

TOWN OF PHILLIPSBURG
COUNCIL MEETING AGENDA
October 27, 2026 — 6:00 P.M.

- 1. CALL TO ORDER**
- 2. OPEN PUBLIC MEETING ACT STATEMENT**

This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting of October 27, 2026 was included in a list of meeting notices sent to newspapers of record and posted on the bulletin board in the Municipal Building and has remained continuously posted as the required notice under the statute. In addition, a copy of this notice has been available to the public and is on file in the office of the Municipal Clerk.

- 3. PLEDGE OF ALLEGIANCE**
- 4. INVOCATION**
- 5. ROLL CALL**
- 6. APPROVAL OF MINUTES** – Regular Meeting Minutes October 13, 2026
Executive Session Minutes October 13, 2026
- 7. BILLS LIST**
- 8. MAYOR’S REPORT**
- 9. EXECUTIVE SESSION**
- 10. PUBLIC DISCUSSION ON AGENDA ITEMS**
- 11. ORDINANCES – 2nd Reading and Public Hearing**

O2026-26 ORDINANCE OF THE TOWN OF PHILLIPSBURG, COUNTY OF WARREN, STATE OF NEW JERSEY, CREATING CHAPTER 380 ENTITLED “MINORS AND PARENTAL RESPONSIBILITY” TO IMPOSE CERTAIN RESPONSIBILITIES OF PARENTS AND/OR GUARDIANS OF MINORS ENGAGING IN CERTAIN OFFENDING BEHAVIOR

12. RESOLUTIONS ** CONSENT AGENDA **

Matters listed on the Consent Agenda Resolutions are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item to be removed for consideration.

R2026-160 RESOLUTION AUTHORIZING REFUND OF SEWER UTILITY OVERPAYMENT

R2026-161 RESOLUTION DESIGNATING HANDICAP PARKING SPACE WITHIN THE TOWN OF PHILLIPSBURG

R2026-162 RESOLUTION AUTHORIZING A CONTRACT AMENDMENT WITH VAN CLEEF ENGINEERING ASSOCIATES – PROFESSIONAL SERVICES- STORMWATER

R2026-163 RESOLUTION AUTHORIZING A CONTRACT AMENDMENT WITH VAN CLEEF ENGINEERING ASSOCIATES – PROFESSIONAL SERVICES – HUDSON ST PH 2 & 3

R2026-164 RESOLUTION AUTHORIZING A CONTRACT AMENDMENT WITH VAN CLEEF ENGINEERING ASSOCIATES – PROFESSIONAL SERVICES – HUDSON ST PH 4

- 13. OLD BUSINESS**
- 14. NEW BUSINESS**
- 15. MOTIONS**
- 16. PUBLIC PETITIONS**
- 17. COUNCIL OPEN TIME**
- 18. EXECUTIVE SESSION – if required**
- 19. ADJOURNMENT**

Bill List Summary
REGULAR BILL LIST AS OF October 27, 2026

		<u>Check No</u>
1	Current Fund	2,866,932.42
2	State & Federal Grants	15,543.95
4	Capital Fund	54,026.98
7	Sewage Utility Fund	262,146.39
8	Sewage Capital Fund	102,019.30
12	Planning Board Trust Fund	1,020.00
13	Dog Trust Fund	0.00
15	Public Defender Trust	0.00
16	Section 8	0.00
17	General Trust Fund	895.64
20	Agency Fund	0.00
21	Revolving Loan Fund	0.00
22	Affordable Housing Trust	153.00
23	Open Space Trust Fund	5,527.50
25	UEZ	625.00
26	Bridge Development	180.00
Total Regular Bill October 27, 2026		3,309,070.18

Pre-Paid Bill List as of October 27, 2026

1	Current Fund	20,101.91
2	State & Federal Grants	36,600.00
4	Capital Fund	0.00
7	Sewer Utility Fund	2,391.88
8	Sewer Utility Capital	0.00
12	Planning Board Trust Fund	0.00
16	Section 8	0.00
17	General Trust Fund	0.00
20	Agency Fund	212,518.51
21	Revolving Loan Fund	0.00
23	Open Space Trust Fund	0.00
25	UEZ	8,493.64
		280,105.94

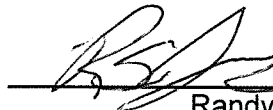
Grand Total All Funds

3,589,176.12

Approved By:



Shannon Quick, CFO



Randy Piazza Jr., Mayor

List of Bills - CLAIMS CHECKING ACCOUNT

Meeting Date: 10/27/2026 For bills from 10/14/2026 to 10/26/2026

Check#	Vendor	Description	Payment	Check Total
6122	43 - ROSSNAGLE'S SERVICE CNTR INC	PO 48488 Blanket Purchase Order - Repairs	183.00	183.00
6123	52 - STAR DOLLAR CLEANERS INC	PO 47438 BLANKET FOR UNIFORM CLEANING	995.00	995.00
6124	76 - ELIZABETHTOWN GAS INC	PO 49022 9/11/26-10/13/26 services as per billing	2,720.51	2,720.51
6125	130 - CINTAS FAS LOCKBOX 636525	PO 48798 Blanket Purchase Order - Medical Supplie	1,906.94	1,906.94
6126	139 - VAN CLEEF ENGINEERING ASSOC., LLC	PO 47888 Cert of Funds - Mercer St Park Improveme	3,500.00	3,500.00
6127	139 - VAN CLEEF ENGINEERING ASSOC., LLC	PO 47889 Cert of Funds - Green St Park Improvemen	939.00	939.00
6128	139 - VAN CLEEF ENGINEERING ASSOC., LLC	PO 48021 Cert of Funds -Sink Hole - R:2026-36	2,941.25	2,941.25
6129	139 - VAN CLEEF ENGINEERING ASSOC., LLC	PO 48026 Cert of Funds-Delaware Heights Park Surv	1,088.50	1,088.50
6130	139 - VAN CLEEF ENGINEERING ASSOC., LLC	PO 48027 Cert of Funds-2025 Curb Ramp Improvement	6,708.50	6,708.50
6131	139 - VAN CLEEF ENGINEERING ASSOC., LLC	PO 48028 Cert of Funds-2026 Road Program-R:2026-6	30,673.50	30,673.50
6132	281 - ELECTRONIC MEASUREMENT LABS INC	PO 49014 Calibration and Repair of Hazardous Gas	346.10	346.10
6133	345 - N J FIRE EQUIPMENT	PO 48288 Break Away Stokes Basket for New Engine	2,115.00	
		PO 48789 Purchase of Equipment Mounting Brackets	1,119.00	
		PO 48912 Purchase of Boots for New Member	538.80	3,772.80
6134	368 - W B MASON CO., INC	PO 48730 Blanket Purchase Order - Janitorial Supp	290.20	
		PO 48878 Paper order - Municipal Court	274.80	565.00
6135	390 - RT ENVIRONMENTAL SERVICES INC	PO 46731 Cert of Funds-Prof Svcs for Site Invest.	592.50	592.50
6136	396 - State of New Jersey	PO 48916 Life Hazard Use Registration	1,045.00	1,045.00
6137	432 - NJ State League of Municipalities	PO 49019 Mayor's Lunch Briefing	30.00	30.00
6138	452 - BOARD OF EDUCATION	PO 48982 Utility Bills - Andover Morris-2026	288.02	
		PO 48982 Utility Bills - Andover Morris-2026	8,076.75	8,364.77
6139	499 - NATURAL SYSTEMS UTILITIES	PO 48976 2026 Services	259,361.47	259,361.47
6140	558 - THEODORE SERRANO	PO 49010 2026 Eyecare reimbursement	400.00	400.00
6141	606 - FEDEX CUSTOM CRITICAL	PO 49007 Fedex Shipping for Delux	49.96	49.96
6142	626 - THE TRAZONIC CO	PO 48930 rubber gloves	267.00	267.00
6143	667 - FRA TECHNOLOGIES	PO 49013 Annual Licensing software maintenance co	1,350.00	1,350.00
6144	677 - LAVERY, SELVAGGI & COHEN, PC	PO 48971 2026 Professional Services - September M	1,000.00	
		PO 48972 2026 Professional Services - September	17,860.23	
		PO 48973 2026 Professional Services Rendered -Sep	2,329.00	
		PO 48973 2026 Professional Services Rendered -Sep	3,264.00	
		PO 48973 2026 Professional Services Rendered -Sep	153.00	
		PO 48973 2026 Professional Services Rendered -Sep	180.00	
		PO 49008 2026 Phillipsburg Sinkhole Litigation	2,975.00	27,761.23
6145	687 - INDUSTRIAL COMMUNICATIONS INC	PO 48926 Install Opticom Light and Handling in 94	676.00	
		PO 48927 Repair of A/C Unit in Radio Room	1,375.00	
		PO 48935 Purchase of Speaker Mics	450.00	
		PO 48992 Radio Maintenance Contract for October 2	1,027.07	3,528.07
6146	733 - NJ ADVANCE MEDIA, LLC	PO 47439 Legal Advertising - Blanket	124.03	
		PO 48811 Blanket PO legal advertising in The Star	124.03	248.06
6147	807 - THE TERMINIXINTERNATIONAL CO LP	PO 48776 Blanket Purchase Order - Pest Control	92.50	92.50
6148	941 - RUSSELL REID WST HAUL/DISP.SVC INC	PO 48783 Blanket Purchase Order - Temporary Restr	821.50	821.50
6149	953 - NORTHEAST PARTS GROUP LLC	PO 48643 Blanket Purchase Order - Parts	140.25	140.25
6150	975 - BRANDON HULL	PO 48990 2026 Eyecare reimbursement	124.49	124.49
6151	994 - DOCUMENT SYSTEMS LTD	PO 48961 Postage Machine Supplies	47.25	47.25
6152	1020 - AXON ENTERPRISES INC	PO 48817 100399 Axon TASER 10 - Cartridge - Live	3,360.00	3,360.00
6153	1021 - N J PLANNING OFFICIALS INC	PO 48991 NJPO DUES for 2027	425.00	425.00
6154	1024 - LEE MONDAY PH.D	PO 48582 Psychological Evaluation (Testing, Clini	500.00	500.00
6155	1041 - POLLUTION CONTROL FINANCING AUTH	PO 48190 Disposal Fees	28,528.51	28,528.51
6156	1072 - DAVID WEBER OIL CO	PO 48907 Blanket Purchase Order - Oil	585.41	585.41
6157	1159 - NANCY DEFURIA	PO 48969 2026 Eyecare reimbursement	191.80	191.80
6158	1165 - STEVEN M SIEGEL	PO 48963 Municipal Prosecutor	3,333.33	3,333.33
6159	1170 - AIR GAS TECHNOLOGIES INC	PO 48934 Purchase of Hose for Bauer Fill Station	62.62	62.62
6160	1180 - SERVICE ELECTRIC CABLE TV INC	PO 49004 10/1/26-10/31/26 Services as per billin	441.79	441.79
6161	1237 - WARREN COUNTY TREASURER	PO 49003 4th quarter 2026 County Taxes	2,694,499.66	2,694,499.66
6162	1239 - RANDY PIAZZA JR	PO 49031 Reimbursement of Band Payment 250/165 Pa	2,000.00	2,000.00
6163	1287 - FRANK RYMON & SONS INC	PO 48323 Blanket Purchase Order - Parts	548.49	548.49
6164	1311 - AMAZON CAPITAL SERVICES	PO 48915 Infared temperature gun, Drill bit	69.53	69.53
6165	1311 - AMAZON CAPITAL SERVICES	PO 48936 Uniform shirts (previous order was retur	74.60	74.60
6166	1311 - AMAZON CAPITAL SERVICES	PO 48958 Supplies for Court	388.93	388.93
6167	1311 - AMAZON CAPITAL SERVICES	PO 48959 Jack for roller trailer	59.71	59.71
6168	1311 - AMAZON CAPITAL SERVICES	PO 48983 Supplies for Miracle League Event	385.40	385.40
6169	1311 - AMAZON CAPITAL SERVICES	PO 48985 Finance Office Supplies	99.15	99.15
6170	1311 - AMAZON CAPITAL SERVICES	PO 48993 Purchasing of Items to set up SCBA Washi	465.18	465.18
6171	1326 - RECYCLE AMERICA HOLDINGS INC	PO 49000 Blanket Purchase Order - Recycling Fees	7,479.52	7,479.52
6172	1354 - SANITATION EQUIPMENT CORP	PO 48908 Remove & replace leaking ejectory cylind	5,011.90	5,011.90
6173	1363 - BRIAN T GRACE	PO 48956 Public Defender for September	3,542.50	3,542.50
6174	1372 - REEGS INC	PO 48644 Blanket Purchase Order - Batteries	289.90	289.90
6175	1393 - IPS Group	PO 48975 September 2026 Transaction Fee's	701.45	701.45
6176	1425 - THE DOCTOR IS IN, P.A.	PO 48933 Physical for New Member	331.00	331.00

List of Bills - CLAIMS CHECKING ACCOUNT

Meeting Date: 10/27/2026 For bills from 10/14/2026 to 10/26/2026

Check#	Vendor	Description	Payment	Check Total
6177	1435 - VAC-CON SERVICES INC	PO 48608 Repairs for Vactor	7,278.89	7,278.89
6178	1441 - SPECTRASERV INC	PO 48588 Cert of Funds - Bar Screen Rebuild & Slu	98,194.30	98,194.30
6179	1447 - ARAE NETWORK SOLUTIONS LLC	PO 48979 IT Invoices	6,812.50	
		PO 48980 IT Bills for October 2026	12,363.19	
		PO 48981 IT Invoices	350.00	19,525.69
6180	1461 - PARKMOBILE LLC	PO 48974 End user fees - September 2026	710.20	710.20
6181	1474 - CORPORATE BILLING, LLC	PO 48557 Blanket Purchase Order - Parts	124.09	124.09
6182	1474 - CORPORATE BILLING, LLC	PO 48903 Engine bellhousing cracked on truck 12	5,641.92	5,641.92
6183	1485 - VOIP CARRIER SERVICES	PO 49002 VOIP phone services	14,842.21	14,842.21
6184	1489 - A & W SEPTIC	PO 48962 Rental of Portable Restrooms	895.64	895.64
6185	1506 - MY FSA LINK, LLC d/b/a GENTE	PO 49009 Cobra administration	64.50	64.50
6186	1533 - AT&T MOBILITY II LLC	PO 48978 Wireless Phones & Tablets	2,661.75	2,661.75
6187	1549 - First Commonwealth Bank	PO 49030 LED lighting contract-September 2026	733.30	733.30
6188	1557 - CGP&H LLC	PO 48999 Initial Program Setup Fees	1,500.00	1,500.00
6189	1576 - RUTH J MULLIGAN	PO 48932 Court Assistance for the month of Septem	772.50	772.50
6190	1634 - A & K EQUIPMENT CO INC	PO 47864 blanket Purchase Order - Parts	277.47	277.47
6191	1650 - EB EMPLOYEE SOLUTIONS LLC	PO 48970 COF - Difference Card Fees - 2026	5,245.35	
		PO 48970 COF - Difference Card Fees - 2026	167.90	5,413.25
6192	1674 - WEX BANK	PO 48432 Unleaded gas usage	481.75	481.75
6193	1681 - BOROUGH OF ALPHA	PO 48931 Postage usage in Alpha Borough Municipal	97.97	97.97
6194	1732 - MICHAEL DWYER	PO 48949 Graphic Design for Billboard	300.00	300.00
6195	1741 - ATHEENA AMANN	PO 48855 UEZ Events	150.00	150.00
6196	1746 - DAN SWAYZE & SON, INC	PO 46732 Cert of Funds-Road Striping - R:2025-172	15,243.95	
		PO 46732 Cert of Funds-Road Striping - R:2025-172	9,159.50	24,403.45
6197	1797 - SERVICE TIRE TRUCK CENTER	PO 48944 Blanket Purchase Order - tires	2,380.73	2,380.73
6198	1836 - NICOLE TORRES	PO 48950 Event Supplies, marketing, community eng	250.00	250.00
6199	1853 - CHRISTINE A SCHOELLER	PO 48955 Facepainting for 250-165 Event	225.00	225.00
6200	1967 - JHM COMMUNICATIONS INC	PO 48187 Blanket Purchase Order - Signs	184.80	184.80
6201	2331 - REMINGTON & VERNICK ENGINEERS	PO 46408 Cert of Funds-Prof Svcs Wastewater Conve	3,452.50	3,452.50
6202	2331 - REMINGTON & VERNICK ENGINEERS	PO 46410 Cert of Funds-Prof Svcs for Replacement	372.50	372.50
6203	2355 - LEXIS-NEXIS RISK DATA MGMT. C/O	PO 48966 monthly contract fee	116.22	
		PO 48988 march invoice	121.02	237.24
6204	6631 - SCOTT M. WILHELM, ESQ	PO 48909 Land Use Bbaod Attorney Scott Wilhelm I	960.00	960.00
6205	6631 - SCOTT M. WILHELM, ESQ	PO 48910 373 South Main Street Norwescap	1,020.00	1,020.00
6206	6827 - VALLEY BUSINESS SYSTEMS INC	PO 48690 Purchase of New Printer for Fire / OEM O	1,979.00	1,979.00
TOTAL				3,309,070.18

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-201-20-100-050	Business Administrator - O/E	21,025.69			
01-201-20-110-050	Mayor & Council - O/E	30.00			
01-201-20-120-050	Municipal Clerk - O/E	1,695.27			
01-201-20-130-050	Financial Administration - O/E	800.60			
01-201-20-155-050	Legal Services	22,124.23			
01-201-21-180-050	Land Use Administration	1,385.00			
01-201-23-220-050	Employee Group Insurance	5,567.39			
01-201-25-240-050	Police Department - O/E	5,372.78			
01-201-25-265-050	Fire Department - O/E	3,078.25			
01-201-25-275-050	Municipal Prosecutor O/E	3,333.33			
01-201-26-290-050	Street & Roads - O/E	6,101.05			
01-201-26-300-050	Public Works Administration - O/E	1,045.00			
01-201-26-301-050	PEOSHA	1,906.94			
01-201-26-305-050	Solid Waste Collection - O/E	74.60			
01-201-26-310-050	Building & Grounds - O/E	2,202.23			
01-201-26-315-050	Vehicle Maintenance - O/E	22,462.05			
01-201-28-370-050	Recreation Service & Program - O/E	881.21			
01-201-30-420-050	Celebration of Public Events OE	2,385.40			
01-201-31-430-050	Utility Expenses - Electricity	5,681.59			
01-201-31-440-050	Switchboard Expenses - O/E	17,945.75			
01-201-31-445-050	Utility Expenses - Water	792.49			
01-201-31-446-050	Utility Expenses - Natural Gas	1,888.60			
01-201-31-460-050	Bulk Purchases - Gasoline	481.75			
01-201-32-465-050	Landfill/Solid Waste Disposal Costs	34,802.60			
01-201-33-490-050	Municipal Court - O/E	1,534.20			
01-201-33-495-050	Public Defender - O/E	3,542.50			

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-201-47-390-050	Maintenance of Free Public Library	1,876.63			
01-201-47-396-050	Recycling Tax (P.L. 2007, C. 311)	1,205.43			
01-203-25-240-050	(2025) Police Department - O/E		500.00		
01-208-55-000-000	County Taxes Payable			2,455,825.80	
01-211-55-000-000	County Open Space Taxes			238,673.86	
01-260-05-102	Current Fund - Due to Claims			0.00	2,866,932.42
01-273-55-000-000	Reserve for Misc Credit Card Fees			710.20	
TOTALS FOR	CURRENT FUND	171,222.56	500.00	2,695,209.86	2,866,932.42
02-213-40-601-000	Public & Private Contrib - Public Works	6,220.15			
02-213-40-602-000	Public & Private Contrib - Public Works	9,023.80			
02-213-41-690-000	Other State Grants - NPP	300.00			
02-260-05-102	St/Fed Grants - Due to Claims Fund			0.00	15,543.95
TOTALS FOR	STATE & FEDERAL GRANTS	15,543.95	0.00	0.00	15,543.95
04-215-55-936-000	O:2018-15 Improvements Authorized			150.08	
04-215-55-938-000	O:2019-19 Improvements Authorized			442.42	
04-215-55-945-000	O:2023-10 Improvement Authorizations			9,159.50	
04-215-55-947-000	O2024-15 Improvement Authorizations			6,708.50	
04-215-55-948-000	O2025-10 Improvement Authorizations			6,892.98	
04-215-55-949-000	O:2026-21 Improvement Authorizations			30,673.50	
04-260-05-102	Capital - Due to Claims Fund			0.00	54,026.98
TOTALS FOR	CAPITAL FUND	0.00	0.00	54,026.98	54,026.98
07-201-55-510-050	Sewer Utility OE	262,146.39			
07-260-05-102	Sewer Utility - Due to Claims Fund			0.00	262,146.39
TOTALS FOR	SEWER UTILITY	262,146.39	0.00	0.00	262,146.39
08-216-55-580-000	O:2023-12 Various Capital Improvements			98,194.30	
08-216-55-582-000	O2025-14 Various Capital Improvements			3,825.00	
08-260-05-102	Sewer Capital - Due to Claims Fund			0.00	102,019.30
TOTALS FOR	SEWER CAPITAL	0.00	0.00	102,019.30	102,019.30
12-260-05-102	Planning Board - Due to Claims Fund			0.00	1,020.00
12-286-56-851-000	Land Use Escrows			1,020.00	
TOTALS FOR	Land Use Board Escrow	0.00	0.00	1,020.00	1,020.00
17-260-05-102	Trust - Due to Claims Fund			0.00	895.64
17-292-56-011-000	Donations			895.64	
TOTALS FOR	GENERAL TRUST FUND	0.00	0.00	895.64	895.64
22-260-05-102	Affordable Housing Trust-Due To Clearing			0.00	153.00
22-292-56-025-000	Dedication By Rider			153.00	
TOTALS FOR	Affordable Housing Trust Fund	0.00	0.00	153.00	153.00
23-260-05-102	Open Space Trust-Due to Clearing			0.00	5,527.50
23-292-56-025-000	Dedication by Rider			5,527.50	
TOTALS FOR	Open Space Trust Fund	0.00	0.00	5,527.50	5,527.50

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
25-260-05-102	Due to Claims			0.00	625.00
25-292-56-026-000	Dedication by Rider (UEZ)			625.00	
TOTALS FOR	Urban Enterprise Zone	0.00	0.00	625.00	625.00
26-260-05-102	Due to Claims			0.00	180.00
26-288-56-102-000	Escrow - Bridge Development			180.00	
TOTALS FOR	Bridge Development Escrow	0.00	0.00	180.00	180.00

Total to be paid from Fund 01 CURRENT FUND	2,866,932.42
Total to be paid from Fund 02 STATE & FEDERAL GRANTS	15,543.95
Total to be paid from Fund 04 CAPITAL FUND	54,026.98
Total to be paid from Fund 07 SEWER UTILITY	262,146.39
Total to be paid from Fund 08 SEWER CAPITAL	102,019.30
Total to be paid from Fund 12 Land Use Board Escrow	1,020.00
Total to be paid from Fund 17 GENERAL TRUST FUND	895.64
Total to be paid from Fund 22 Affordable Housing Trust Fund	153.00
Total to be paid from Fund 23 Open Space Trust Fund	5,527.50
Total to be paid from Fund 25 Urban Enterprise Zone	625.00
Total to be paid from Fund 26 Bridge Development Escrow	180.00
	3,309,070.18

Checks Previously Disbursed

6112	KW RASTALL LLC	Multiple:	13,523.96	10/14/2026
6113	WARREN COUNTY COLLISION CTR, INC	PO# 48839 Repairs for truck 36 from accident	3,929.83	10/15/2026
6115	N J YOUTH CORP OF PHILLIPSBURG	PO# 48996 Reimbursement for NJYC- Clean Stre	8,493.64	10/15/2026
6117	CAESARS ATLANTIC CITY	PO# 49021 LOM Room Reservations - Caesars	504.00	10/20/2026
6118	DGMB CASINO LLC	PO# 49020 League of Municipality Rooms - Res	4,172.70	10/20/2026
6119	DGMB CASINO LLC	PO# 49020 League of Municipality Rooms - Res	363.30	10/20/2026
6120	N J YOUTH CORP OF PHILLIPSBURG	PO# 49024 Reimbursement for NJYC-FY2027-9/23	36,600.00	10/21/2026
390239	AFLAC	PO# 48960 Monthly Invoice- October	1,295.34	10/22/2026
29294666	St of NJ - Dept of Treasury	PO# 49006 October 2026 SHBP	211,223.17	10/20/2026
			280,105.94	

Totals by fund	Previous Checks/Voids	Current Payments	Total
Fund 01 CURRENT FUND	20,101.91	2,866,932.42	2,887,034.33
Fund 02 STATE & FEDERAL GRANTS	36,600.00	15,543.95	52,143.95
Fund 04 CAPITAL FUND		54,026.98	54,026.98
Fund 07 SEWER UTILITY	2,391.88	262,146.39	264,538.27
Fund 08 SEWER CAPITAL		102,019.30	102,019.30
Fund 12 Land Use Board Escrow		1,020.00	1,020.00
Fund 17 GENERAL TRUST FUND		895.64	895.64
Fund 20 PAYROLL AGENCY FUND	212,518.51		212,518.51
Fund 22 Affordable Housing Trust Fund		153.00	153.00
Fund 23 Open Space Trust Fund		5,527.50	5,527.50
Fund 25 Urban Enterprise Zone	8,493.64	625.00	9,118.64
Fund 26 Bridge Development Escrow		180.00	180.00
BILLS LIST TOTALS	280,105.94	3,309,070.18	3,589,176.12

ORDINANCE NO. 2026-26

ORDINANCE OF THE TOWN OF PHILLIPSBURG, COUNTY OF WARREN, STATE OF NEW JERSEY, CREATING CHAPTER 380 ENTITLED “MINORS AND PARENTAL RESPONSIBILITY” TO IMPOSE CERTAIN RESPONSIBILITIES OF PARENTS AND/OR GUARDIANS OF MINORS ENGAGING IN CERTAIN OFFENDING BEHAVIOR

WHEREAS, the Town Council of the Town of Phillipsburg, County of Warren, State of New Jersey wishes to amend and supplement the Phillipsburg Town Code by creating a new chapter – Chapter 380 – imposing certain rules, regulations, and responsibilities onto parents and/or legal guardians of minor children who commit certain enumerated offenses; and

WHEREAS, the Town Council believes that the creation of this Chapter is in the best interest of the Town and its residents.

NOW, THEREFORE, BE IT ORDAINED by the Town Council of the Town of Phillipsburg, County of Warren, State of New Jersey that the Phillipsburg Town Code is hereby amended and supplemented by the creation of Chapter 380, entitled “Minors and Parental Responsibility” imposing certain rules, regulations, and responsibilities onto parents and/or legal guardians of minor children who commit certain enumerated offenses, as follows:

SECTION I:

CHAPTER 380 – MINORS AND PARENTAL RESPONSIBILITY

§ 380-1. Definitions.

Minor – Any individual under the age of eighteen (18) years of age.

Parent – Any natural parent who is responsible for the care, custody, and control of a minor child.

Legal Guardian – A person, other than a parent, to whom legal custody of the minor child has been given by court order.

Public Place – Any place to which the public has access, including, but not limited to, a public street, road, throughfare, sidewalk, plaza, park, recreation or shopping area, public transportation facility(ies), vehicle used for public transportation, parking lot, or any other public building, structure, and/or area.

Supervision – The exercise of control over a minor child, knowing his whereabouts, with whom he associates, and in what activities he may engage in which could affect or offend the public peace, safety and morals.

§ 380-2. Enumeration of Offenses.

- A. Offenses against public peace, safety and morals shall be punishable as herein provided.
- B. Offenses against public health, safety, and decency are hereby defined to include the following:
 - a. A felony or misdemeanor, as codified under the criminal laws of the State of New Jersey, Title 2C.
 - b. Violations of Chapters 56, *Firearms and Weapons*, Chapter 165, *Alcoholic Beverages*, Article III, or Chapter 428, *Peace and Good Order*.

§ 380-3. Parental Responsibility.

It shall be unlawful for any parent or legal guardian by any act or word, or by the failure to act or by the lack of supervision and control over said minor to encourage, contribute toward, cause or tend to cause said minor to commit the offenses enumerated in this Ordinance within the Town of Phillipsburg.

§ 380-4. Apprehension of Violators.

When any minor is convicted of the offenses enumerated in this Chapter 380-2, the parent or legal guardian of said minor may be summoned before a Judge of the Municipal Court of the Town of Phillipsburg and ordered to provide supervision of the minor. If the minor is convicted a second time of the offenses enumerated in this Chapter 380-2 within eighteen (18) months of the first conviction, such second conviction shall create a rebuttable presumption that the parent or legal guardian of said minor has violated the provisions of this Chapter 380-3 and the parent or legal guardian may be summoned to appear before a Judge of the Municipal Court. If convicted, the parent or legal guardian shall be subject to the penalties herein.

§ 380-5. Violations and Penalties.

Any person(s) found to be in violation of the provisions of this Chapter shall, upon conviction thereof, be subject to the General Penalties Provision set forth in Chapter 1-15 of the Phillipsburg Town Code.

SECTION II: Repealer.

All ordinances, or parts of ordinances, inconsistent with this Ordinance are hereby repealed to the extent of such inconsistencies.

SECTION III: Severability.

If any article, section, subsection, paragraph, phrase, or sentence of this Ordinance is, for any reason, declared to be unconstitutional or invalid, such article, section, subsection, paragraph, phrase, or sentence shall be deemed severable.

SECTION IV: Effective Date.

This Ordinance shall take effect immediately upon final publication, as provided by law.

NOTICE

NOTICE is hereby given that the foregoing Ordinance was introduced to pass on first reading at a regular meeting of the Council of the Town of Phillipsburg held on October 13, 2026, and ordered published in accordance with the law. Said Ordinance will be considered for final reading and adoption at a regular meeting of the Town Council to be held on October 27, 2026, at 6:00 PM or as soon thereafter as the Town Council may hear this Ordinance at the Envision Center Community Room, 535 Fisher Ave, Phillipsburg, New Jersey, at which time all persons interested may appear for or against the passage of said Ordinance.

R2026-160

**RESOLUTION AUTHORIZING REFUND OF SEWER UTILITY
OVERPAYMENTS**

WHEREAS, the Tax and Sewer Office of the Town of Phillipsburg has certified that the following is a refund of overpayments,

YEAR 2026:

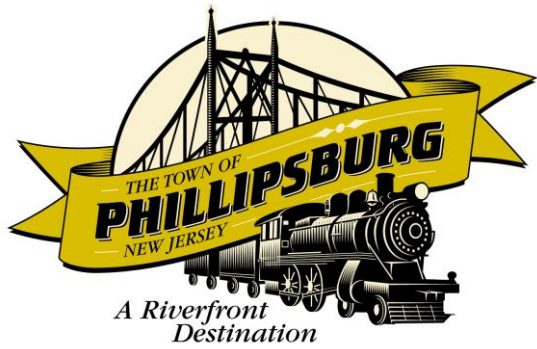
Block 909	Lot 34	Peter S. Mulshine	\$ 75.00
		23 Hudson Street	
		Phillipsburg, NJ 08865	

NOW, THEREFORE, BE IT RESOLVED that the Council of the Town of Phillipsburg, County of Warren, that the foregoing payment be refunded.

CERTIFICATION

I, Susan Turner, Acting Municipal Clerk of the Town of Phillipsburg, County of Warren and State of New Jersey do hereby certify the foregoing to be true and correct copy of a Resolution adopted by Council at a meeting held on October 27, 2026.

Susan Turner, Acting Municipal Clerk



Town Of Phillipsburg

OFFICE OF THE TAX COLLECTOR

120 Filmore Street

PHILLIPSBURG, NJ 08865

Phone 908-454-5500 Ext 307

Fax 908-213-1613

October 21, 2026

Susan,

Please include the following refund of sewer overpayment at the next Council Meeting.

YEAR 2026:

Block 909	Lot 34	Peter S. Mulshine	\$ 75.00
		23 Hudson Street	
		Phillipsburg, NJ 08865	

Daniele Lattig
Tax Office

R2026-161

**RESOLUTION DESIGNATING HANDICAP PARKING
SPACE WITHIN THE TOWN OF PHILLIPSBURG**

BE IT RESOLVED by the Town Council of the Town of Phillipsburg that the following location be designated as “Handicapped Parking Space” within the Town of Phillipsburg as permitted under Chapter 414 of the Town Code:

Name of Street	Side	Location
Washington Street	West Side	In front of 210 Washington Street

CERTIFICATION

I, Susan Turner, Acting Municipal Clerk for the Town of Phillipsburg, do hereby certify that the foregoing is a true copy of a resolution duly adopted by the Town Council at their October 27, 2026 meeting.

Susan Turner
Acting Municipal Clerk

R2026-162

**RESOLUTION AUTHORIZING A CONTRACT AMENDMENT WITH VAN CLEEF
ENGINEERING ASSOCIATES – PROFESSIONAL SERVICES**

WHEREAS, the Town of Phillipsburg has determined that there is a need for additional professional engineering services for the NJDEP MS4 Stormwater Program Updates project; and

WHEREAS, the Town had previously engaged Van Cleef Engineering to provide professional services for this matter via resolution R2024-111; and

WHEREAS, additional work is required to undertake updates to meet state deadline for the MS4 permit update requirements as part of that were not anticipated under the original scope that was authorized as such now requires ongoing professional services; and

WHEREAS, the Town wishes to engage Van Cleef Engineering Associates to provide additional professional engineering services for the NJDEP MS4 Stormwater Program efforts thereto; and

WHEREAS, pursuant to N.J.S.A. 40A:11-5(l)(a)(i), a contract for such services may be awarded without competitive bidding by reason that such services constitute "professional services" which are services rendered or performed by a person authorized by law to practice a recognized profession, whose practice is regulated by law and the performance of which services requires knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction and study as distinguished from general academic instruction or apprenticeship; and

WHEREAS, Van Cleef Engineering Services has submitted the attached proposal to provide additional professional services not to exceed \$35,000.00; and

WHEREAS, the aforesaid proposal is made a part hereof and attached hereto.

NOW THEREFORE IT BE RESOLVED, by the Town Council of the Town of Phillipsburg, County of Warren, State of New Jersey, that the contract for Professional Services with Van Cleef Engineering Associates is hereby authorized.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Chief Financial Officer and Van Cleef Engineering Associates, Inc

CERTIFICATION

I, Susan Turner, Acting Municipal Clerk of the Town of Phillipsburg, County of Warren and State of New Jersey to hereby Certify the foregoing to be true and correct copy of a Resolution adopted by Council at a meeting held on October 27, 2026.

Susan Turner, Acting Municipal Clerk

October 23, 2026

Craig Brotons
Business Administrator
Town of Phillipsburg
120 Filmore Street
Phillipsburg, New Jersey 08865

**RE: Town of Phillipsburg
Stormwater Program Update
Additional Services
Our Project Number 9110.038**

Dear Mr. Brotons:

In accordance with your request, Van Cleef Engineering Associates is pleased to present to you with our proposal for Additional Services for the above-referenced project

To accomplish the above, we offer the following Scope of Services for your consideration:

Task 5.0 – Additional Professional Services

Van Cleef Engineering Associates will prepare the required code updates, prepare require policy program updates per MS4 regulation updates, prepare watershed reports and submit documentation to the State.

Fee Schedule

The Fee Schedule which includes all of the tasks outlined in the above-referenced Scope of Services for the project is as follows:

<u>Task 5.0 – Additional Services</u>	Cost Not To Exceed	\$35,000.00
	Cost Not To Exceed	\$35,000.00

OFFICE LOCATIONS

www.vancleefengineering.com

Hillsborough, NJ
908-359-8291

Mt. Arlington, NJ
862-284-1100

Phillipsburg, NJ
908-454-3080

Doylestown, PA
215-345-1876

Pottstown, PA
610-323-4040

Hamilton, NJ
609-689-1100

Toms River, NJ
732-573-0490

Freehold, NJ
732-303-8700

Bethlehem, PA
610-332-1772

If any of the above additional work is required, we will prepare separate proposals upon request. Any work not specifically outlined in this proposal can be provided on a time and material basis in accordance with our current schedule of hourly billing rates, but only with your consent.

Van Cleef Engineering Associates proposes to invoice the Town of Phillipsburg, monthly, on a "percentage complete" basis. Terms & conditions will be in accordance to our standing contract with the Town of Phillipsburg.

Should you have any questions or require additional information with regard to this proposal, please do not hesitate to contact our office. We appreciate being given this opportunity to submit this proposal to you and look forward to working on this important project.

Should this proposal be acceptable, please sign and date both originals and return one (1) to our office.

Very truly yours,
Van Cleef Engineering Associates.

Timothy O' Brien

Timothy O' Brien, PE, PP, CME
Associate/ Senior Professional Engineer

cc: CFO

Accepted: _____

Authorized Signature: _____

Authorized Name & Title: _____

Date: _____

f:\projects\9100 - phillipsburg\9115 - storm sewer\003 2023 stormwater program update\proposals\2026-10-23 - vcea proposal stormwater - additional services.doc

R2026-163

**RESOLUTION AUTHORIZING A CONTRACT AMENDMENT WITH VAN CLEEF
ENGINEERING ASSOCIATES – PROFESSIONAL SERVICES**

WHEREAS, the Town of Phillipsburg has determined that there is a need for additional professional engineering services for the Hudson Phases 2 & 3 project; and

WHEREAS, the Town had previously engaged Van Cleef Engineering to provide professional services for this matter via resolution R2025-99; and

WHEREAS, additional work is required to undertake additional roadway improvements as part of Hudson Phases 2 & 3 that were not anticipated under the original scope that was authorized as such now requires ongoing professional services; and

WHEREAS, the Town wishes to engage Van Cleef Engineering Associates to provide additional professional engineering services for the Hudson Phases 2 & 3 roadway improvement efforts thereto; and

WHEREAS, pursuant to N.J.S.A. 40A:11-5(l)(a)(i), a contract for such services may be awarded without competitive bidding by reason that such services constitute "professional services" which are services rendered or performed by a person authorized by law to practice a recognized profession, whose practice is regulated by law and the performance of which services requires knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction and study as distinguished from general academic instruction or apprenticeship; and

WHEREAS, Van Cleef Engineering Services has submitted the attached proposal to provide additional professional services not to exceed \$20,000.00; and

WHEREAS, the aforesaid proposal is made a part hereof and attached hereto.

NOW THEREFORE IT BE RESOLVED, by the Town Council of the Town of Phillipsburg, County of Warren, State of New Jersey, that the contract for Professional Services with Van Cleef Engineering Associates is hereby authorized.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Chief Financial Officer and Van Cleef Engineering Associates, Inc

CERTIFICATION

I, Susan Turner, Acting Municipal Clerk of the Town of Phillipsburg, County of Warren and State of New Jersey to hereby Certify the foregoing to be true and correct copy of a Resolution adopted by Council at a meeting held on October 27, 2026.

Susan Turner, Acting Municipal Clerk

October 23, 2026

Craig Brotons
Business Administrator
Town of Phillipsburg
120 Filmore Street
Phillipsburg, New Jersey 08865

**RE: Town of Phillipsburg
Hudson Street Phases 2 & 3
Additional Services
Our Project Number 9110.037**

Dear Mr. Brotons:

In accordance with your request, Van Cleef Engineering Associates is pleased to present to you with our proposal for Additional Services for the above-referenced project

To accomplish the above, we offer the following Scope of Services for your consideration:

Task 3.0 – Additional Professional Services

Van Cleef Engineering Associates will provide the necessary ongoing construction administration and inspection services as required during the additional construction improvements of the proposed improvements and the extended project duration.

Fee Schedule

The Fee Schedule which includes all of the tasks outlined in the above-referenced Scope of Services for the project is as follows:

<u>Task 3.0 – Additional Services</u>	Cost Not to Exceed	\$20,000.00
	Cost Not to Exceed	\$20,000.00

OFFICE LOCATIONS

www.vancleefengineering.com

Hillsborough, NJ
908-359-8291

Mt. Arlington, NJ
862-284-1100

Phillipsburg, NJ
908-454-3080

Doylestown, PA
215-345-1876

Pottstown, PA
610-323-4040

Hamilton, NJ
609-689-1100

Toms River, NJ
732-573-0490

Freehold, NJ
732-303-8700

Bethlehem, PA
610-332-1772

The above proposal does not include within the above quoted price the following:

- Any engineering studies (i.e. Traffic, Geotechnical, Drainage, Environmental, etc.) not required as part of the above Scope of Services.
- Any Cultural resource studies.
- Any permits
- Application or Review Fees to any outside agencies.
- Test pits for utility verification or other subsurface investigation.
- Stakeout, As-built or record plan preparation.
- Material and laboratory testing.
- Construction layout.
- UST investigation or removal.

If any of the above additional work is required, we will prepare separate proposals upon request. Any work not specifically outlined in this proposal can be provided on a time and material basis in accordance with our current schedule of hourly billing rates, but only with your consent.

Van Cleef Engineering Associates proposes to invoice the Town of Phillipsburg, monthly, on a “percentage complete” basis. Terms & conditions will be in accordance to our standing contract with the Town of Phillipsburg.

Should you have any questions or require additional information with regard to this proposal, please do not hesitate to contact our office. We appreciate being given this opportunity to submit this proposal to you and look forward to working on this important project.

Should this proposal be acceptable, please sign and date both originals and return one (1) to our office.

Very truly yours,

Van Cleef Engineering Associates.

Timothy O' Brien

Timothy O' Brien, PE, PP, CME
Associate/ Senior Professional Engineer

cc: CFO

Accepted: _____

Authorized Signature: _____

Authorized Name & Title: _____

Date: _____

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R2026-164

**RESOLUTION AUTHORIZING A CONTRACT AMENDMENT WITH VAN CLEEF
ENGINEERING ASSOCIATES – PROFESSIONAL SERVICES**

WHEREAS, the Town of Phillipsburg has determined that there is a need for additional professional engineering services for the Hudson Phase 4 project; and

WHEREAS, the Town had previously engaged Van Cleef Engineering to provide professional services for this matter via resolution R2025-178; and

WHEREAS, additional work is required to undertake additional roadway improvements as part of Hudson Phase 4 that were not anticipated under the original scope that was authorized as such now requires ongoing professional services; and

WHEREAS, the Town wishes to engage Van Cleef Engineering Associates to provide additional professional engineering services for the Hudson Phase 4 roadway improvement efforts thereto; and

WHEREAS, pursuant to N.J.S.A. 40A:11-5(l)(a)(i), a contract for such services may be awarded without competitive bidding by reason that such services constitute "professional services" which are services rendered or performed by a person authorized by law to practice a recognized profession, whose practice is regulated by law and the performance of which services requires knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction and study as distinguished from general academic instruction or apprenticeship; and

WHEREAS, Van Cleef Engineering Services has submitted the attached proposal to provide additional professional services not to exceed \$8,000.00; and

WHEREAS, the aforesaid proposal is made a part hereof and attached hereto.

NOW THEREFORE IT BE RESOLVED, by the Town Council of the Town of Phillipsburg, County of Warren, State of New Jersey, that the contract for Professional Services with Van Cleef Engineering Associates is hereby authorized.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Chief Financial Officer and Van Cleef Engineering Associates, Inc

CERTIFICATION

I, Susan Turner, Acting Municipal Clerk of the Town of Phillipsburg, County of Warren and State of New Jersey to hereby Certify the foregoing to be true and correct copy of a Resolution adopted by Council at a meeting held on October 27, 2026.

Susan Turner, Acting Municipal Clerk

October 23, 2026

Craig Brotons
Business Administrator
Town of Phillipsburg
120 Filmore Street
Phillipsburg, New Jersey 08865

**RE: Town of Phillipsburg
Hudson Street Phase 4
Additional Services
Our Project Number 9110.038**

Dear Mr. Brotons:

In accordance with your request, Van Cleef Engineering Associates is pleased to present to you with our proposal for Additional Services for the above-referenced project

To accomplish the above, we offer the following Scope of Services for your consideration:

Task 3.0 – Additional Professional Services

Van Cleef Engineering Associates will provide the necessary ongoing construction administration and inspection services as required during the additional construction improvements of the proposed improvements and the extended project duration.

Fee Schedule

The Fee Schedule which includes all of the tasks outlined in the above-referenced Scope of Services for the project is as follows:

<u>Task 3.0 – Additional Services</u>	Cost Not To Exceed	\$8,000.00
	Cost Not To Exceed	\$8,000.00

OFFICE LOCATIONS

www.vancleefengineering.com

Hillsborough, NJ
908-359-8291

Mt. Arlington, NJ
862-284-1100

Phillipsburg, NJ
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610-323-4040

Hamilton, NJ
609-689-1100

Toms River, NJ
732-573-0490

Freehold, NJ
732-303-8700

Bethlehem, PA
610-332-1772

The above proposal does not include within the above quoted price the following:

- Any engineering studies (i.e. Traffic, Geotechnical, Drainage, Environmental, etc.) not required as part of the above Scope of Services.
- Any Cultural resource studies.
- Any permits
- Application or Review Fees to any outside agencies.
- Test pits for utility verification or other subsurface investigation.
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Should this proposal be acceptable, please sign and date both originals and return one (1) to our office.

Very truly yours,
Van Cleef Engineering Associates.

Timothy O' Brien

Timothy O' Brien, PE, PP, CME
Associate/ Senior Professional Engineer

cc: CFO

Accepted: _____

Authorized Signature: _____

Authorized Name & Title: _____

Date: _____

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