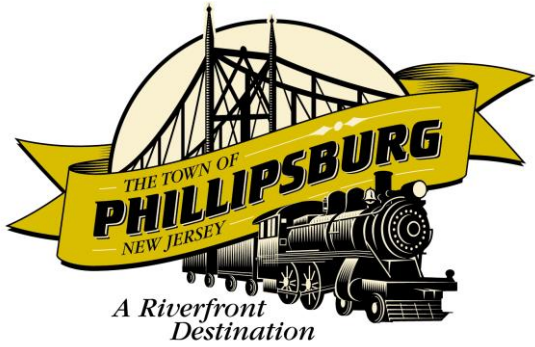
Block 911	Lot 8	SM MGT URBAN RENEWAL LLC 50 Chestnut Ridge Road Montvale, NJ 07645	\$ 75.00
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**NOW, THEREFORE, BE IT RESOLVED** that the Council of the Town of Phillipsburg, County of Warren, that the foregoing payments be refunded.

**CERTIFICATION**

I, Susan Turner, Acting Municipal Clerk of the Town of Phillipsburg, County of Warren and State of New Jersey do hereby certify the foregoing to be true and correct copy of a Resolution adopted by Council at a meeting held on May 12, 2026.

\_\_\_\_\_  
Susan Turner, Acting Municipal Clerk



## **Town Of Phillipsburg**

### **OFFICE OF THE TAX COLLECTOR**

**120 Filmore Street**

**PHILLIPSBURG, NJ 08865**

**Phone 908-454-5500 Ext 307**

**Fax 908-213-1613**

**May 1, 2026**

**Susan,**

**Please include the following refund of sewer overpayment at the next Council Meeting.**

#### **YEAR 2024:**

<b>Block 911</b>	<b>Lot 8</b>	<b>SM MGT URBAN RENEWAL LLC</b>	<b>\$ 213.64</b>
		<b>50 Chestnut Ridge Road</b>	
		<b>Montvale, NJ 07645</b>	

#### **YEAR 2025:**

<b>Block 911</b>	<b>Lot 8</b>	<b>SM MGT URBAN RENEWAL LLC</b>	<b>\$ 303.82</b>
		<b>50 Chestnut Ridge Road</b>	
		<b>Montvale, NJ 07645</b>	

#### **YEAR 2026:**

<b>Block 911</b>	<b>Lot 8</b>	<b>SM MGT URBAN RENEWAL LLC</b>	<b>\$ 75.00</b>
		<b>50 Chestnut Ridge Road</b>	
		<b>Montvale, NJ 07645</b>	

**Daniele Lattig**  
**Tax Office**

Resolution 2026-72  
RESOLUTION AUTHORIZING GCADA GOVERNOR’S COUNCIL ON ALCOHOLISM  
AND DRUG ABUSE GRANT FUND

**WHEREAS**, the Governor’s Council on Substance Use Disorder (GCSUD) established the Municipal Alliances for the Prevention of Substance Use Disorder in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent substance use disorder in communities throughout New Jersey.

**WHEREAS**, The Town Council of the Town of Phillipsburg, County of Warren, State of New Jersey recognizes that substance use disorder is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and,

**WHEREAS**, the Town Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent substance use disorder in our community; and,

**WHEREAS**, the Town Council has applied for funding to the Governor’s Council on Substance Use Disorder through the County of Warren.

**NOW, THEREFORE, BE IT RESOLVED** by the Town of Phillipsburg, County of Warren of State of New Jersey hereby recognizes the following:

1. The Town Council does hereby authorize submission of a strategic plan for the Phillipsburg Municipal Alliance grant for fiscal year 2027 in the amount of:

GCSUD GRANT	\$7,025.00
Cash Match	\$1,756.25
In-Kind	\$5,268.75

2. The Town Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

APPROVED: \_\_\_\_\_  
Keith Kennedy, Council President

**CERTIFICATION**

I, Susan Turner, Acting Municipal Clerk of the Town of Phillipsburg, County of Warren, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council on this 12th of May, 2026.

\_\_\_\_\_  
Susan Turner, Acting Municipal Clerk

**RESOLUTION NO. 2026-73**

**RESOLUTION OF THE TOWN OF PHILLIPSBURG, COUNTY OF WARREN, STATE OF NEW JERSEY DESIGNATING JUNE 26, JUNE 27, and JUNE 28 AS THE 2026 TOWNWIDE YARD SALE DATES**

**BE IT RESOLVED** by the Town Council of the Town of Phillipsburg, County of Warren, State of New Jersey that the 2026 townwide yard sale shall be held on June 26, June 27, and June 28, 2026. In accordance with Chapter 470-2(3), persons intending to participate in the townwide yard sale must obtain a permit from the Municipal Clerk; however, there shall be no fee for said permit.

**CERTIFICATION**

I, Susan Turner, Acting Municipal Clerk of the Town of Phillipsburg, County of Warren and State of New Jersey do hereby certify the foregoing to be true and correct copy of a Resolution adopted by Council at a meeting held on May 12, 2026.

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Susan Turner, Acting Municipal Clerk

**R: 2026-74**

**A RESOLUTION OF THE TOWN COUNCIL, TOWN OF PHILLIPSBURG, COUNTY OF WARREN, STATE OF NEW JERSEY, AUTHORIZING SETTLEMENT IN THE AMOUNT OF \$8,000.00 IN THE MATTER OF CALDWELL V. TOWN OF PHILLIPSBURG**

**WHEREAS**, the Town is a defendant in a denial of access complaint filed in the Superior Court of New Jersey captioned **Derrick Caldwell v. Town of Phillipsburg and bearing Docket No.: WRN-L-357-24**; and

**WHEREAS**, the litigation commenced pursuant to the New Jersey Civil Rights Act based upon the revocation of the Plaintiff's certificate of occupancy for his home on the grounds that it was an unsafe structure and has been converted from its approved mode of use to that of an illegal boarding house; and

**WHEREAS**, upon being served with the lawsuit, the Town denied the allegations set forth in the complaint and vigorously defended against the same; and

**WHEREAS**, the Parties have reached a settlement which will fully and finally dispose of the litigation; and

**WHEREAS**, the original settlement agreement which was for the amount of \$5,000.00 lapsed pursuant to the conditions of that agreement;

**WHEREAS**, a new settlement agreement has been agreed to between the parties for \$8,000.00;

**WHEREAS**, the Town Council believes it is in the best interest of the town to fully and finally resolve all issues without need for further appeal.

**NOW THEREFORE IT BE RESOLVED** by the Town Council of the Town of Phillipsburg, County of Warren, State of New Jersey, that payment in the amount of \$8,000.00 is hereby authorized and directed to be made to Plaintiff or to Plaintiff's Counsel in exchange for a full and complete dismissal of litigation commenced against the Town of Phillipsburg.

**BE IT FURTHER RESOLVED** that the Mayor is hereby authorized and directed to execute a settlement agreement as prepared by the Town's Counsel reflecting same.

**CERTIFICATION**

I, Susan Turner, Acting Municipal Clerk for the Town of Phillipsburg, do hereby certify that the foregoing is a true copy of a resolution duly adopted by the Town Council at their May 12, 2026, meeting.

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Susan Turner  
Acting Municipal Clerk